

MOSPA BOARD OF DIRECTORS MEETING MINUTES

Crown Plaza West – Lansing
March 8, 2019

MEMBERS PRESENT: Julie Boss, Kenneth Cortese, Jessica Edwards, Valerie Felder, Sharon Ganssley, Madonna Jackson, Holly McKee, Rosalyn Pollard, James Simmons, Anwar Thomas and Terri West

CALL TO ORDER/PRESIDENT'S COMMENTS

- The meeting was called to order by President McKee at 10:15 a.m. President McKee welcomed all attending
- Celebrations & Recognitions:
 - ✓ Member Simmons passed his Federal test for SafeServ which enables him to teach and proctor the test
 - ✓ Member Jackson shared that Mott Community College celebrated February CTE month with several events. Member Jackson applied for a \$5,000 grant to help support the activities. The MEA magazine will be featuring Mott's celebrations! Nice job Madonna
 - ✓ Member Edwards stated she has her own classroom - has been great as she can hold student sessions, have employer visits etc...
 - ✓ Member Thomas glad to still have her job at GRRC
 - ✓ Member Ganssley shared the success of their first year of being the program sponsor for EMT classes. There are currently 20 students enrolled
 - ✓ Member West shared that a former Lapeer Ed Tech student competed in the Special Olympics World Games in Abu Dhabi – she brought home a gold, silver and 7th place in swimming. Their IT net program had two teams participate in the Air Force Cyber Patriot. One team reached platinum and the other gold level
 - ✓ President McKee shared that Kellogg Community College received the bronze level for being Veteran Friendly which came from her office

CALL FOR ADDITIONS TO AGENDA

- Member Jackson asked that Operating Documentation be added to Unfinished Business

MINUTES/SECRETARY'S REPORT

- Minutes from the November 9, 2018 meeting were reviewed. Secretary Ganssley thanked Member Pollard for taking the minutes in her absence
Motion by Member Jackson to accept the November 9, 2018 minutes, 2nd by Member Cortese
Motion Carried

TREASURER'S REPORT

- Treasurer Thomas reported the only activity since last meeting was the \$4,000 retainer fee that was made for the keynote speaker for the State Conference (Trevor Muir). She noted that the current balance was \$34,474.38. Secretary Ganssley did question that in November the balance was \$39,392.80 and if the only activity was \$4,000 the balance would be \$35,392.80. Treasurer Thomas did not have bank statements available but will look into it and email the Executive Council with the information. Approval of the treasurer's report was tabled until June meeting

WEBSITE REPORT

- Member West reported said the website is running smoothly, there are some limitations, but much more beneficial. Member Jackson publically thanked Member West for handling all the updates
- President McKee suggested that term expiration dates be added to the Executive Council section on the website. She asked that this agenda item be moved to the June Board meeting
- Member West said that the GoDaddy balance will be added to our current contract

AWARDS REPORT

- President McKee thanked Treasurer Thomas for picking up the At-Large responsibilities after the resignation of Member Compson who left her job at Ferris State University and is now working for a K-12 school

CONFERENCE COMMITTEE REPORT

- President McKee asked that the report be included in the Conference Committee meeting that will follow this meeting as most attendees stay

REGIONAL REPORTS

- Secretary Ganssley state that Regions 4, 5, & 6 still has a 5/3 account and would like to close it. Asked Treasurer Thomas what the best process would be to do so. Treasurer Thomas said she will forward her 5/3 contact information

MDE and TIA UPDATES

Secondary

- State Liaison Felder reported that she and State Liaison Price have been working on Perkins V
- She informed the Board that Dr. Brian Pyles, State Director, will be at MOSPA Conference all three days
- She inquired if MOSPA would be interested in sponsoring a scholarship for Breaking Traditions. Discussion was held with President McKee stating it may be possible to do for both secondary and post-secondary student. President McKee asked State Liaison Felder for a written request to include amount of each scholarship (\$250), the logistics of giving the scholarship and that this could be available in 2020. Will add this item to the May agenda
- Next Special Populations newsletter will be published in mid-May and will need articles by the end of April. MOSPA Award winners will be announced in the newsletter. Member Thomas stated they have nominations but winners have yet to be selected. She will forward that information to her
- Currently Member Jackson, Member Thomas and President McKee have volunteered their time to be part of the Perkins V committee. President McKee did note that the 1st meeting is on Good Friday and asked if she could bring it to their attentions. State Liaison Felder said that the State is open and the she is confident the meeting will still be that day but will take it forward

Post-Secondary

- State Liaison Price was unable to attend

UNFINISHED BUSINESS

- Operating Documentation – Member Jackson asked that this item be moved to the May agenda. She is working on them and will forward for Board to review

NEW BUSINESS

- It was brought to the Board's attention that Region 10 had a MOSPA conference on December 14, 2018 and it was advertised that attendees would receive a complimentary MOSPA membership. However, the State MOSPA Board has not heard from any representative from Region 10 nor received any membership fee. It was noted that there is no longer a membership fee. President McKee will send a letter. Continued discussion will be held by the Executive Council
- President McKee announced that Member Pollard has agreed to fulfill the remainder of At-Large Compson's term (June) and was appointed by the Executive Council. Member Pollard said she will entertain running in May
- President McKee reminded President-Elect Simmons is responsible for running the elections at the State Conference
- President McKee stated that next President-Elect slated to start in June has to be filled by post-secondary. Please pass any potential candidates to him

ANNOUNCEMENTS

- No announcements

CONFERENCE COMMITTEE REPORT/MEETING

- **Speakers** – Member Jackson reported she had more speaker requests than needed – very happy with the response and will keep people on the list for future conference sessions. She noted that Trevor Muir is the Keynote Speaker. She reported on the sessions that will be offered. She will share an electronic copy of them. Closing Keynote will be Dr. Brian Pyles. Note correction of closing keynote on the website 10:30 am – 11:45 am
Member Jackson stated the State Liaison Price had additional grant money, however no additional room for another speaker. Suggestion to have a panel or lightning round type of session. Also suggested motivational speaker, on-line certifications. Member Jackson will get with State Liaison Price
- **Awards** – set for 12 :00 pm – 1:15 pm including lunch
- **Registration** – Member Cortese noted at this time there are 77 registered for the conference. He reported the set-up was a lot smoother this year and that Ferris has been great. Name tags will need to be picked up at Ferris, President McKee volunteered to do so on her way up
- **Scech's** – last year they were \$10 – Member Thomas was in charge and she will once again follow up with her contact. Questioned was raised if Ferris can add scech information to the registration form – however many people pay personally
- **Schedule** – Question asked if there is a discount for AV equipment since we are using every day so no set-up/tear-down needed. Member Gannon will need to check with Boyne when she gets there
- **Hotel** – Discussion about moving the conference – it seemed that many of commodities were not available last year. President McKee will speak to the hotel

- **Evaluations** – Member Edwards will be in charge of the evaluations and will get with State Liaison to make sure she is capturing the needed information for her grant report. The overall conference evaluation will be done at the end of the conference and the link will be in the back of the booklet. Individual session evaluations will be completed with one copy going to the presenter
- **Elections** – Member Simmons will work on the ballot and will need to get to President McKee by April 1st so she can put in the booklet. There will be a ballot box at the main registration table and in the conference registration area as well
- **Facilitators** – Members Pollard and Thomas will set up session facilitators

Meeting adjourned at 2:45 p.m.

Submitted by Member Ganssley, Board Secretary