

MOSPA BOARD OF DIRECTORS MEETING MINUTES

Crown Plaza West – Lansing
November 8, 2019

MEMBERS PRESENT: Julie Boss, Alex Bryce, Kenneth Cortese, Valerie Felder, Sharon Ganssley, Tammy Kelley, Holly McKee, Rosalyn Pollard, Sheree Price, Nicole Reinhart-Huberty, Maria Schmidt, James Simmons, Anthony Webster, and Terri West

CALL TO ORDER/PRESIDENT’S COMMENTS

- The meeting was called to order by President Simmons at 10:04 a.m. President Simmons welcomed new members at the table: Member Alex Bryce and Member Maria Schmidt
- Celebrations & Recognitions – none reported

CALL FOR ADDITIONS TO AGENDA

- Added to agenda under new business – Old MOSPA records

MINUTES/SECRETARY’S REPORT

- Minutes from the September 9, 2019 meeting were reviewed, with a couple grammar errors to be corrected
Motion by Member McKee to accept the September 9, 2019 minutes, 2nd by Member Webster
Motion Carried

TREASURER’S REPORT

- Treasurer Thomas was unable to attend the meeting
- It was reported that after the last meeting Member McKee (Past-President) was taken off the 5/3 account and current President Simmons was added
- Only activity since last meeting was the payment for lunch at last Board Meeting
- Report will be tabled until the next meeting

MEMBER REPORTS

Best Practices

- Secretary Ganssley reported that Shiawassee County CTE Students participated in the CareerQuest Exploration Day in Flint. Was very impressed with the number of businesses represented. Very hands-on and would recommend if anyone has the opportunity to go to the next one
- Past-President McKee stated that the Dean of Workforce at Kellogg Community College is stepping down, therefore they will be looking for candidates

WEBSITE REPORT/SOCIAL MEDIA

- Member West reported all was good on her end with the website. She will make sure that the minutes are posted
- Member West will update the “Call for Nominations”
- Social media was a topic that Member Carpenter was working, however she is not currently on the Board this year

AWARDS REPORT

- Still in need of the MOSPA email and how to access before we can post on website. All nominations will be sent to the MOSPA email

CONFERENCE COMMITTEE REPORT

- It was reported that Member Gannon has stepped down from MOSPA and as our Boyne Mountain contact. State Liaison Price has volunteered to take the lead with Past-President McKee's assistance
- Member Carpenter had been the Conference Chair however as she had stepped down from MOSPA this year, we need a volunteer(s) to take over that position. The Conference Chair would be the point-person for all of the other committee. It was suggested that Member Boss and Member Kelley work together as co-chairs. They both graciously agreed to take on the responsibility
- It was noted that Member Carpenter agreed to still set up speakers for the conference
- Conference Committee consists of Members Price, Simmons, Carpenter, Webster, McKee, Thomas, Pollard, Cortese, Felder, Boss, Kelly and Ganssley
- A conference committee meeting will be held on January 24th, with alternate weather date of February 20th – 10am Crowne Plaza
- State Liaison Price raised the question if Ferris will be continuing doing conference registration as she had heard they would not be doing so in the future. Member Cortese will follow up
- State Liaison Price working on the Post-Secondary grant
- Discussion of Conference Ideas:
 - Theme - MOSPA 2020 Vision: Jobs for the Future
 - Celebrating 45 years
 - Colors will be silver, white and blue
 - Giveaways – need ideas – sunglasses?? Please share ideas
- Member Cortese wanted to confirm that registration fee would remain at \$180 and were the times of the conference the same as last year. All agreed the fee would stay at \$180 and start and end times of the conference are the same
- Suggested that there be a meal clarification on the registration: registrants meals included, guest meals are extra
- Hoping to open date of registration by late January or early February
- Last year 170 people attended - goal this year is 200
- Discussion of having an early registration window - that was declined
- Member West noted that Save the Date is already on the website. She will add the title of the conference and add date of when registration will begin. She will share this information to State Liaison Felder to add to her Special Populations Bulletin
- State Liaison Price will contact Boyne Mountain and discuss room reservations and session rooms. It was decided that Speakers and Awardees will receive one night stay. Post-Secondary registrants will be compensated by the Post-Secondary grant– MOSPA should receive one complimentary room as well according to Past-President McKee
- State Liaison Price will contact Boyne Mountain to confirm price of rooms and will pass the information along at the conference meeting
- MOSPA has a contract with Boyne thru 2022
- Discussion of MOSPA partnering with TRENDS – would not want TRENDS to absorb MOSPA, maybe every couple years partner with conference, TRENDS is attended mostly by post-secondary so would need to add more secondary sessions, may bring more variety of session choices. More discussion will be held

MDE and LEO UPDATES

Secondary

- State Liaison Felder again thanked MOSPA for their support of two scholarships for the Breaking Traditions Excellence Award that will be given to one secondary and one post-secondary recipient
- Past-President McKee asked State Liaison Felder if MOSPA could be mentioned on their website and to have a hyperlink to MOSPA as well

Post-Secondary

- State Liaison Price stated they have a new department name – Department of Labor and Economic Opportunity. The new director is Jeff Donofrio
- They are no longer Workforce Development Agency only Workforce Development
- State Liaison Price reported on status of Perkins V. Both secondary and post-secondary have worked on plans and they will be out for public comment for 60 days. Meetings will be held around State of Michigan before implementing plan. Also the comprehensive local needs assessment, which is due in December, will still need to be added to the state plan

UNFINISHED BUSINESS

- MOSPA Email – At-Large Representation Pollard will get with Member Jackson to confirm that there is a MOSPA email
- CPA retainer – Treasurer Thomas will contact LCC (Lisa) to get suggestions of local CPA's. Although need may not be a lot, it will hold MOSPA accountable and assist with our non-profit status. Question to CPA regarding FIOA
- Hosting MOSPA listserv – item was tabled from the last meeting as President- Elect Webster was going to check if Washtenaw Community College had the capacity to host. He reported that they do not have the platform to do so
- It was decided to use the MOSPA email at this time and the listservs of State Liaison's Felder and Price
- State Liaison Price will check with MODAC to see how they use a listsrv and Past-President McKee will check with MI Ahead as well

NEW BUSINESS

- Old MOSPA Records – Secretary Ganssley has old records from MOSPA and asked the group if they wanted them kept. It was suggested that they be uploaded to google drive, however not everyone has access to google drive. Past-President McKee will follow up regarding google drive and asked that Executive Council to save any important docs or forms in google
- Reminder to send articles/pictures to State Liaison Felder for the Special Populations bulletin

ANNOUNCEMENTS

- It was reported that 2019 Boyne Mountain points were cashed out and applied to the 2019 bill
- Reminder to send articles/pictures to State Liaison Felder for the Special Populations bulletin

Next MOSPA STATE BOARD MEETING IS MARCH 6, 2020

The meeting adjourned at 3:00 p.m.

Reminder the Conference Committee will meet on January 24, 2020 at the Crowne Plaza – 10a.m.
Weather alternate date is February 20, 2020

Submitted by Member Ganssley, Board Secretary