Formal Board Meeting Minutes

- Special Guest: Maple Valley Council Representative: Les Burberry (leslie.burbery@maplevalleywa.gov)
  - Gave two hours of his time giving updates
    - Transportation/TIP Grants (Transportation Improvement Plan)
    - Legacy Site moving forward with Farmers Market
    - Adult Senior Housing – behind new medical building
    - 204th Connector from Hwy 18 – on hold due to car-tab initiative 976
    - Will keep President informed of meetings – to inform neighborhood

- Secretary items
  - Approved Annual meeting minutes
  - Approved Board Election
    - Vice President Giles Nelson
    - Treasurer Sandra Munsey will stay until replacement is found
  - Transferring minutes to sharable Word document
  - HOA Schedule for 2020
    - Secretary to complete and distribute this week

- Treasurer’s Report – Sandra
  - Review of Financials
    - Presented
  - Votes
    - Sending final votes tallied sheets to Contract Administrator for cloud storage**
    - Update Election of Officers
      - Take out addresses due to privacy - leave lot numbers
      - Add in nomination by President for Treasurer to remain
  - Budget for 2020
    - Will define operating vs special projects
    - Budget for July 4th added
    - Budget tabled until January 2020
  - HOA billing
    - Will add emergency contact/skills request
• Contract Administrator’s Report – Troy
  • Common areas cleanup plans
    • Community Pride Day projects
      o Gravel for wood steps (children play area)
      o Clear gravel from lower steps
      o Repair or remove plastic batter boards for trails by sports court
      o Plants for new picnic shelter walls
      o Cleanup and chipping from tree cutting
      o Install new park benches and barbeque
      o Bark for: Troy to get quotes should these be contracted (blower truck) MT
        ▪ Circles
        ▪ Entry island and sign beds
      o Pressure wash: Troy to quote should these be contracted
        ▪ Sports court
        ▪ Shelter roof & put down moss control
        ▪ Entry sign
        ▪ Picnic benches
        ▪ Wooden park steps
        ▪ Mailboxes (not structures)
    • Other work group
      o Cut down dead park trees
        ▪ Disposal of firewood
      o Continue layout of NGPE line
      o Clear out brush and wind fall west of lower park trail
  • Contractor springtime projects
    o Retaining wall east side of picnic shelter with sprinklers (Wayne contacted Jon Thomas / Msit Contracting)

• ACC report – Bernie, Gary
  o Update
    ▪ Will connect with new volunteer Bob Sterzinger Lot 57
  o Any outstanding issues / approvals
    ▪ Lot 98 (house fire) submitted rebuilding design
    ▪ Will meet at house with owner to discuss options presented

• New and continuing business items
  o City of MV meeting legacy site
    ▪ Moving forward – see above
  o Lot 24 lot maintenance issue
    ▪ Pending
  o Storeroom records cleanup
    ▪ In spring when it warms up
  o Joint HOA meeting
    ▪ Springhaven and Highlands
      ▪ Connect regarding upcoming construction on Hwy 169
  o New Volunteer request**
    ▪ Need to connect Lot 106 homeowner Scioli
    ▪ Transferring records to cloud
    ▪ Treasurer to connect with Contract Administrator to facilitate onboarding