

Lake Forest Estates Homeowners' Association

BOD Formal Meeting minutes

HOA monthly meeting: Thursday, July 11, 2024

Location: LFE Park from 6:32pm to 7:48pm

Attended: Emil Scioli, Sandra Munsey, Larissa Nixon, Joe Pan, Stuart Morris, Bob Sterzinger, Dick Lopes, Gary Schroder

Follow-ups from last meeting:

- Sign installation timing (in progress) 13 of 16 complete, residents wanting to know about camera location: there is no fixed location.
- Meeting with City July 22nd 4pm has been moved to the 16th at 3pm
- Funds transferred to High Interest Savings/CD's, account requires business account, moving funds into CD 9-month term.
- ACC get quotes on basketball backboards. (not complete) This task has been pushed to Contracts Administrator.
- Emil Update all ACC forms to include ACC email address. (complete)
- BOD to recruit a committee/task force to get fresh bids on Reserve Study 2024 items. (not complete) Stuart & Emil to meet prior to August meeting.
- Summer newsletters are Due July 7th to LFE email (complete)
 - Emil Presidents Letter (complete)
 - Sandra Park Concerns proposal (complete)
 - ACC: reminders to residents (not complete) Sandra & Emil to write something up.

ACC report –Eric, Gary, Bob, Jacob, Dick

- Lot 68- Landscape request approved
- Lot 9 Tree removal approved
- Lot 2 Pending Roof approval
- Mailbox project kicking off June 19th: paint needs to cure, they will be white through August.

Neighborhood watch report - Jody

- Stolen vehicle with flat tire chased by helicopter July 3rd
- Resident accosted at Park entrance July 6th
- Board meeting interrupted by rowdy teens that swam across lake July 11th
- Resident propositioned to open gate 7/12.

Contract Administrator's Report – Stewart

- Adjusting waterflow for front and park sprinklers
- Safety audit passed
- New backflow device installed and tested.
- More sprinkler work required for park.

Secretary Items - Joe

- June meeting minutes were approved by the board members present.

Treasurer – Larissa

- Financial review, we are under budget in June close due to timing, bigger water bills are heading our way.
- All checks on hold until accounting department returns 7/14.

Old Business

- 169 widening: PSE started placing new gas lines. No news until meeting 7/16
- 2023 14 concerns by residents for park safety, security, and enjoyment.
 - Bids were presented by Sandra- Board approved Signs to be ordered and installed
 - Remaining proposals will be brought to the community at the November Meeting.
- BOD to recruit a committee/task force to get fresh bids on Reserve Study 2024 items.

New Business

- Dick & Lisa met with county over swings and trespassing around the park. County is going to investigate.
- Locks are broken again- Sandra to arrange repair.
- Winch broken at sports court, residents not cleaning court before playing have destroyed surface of court.

Action Items and Assignments

1. Emil & Stuart replace net on sports court and recruit a tender of the court 7/13
2. Stuart to get quotes on basketball nets, New net system and surface repair. Before 8/1
3. Sandra get quote on broken locks 7/15
4. Emil send note to community on community ownership. 7/13
5. Stuart to speak to Unique about blowing off the sport court weekly. 7/15
6. Larrisa to send CD rates for August CD's and for Reserve CD by email to BOD. 7/19
7. Emil post June Minutes to Website.
8. ACC follow up request with lot 2 on the roof.
9. Gary & Stuart purchase new box for sprinklers.
10. Stuart complete sprinkler project with Mr. Rain.

Next HOA meeting on Thursday, July 11th, 2024, at LFE PARK 6:30 – 7:30pm