Lake Forest Estates
Homeowner’s Association
Formal Board Meeting

Meeting called by: Wayne Anderson, President
Type of meeting: Formal Board Meeting

Attendees: Wayne Anderson/President, Giles Nelson/Vice President
Sandra Munsey/Treasurer, Troy Lotus/Contract Administrator
Bernie Glaze/ACC, Gary Schroder/ACC, Dick Lopes/ACC

Notes: Called to order 7:00pm
Adjourned: 8:50pm

Formal Board Meeting Minutes

Current status:

1. Due to the current status of the covid-19, the following events were cancelled in 2020:
   a. Community Pride Day (5/2)
   b. Community Garage Sale (6/6)
   c. July 4th celebration (7/4)

2. Secretary items
   a. Board approved June meeting minutes
   c. Sandra Munsey volunteered to take July meeting minutes.

3. Treasurer’s Report – Sandra
   a. Financials: YTD Financials are trending under budget due to cancelled 2020 events.
   b. 2020 LFEHOA Dues Status
      i. Paid: 111 Homeowners
      ii. Status on pending 4 Homeowners.
         1. 2 Homeowners will pay in full by 7/30.
         2. 1 Homeowner will pay in full by 8/15.
         3. 1 Homeowner has not responded to voice message, emails or certified mail.
   c. Audit plans (No change)
      i. LFE 2019 Audit is on hold due to COVID-19. Treasurer will coordinate a new date with committee members after tax season (July 15th).
   d. Future Treasurer Position Discussion
      i. Approved Bylaws modifications are in final signature cycle and will be posted to our webpage when completed.
   i. Common areas plan’s
      a. Wayne Anderson and Dick Lopes will perform the following tasks:
         i. Install zinc strip on Shelter ridgeline
         ii. Install basketball hoop nets
         iii. Identify and cut down dead park trees (mill wood for park benches??)
   b. Park Sprinkler system is up and running.

5. ACC report – Bernie, Gary
   a. Update
      i. Lot 100 - Completed new fencing and landscaping. Outstanding job by the homeowner.
   b. Any outstanding issues / approvals
      i. Lot 95 - Submitted a paint approval request form. Bernie & Gary will meet with homeowner.
      ii. Lot 92 – Post replacement. ACC will make contact with the homeowner and offer help.
      iii. Lot 16 – Wants to know if he needs an approval to take down (2) cotton wood trees in his back yard. ACC will make contact with the homeowner

6. New Business Items
   a. The board discussed Lot 74, e-mail, request to assemble a dock & park it at shoreline. Wayne Anderson will research the legal aspects and will respond in writing to the homeowner.
   b. Status of widening SR169
      i. Tawni Dalziel, P.E. Public Works and Community Development Director City of Maple Valley stated, the city has pushed out the widening project by 1 year (2022) and that date is contingent on securing funding. More discussion to follow.

7. Continuing Business Items
   a. Storeroom records cleanup: No new updates
   b. Joint HOA meeting: No new updates
      i. Springhaven and Highlands

Next meeting schedule: August 13, 2020, 7 pm at HOA Park