

MOSPA BOARD OF DIRECTORS MEETING MINUTES

Meeting at Boyne Mountain Resort

May 4, 2022

3:00-4:30 p.m.

MEMBERS PRESENT: Monica Bouman, Rhonda Donovan, Leisia Duskin, Janel Elenbaas, Keith Flint, Peter Gonzalez, Kimberly Higgins, Brigitte June, Shawn Kadwell, Roz Pollard, Sheree Price, Nicole Reinhart-Huberty, Apryl Scheffler-Martin, Maria Schmidt, James Simmons, Tracey Taylor, Lacetia Walker, Anthony Webster, Terri West

CALL TO ORDER/PRESIDENT'S COMMENTS

- President Webster called the meeting to order at 3:11 p.m.
- Welcome & Introductions
- Mention that we should have MOSPA t-shirts

CALL FOR ADDITIONS TO AGENDA

- No additions. *Motion by Past President Simmons to accept the agenda. 2nd by Member Schmidt. Motion carried.*

MINUTES/SECRETARY'S REPORT

- Review minutes from the March 4, 2022 meeting
Motion by Member Schmidt to accept the March 4, 2022 Board Meeting Minutes, 2nd by Past President Simmons. Motion carried.

TREASURER'S REPORT

- Co-treasurer Donovan reviewed her attendance at the MICEC conference which MOSPA sponsored their awards session. Secondary State Liaison Milton also attended MICEC. MICEC focused primarily on the secondary population.
- Reviewed dispute with 5/3 Bank and GoDaddy charge. Disputing how the charges were paid for, not the charges themselves. Still no response from 5/3 Bank. Co-treasurer Donovan's card is on file for Go Daddy right now. Co-treasurer Donovan has note on her calendar to change cards next year when new co-treasurer comes in. Go Daddy charge occurs in October.
- Co-treasurers Donovan and Reinhart-Huberty appreciate efforts to get SCECHs approved for this year's conference. MOSPA agreed upon charging \$15.
- Awards funds are ready to go.
- Reminder that MOSPA has a co-treasurer position open because Co-treasurer Reinhart-Huberty's term is up. If anyone wants more information on what it is like to be in this position, please reach out to one or both co-treasurers.
- MOSPA has a CPA and a P.O. Box now.
- Elevate Up has been paid for some of the conference expenses.
- Co-treasurers will make a transition plan for future reference/use for co-treasurer training.
- Co-treasurer Reinhart-Huberty will deposit other checks from the conference from individuals.
- The nomination process for upcoming open roles of Co-treasurer and Secretary will be discussed at the conference this Friday.

- **NOTE: MOSPA Board forgot to make a motion for approval for 5/4/22 Treasurer's Report - we will need to vote on approval of 5/4/22 Treasurer's Report at the next Board Meeting on 6/8/22.**

STANDING COMMITTEE REPORTS

MEMBERSHIP

- Discussion about process of updating membership information annually.
- Consider dues again for individual and/or groups. Embed membership dues into conference registration: \$250 per person for conference registration. However, we still want MOSPA to be accessible to all types of employees. Plan to vote on whether or not to re-install dues at the next Board meeting.
- Discussion about using the 2019 Conference attendee list to reach out to people/members who attended the last in person conference to see if they still want to be members - Secretary Scheffler-Martin incorporated this list into her listserv already back when her term began.
- MOSPA needs more sources for funding. Need to have a steady income.
- We can go to a Boyne sister company if needed for a future conference. Bay Harbor does not have same capacity as Boyne Mountain. We have to make a location decision ASAP.
- Ask for sponsorships next year for the MOSPA conference. Decide what sponsors will receive for their participation.
- Consider doing SCECHs again for every conference.
- Can reduce costs by negotiating with venue and considering what dinners, events we can reduce, cut, move, etc.
- Have people identify what meal(s) they will be staying for.
- Send message to regional CTE Directors (and possibly Special Education directors too) to promote MOSPA and ask for members. Contact anyone who connects with Special Populations students. Regional Representatives can help with or be in charge of these tasks.
- Consider MOSPA reunion of long time members to get their ideas and ask how did MOSPA benefit you.
- Overall Conference Evaluation form can include the question: How does/did MOSPA benefit you and/or your students?

CONFERENCE

- We are excited to have another in person conference!
- Shout out to all the conference committee members for their work.
- Post-Secondary State Liaison Price and Member Taylor gave up their rooms for the Award winners who did not have a room reservation. Post-Secondary State Liaison Price and Member Taylor are staying in the Hospitality Room. We thank you for your selflessness and quick thinking!

AWARDS

- Award plaques are here
- At-Large Representative Pollard is not sure how the room issue happened with the Award winners.
- Student awardee will be making a speech.

- Shout-out of appreciation to Post-Secondary State Liaison Price and At-Large Representative Pollard for their work in creating/finalizing the Michelle Glenn Award.

WEBSITE

- Accepting nominations for 2023 Awards.
- Will need pictures of the 2022 Award winners.
- Will need a post-conference write up.
- Member West has 3 weeks left to assist with MOSPA and then she is done for the year.

MDE and LEO UPDATES

- Breaking Traditions Award Ceremony will be held on Thursday, May 12, 2022 at 1:00 pm in Lansing at the Library of Michigan. A member of the MOSPA Executive Board can present in-person the scholarships of \$500 each to the following people: Emma Greene-Gardenhouse (secondary)-Criminal Justice-West Shore ESD and Justin Emmerling (postsecondary)-Nursing-Mott Community College
- Past President Simmons volunteered to be the person to present awards.

UNFINISHED BUSINESS

- Regional Representatives - Presidents and Secretary assigned to this project
 - They can promote MOSPA and be MOSPA ambassadors
 - Presidents and Secretary meet to write up information and letters
 - Have meeting with the representatives later in the summer
 - President-Elect Gonzalez noted that Region 3 Representative Amy Miller is retiring this year.
 - Need to connect more with CTE Special Populations students
- Considering adding Promotions Chair as an executive board position who would oversee all front facing MOSPA items (e.g., website, social media).
 - Discussion tabled until next Board meeting
- “Contact Us” form on Home webpage - Member West will update the form so submissions go to mospaonline@gmail.com instead of to Member McKee. She will also remove the outdated President information on the page below the form.

NEW BUSINESS

- None

ANNOUNCEMENTS

- Past President Simmons attended a virtual 4-day NAPE conference. He said it was rewarding and that they talked about people missing the cue on equality in the classroom such as attendance policies and accommodating students; encouraged people to be aware of their personal biases.
- Next Board meeting is Wednesday, June 8, 2022 at 10 a.m. via Zoom.

Meeting adjourned at 4:34 p.m.

Submitted by Member Scheffler-Martin, Board Secretary