

MOSPA BOARD OF DIRECTORS MEETING MINUTES

Zoom Meeting

March 5, 2021

MEMBERS PRESENT: Julie Boss, Alex Bryce, Stacey Burns, Gwendolyn Coleman, Kenneth Cortese, Chet Dalski, Rhonda Donovan, Tammy Kelley, Cheryl Kimbrue, Valerie Felder, Jackie Franzoi, Peter Gonzalez, Kim Higgins, Holly McKee, Anne McPherson, Leyna Miller, Kris Nevala, Rosalyn Pollard, Sheree Price, Nicole Reinhart-Huberty, Apryl Scheffler-Martin, Maria Schmidt, James Simmons, Tracey Taylor, Anwar Thomas, Anthony Webster, Terri West

CALL TO ORDER/PRESIDENT'S COMMENTS

- The meeting was called to order by President Simmons at 10:34 a.m. Introductions were made by attendees. WELCOME ALL

CALL FOR ADDITIONS TO AGENDA

- Past President McKee asked to add MOSPA Elections to New Business.
- Member West asked to add website update/report.

MINUTES/SECRETARY'S REPORT

- Minutes from the November 6, 2020 meeting were reviewed.
 - Treasurer Report was amended.

Motion by Past President McKee to accept the November 6, 2020 minutes as amended, 2nd by Regional Rep Maria Schmidt

Motion Carried

TREASURER'S REPORT

- Treasurer Thomas reported the starting balance of \$33,503.52. Funds were used to purchase awards, mailing out award checks and purchasing tracking. One award recipient cashed their check for \$200. Ending balance is \$37,699.14. Pending expenses – the remainder of the awards.
Motion by President Elect Webster to accept the treasurer's report, 2nd by Secretary Scheffler-Martin
Motion Carried
- Boyne rewards points for MOSPA are owned by Past President McKee. Based on 2019 conference there are 23,914 points. When MOSPA is held at Boyne again, these points can be applied to overall bill or can be cashed out at any point.

CONFERENCE COMMITTEE REPORT

- President Elect Webster provided update on keynote speaker and presenters. Keynote speaker Brandon Tucker will be speaking about the intersection of overlapping generational knowledge in the workplace in the midst of a global pandemic. There will be a total of 8 breakout presentations. NAPE (National Alliance of Partnerships in Equity) will present at conference about micro-aggressions in the workplace. President Elect Webster and Edge will provide bi-weekly updates to presenters about registrants in their sessions.
- President Elect Webster reminded those in attendance: Register for the Conference and the sessions you want to attend.
- People need to register individually so they can choose their preferred breakout sessions.

- Registration issues from individual emails around new members/those who have never attended a MOSPA Conference. State Liaison Price was in contact with Edge and was able to obtain the correct working link to send to those. The link will be emailed out to the Board after the meeting so they can distribute to colleagues. Anyone should also be able to register if they go to the MOSPA State Conference site/tab and click Yes or No to RSVP.
- Boyne contract is extended to 2024. State Liaison Price will continue to work with Boyne.
- Next Conference Committee meeting TBD.

AWARDS REPORT

- At-Large Rep Pollard said the 2020 Awards are done, only one more to finish up.
- 2021 Nomination forms are online.
- At-Large Rep Pollard will reach out to past conference attendees asking them to submit nominations and consider joining awards committee. March 15, 2021 is the current deadline; can extend to March 30 if not enough nominees.
- State Liaison Price spoke about the award to honor Michelle Glenn of Mott Community College. Michelle's husband agreed to the award. However, Mott Community College has suggestions and edits before we officially change the award/criteria.

WEBSITE REPORT

- Member West showed us the updates she made to the website for the conference.
- Board members reviewed and gave feedback on other changes to make to the website in regard to MOSPA Conference.
 - add "National Alliance for Partnerships in Equity" to the session title while we wait for a more detailed description.
 - update "planning" banner to say registration is ready
 - update language to say registration is FREE
 - update homepage with conference details

MDE and LEO UPDATES

Secondary

- State Liaison Felder stated information about three upcoming conferences:
 - March 9 - Secondary CTE Staff. Supporting students under the new categories of Perkins V. Free to all CTE staff.
 - March 18 – NAPE – Secondary and Postsecondary staff. Free to CTE staff. Promoting equity and student apprenticeships.
 - May 20 – sponsored by NAPE – second/postsecondary staff – will be about the comprehensive local needs assessment and how to get the students interest and voices as part of that assessment. Free conference.
- State Liaison Felder will send the conference links to Secretary Scheffler-Martin to distribute to the Board.

