



Assignment Guidelines

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- **Grading Schedule:**
Assignments are graded **every Monday and Friday**.
- **Course Progression:**
Once your assignments are **completed and approved**, the **next course module** will be released to you.
- **Academic Integrity:**
The use of **AI tools** or **copy-and-paste** content is **strictly prohibited**. Any assignment found to violate this policy will be **rejected**.
All **essays and written responses** must be **original** and written **in your own words**.
- **Printing Requirements:**
Any **PDF documents containing color elements** must be printed **in color**. Submissions printed in black and white when color is required will be **rejected**.
- **Essay Evaluation Criteria:**
Essays are assessed based on the following:
 - **Grammar and spelling**
 - **Content accuracy and clarity**
 - **Appropriate length**