

Lake Forest Estates Homeowners' Association

BOD Formal Meeting minutes

HOA meeting date & time: Thursday, January 8, 2026, 6:39 – 7:35 pm

Location: Microsoft Teams

Attendance: Emil Scioli, Stuart Morris, Troy Loftus, Joe Pan, Sandra Munsey

Follow up:

- Rope cut down service updates: no updates, still waiting to hear back from contractor
- Troy & Tracy to be added to the Financial Signature Cards - Still in progress
- Thank you cards: To be sent out
- Kim's request - We need committee members for 2026 Good Neighbor Day.
- Communication Preference: 2 Homeowner that did not sign up, Lot 14 & Lot 68.

Contract Administrator's Report: Stuart

- Park bathroom has been closed and winterized

Secretary Items: Joe

- Approval of minutes - Troy and Emil approved

Treasurer: Troy

- December Financial Report is still being wrapped up by Larissa before transitioning to Troy.
- Transitioning to QBx online

Action Items:

- January President Board Meeting,
- BOD Newsletter Articles Due
- Treasurer Annual dues email and 2 letters
- President Review Calendar of Events

New Business:

- Community Calendar of Events
- SR169 committee update: HOA is still in discussion with city of Maple Valley for project open items and changes during construction.

Follow up for next month:

- Vice President Annual Membership Survey Planning
- Secretary Send Meeting Minutes for Review