Post-Secondary

- State Liaison Price reported that MOSPA did not use many funds for the conference since it is virtual. She is asking for suggestions from MOSPA Board of what we can do to use these funds for special populations and relevant staff, so we do not lose the funds next year. We need to use the funds before the end of the year. State Liaison Felder has MDE funds for special populations too.
 - Some ideas for how to use these funds: Collaboration with MODAC, have workshop about Perkins with Michael Brunstein. Materials that can be sent to

secondary/postsecondary to staff. Keynote speakers. Printed/digital materials to support students and staff in second/postsecondary. Use funds for digital/social apps.

- Send your ideas to State Liaisons Price and Felder for how to use these funds.
- Perkins postsecondary wrote a grant to the Department of Education, received approximately \$17 million grant to Michigan learning and education advancement program. Grant provides short term education and training programs for people impacted by losing jobs due to pandemic; we want them to get employment. Information will be sent out soon for schools to submit proposals for those funds.

UNFINISHED BUSINESS

- Keynote speaker contract for conference
 - State Liaison Price received feedback on contract, she will send final copy to keynote speaker.
 - We will ask keynote speaker if he prefers PayPal or cashier's check; we need to track the funds.
- Payment for NAPE will be the same process as keynote speaker
- State Liaison Price asked if session speakers need to register for the conference - we do want them to register so we have it in our records for future email distribution list. President Elect Webster will put that communication in his next message to speakers.
- \$50 honorarium for each breakout presenter will come from MOSPA budget. Co-treasurers Thomas and Reinhart-Huberty will generate a thank-you message for after the conference and attach the honorarium.
- Strengths Codes will be purchased for the conference. We need to determine the purchase process. We will discuss this at the next conference committee meeting.
- Brainstormed some ideas for giveaways to attendees
 - State budget will not provide for giveaways
 - Boyne voucher for next year if/when we are in person. We could use the Boyne points. State Liaison Price will ask Boyne for more information.
 - Webcam/external cameras, maybe a tech company could donate them.
 - We can discuss this more at the next conference committee meeting

NEW BUSINESS

- MOSPA Elections in June 2021
 - June 2021 – Member Chef James Simmons will be Past President, Member Anthony Webster will be current President. We will need a new President Elect. We need to look for President Elect from the Secondary institutions since current President Elect Webster is postsecondary and the president roles should alternate every election. We need to put the word out there to get someone in the role.
 - One person will go through all three president roles: 2 year cycle as President Elect, 2 year cycle as current President, and 2 year cycle as Past President.
 - If you have to step down at some point we can work with that.
 - Peter Gonzalez (Kent ISD) volunteered to be considered for President Elect. President Simmons will connect with Member Chef Peter Gonzalez about the President Elect position.
 - The Treasurer position will be open. Member Nicole Reinhart-Huberty is Co-Treasurer and will talk with Co-Treasurer Thomas on whether she wants to re-confirm this position.
 - At-Large Representative position might be up for re-election; this role leads the Awards for spring conference. Secretary Scheffler-Martin and At-Large Rep Pollard will look at past meeting minutes to confirm.
- Discuss what to do with past MOSPA materials (e.g., programs from past state conferences)

- What should we do with historic documents and materials?
- Secretary and Treasurer can keep their records. Other items need to go somewhere else.
- Started to discuss ways to archive materials
 - possibly get a cloud site
 - put materials on our website (e.g., past conference programs/agendas)
- We will include this discussion under Unfinished Business for next meeting

ANNOUNCEMENTS

- Next Board meeting will be May 5, 2021.
- Anyone who needed to be on the budget meeting stayed on the call for a brief discussion.

The meeting adjourned at 12:01 p.m.

Submitted by Member Scheffler-Martin, Board Secretary