Lake Forest Estates
Homeowner’s Association
Formal Board Meeting

February 13, 2020
7pm
516 Bar and Grill

Meeting called by: Wayne Anderson, President  Type of meeting: Formal Board Meeting

Attendees: Wayne Anderson/President, Giles Nelson/Vice President
           Rosanne Giurado/Secretary, Sandra Munsey/Treasurer,
           Bernie Glaze/ACC, Gary Schroder/ACC

Notes: Called to Order: 7:15pm
       Adjourned: 8:00pm

Formal Board Meeting Minutes

- Open discussion with homeowners
  o None present

- Secretary items
  o Approval of meeting minutes Yes, G will post to website
  o HOA schedule for 2020
    ▪ Send copy to Wayne
      (note) Sent 2/15/2020 3:10pm
  o Newsletter - Winter Newsletter articles –
    ▪ Timeline – Per President March Mailing
      • First draft articles to secretary by end of day 02/13/2020
      • Received Wayne’s
      • G to send by 2/16/2020
        o Re: Emergency preparedness
        o House preparedness addition with pictures
    • Treasurer and Contract Administrator not submitting articles
    • Secretary to send final drafts to Lori by 02/23/2020
    • Distribution goal 03/1/2020

- Treasurer’s Report – Sandra
  o Review of Financials
    ▪ Reviewed current financials
    ▪ Approve reimbursement
      • Sandra – for office supplies
      • Hancock – for welcoming committee supplies
  o Dues billing
    ▪ 40 Homeowners Received, 75 still waiting.
• Contract Administrator’s Report – Troy (Absent – traveling for work)
  o Common areas cleanup plans
    ▪ Community Pride Day projects
      • Gravel for wood steps (children play area)
      • Clear gravel from lower steps
      • Repair or remove plastic batter boards for trails by sports court
      • Plants for new picnic shelter walls
      • Cleanup and chipping from tree cutting
      • Install new park benches and barbeque
    ▪ Other work group (Pressure washing): wait until after pollen drop
      (Mid-March target)
      • Sports court
      • Shelter roof & put down moss control
      • Entry sign
      • Picnic benches
      • Wooden park steps
      • Suggestion was offered to add anti-skid paint after pressure wash to help with traction
    ▪ Other work group
      • Cut down dead park trees
      • Continue layout of Native Growth Protection Easement line
      • Clear out brush and wind falls west of lower park trail
      • Contractor springtime projects
      • Retaining wall east side of picnic shelter with sprinklers (Jon Thompson / Msite Contracting)

• ACC report – Bernie, Gary
  o Update
    ▪ Committee signed off for lot 89
      • Tree removal
      • Add to driveway near house, new parking stall
      • Widening of driveway
      • Addition/replacement of brick

• New and continuing business items
  o Storeroom records cleanup
    ▪ Summer 2020
  o Joint HOA meeting
    ▪ Springhaven and Highlands

• Next meeting schedule: March 12, 2020, 7 pm, Lot 55/516 Bar and Grill (back-up)