

MINUTES OF MEETING  
OF  
BOARD OF DIRECTORS

THE STATE OF TEXAS

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COUNTY OF TRAVIS

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BELVEDERE MUNICIPAL UTILITY DISTRICT

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A regular meeting of the Board of Directors of Belvedere Municipal Utility District was held on October 16, 2018, in accordance with the duly posted notice of said meeting. The roll was called of the members of the Board of Directors, to-wit:

Peter Golde	President
James Koerner	Vice President
Kim Clifford	Secretary
Ronald Ubertini	Assistant Secretary
Steven Bryson	Assistant Secretary

All above-referenced members of the Board were present, except Director Ubertini, thus constituting a quorum of the Board of Directors. All directors present participated in voting on all matters that came before the Board. Also in attendance were Stefanie Albright, Attorney, and Lissette Ruiz, Legal Assistant, with Lloyd Gosselink Rochelle and Townsend, P.C.; and Jason Baze and Evan Parker with Murfee Engineering Company. Lee Blanton and Tom Wiles were present on behalf of the Belvedere Homeowners Association (HOA).

Director Golde called the meeting to order at 6:00 p.m. and announced the Board would first receive public comments. No comments were received.

The next item to come before the Board was to consider approval of the minutes of the September 18, 2018 regular meeting. Director Clifford requested a question mark be added to the bottom of page four. **Upon motion by Director Koerner, seconded by Director Bryson, and unanimously carried by the Board members present, the Board approved the minutes of the September 18, 2018 regular meeting, provided as Exhibit A.**

The next item to come before the Board was to consider the bookkeeper's report, including payment of invoices and coordination on bookkeeping matters. Director Koerner presented this item and directed the Board to the report provided as Exhibit B. Director Koerner noted check numbers 1070 and 1074 had been determined to use capital funds for payment. The Board discussed the previous payment to JBS Underground to which Ms. Albright stated the invoice was within the scope of the contract that was previously approved and the Board was being asked to ratify the payment. Director Clifford noted the capital projects fund was still showing \$92,000 and requested confirmation of whether the transfer to the operating account had been made, as previously approved. Director Koerner stated he would follow-up with Mr. Monzingo to confirm the transfer had been made. Mr. Koerner informed the Board that Mr. Mr. Monzingo, the District's

Investment Officer, had advised that the District's investments options were so limited that he saw no need to engage an investment advisor. Mr. Koerner advised that a discussion of CD investment options would be scheduled for the next meeting. **Upon motion by Director Clifford, seconded by Director Bryson, and unanimously carried by the Board members present, the Board approved the Bookkeeper's Report, transfers, and payment of invoices as detailed in Exhibit B and ratified the payment in the amount of \$16,350.00 to JBS Underground.**

The next item before the Board was to take action as necessary to review the District's Investment Policy. Ms. Albright stated the District was required to annually review its Investment Policy in accordance with the Public Funds Investment Act. She advised that she was not recommending any changes from the District's current policy. **Upon motion by Director Clifford, seconded by Director Koerner, and unanimously carried by the Board members present, the Board approved the Investment Policy as presented.**

Director Golde stated the Board would next consider the report from the District's Engineer. Mr. Baze and Mr. Parker introduced themselves to the Board and stated they were present in David Malish's place as he had a conflict. Mr. Baze distributed his report, provided as Exhibit C, and provided an overview of the District's pending projects. Director Clifford requested a realistic update on the permit approval from Travis County regarding the storage building, and requested that an updated project timeline be provided. Mr. Baze stated he would follow-up with David Malish. In regards to the prequalification for bidder's package, Ms. Albright stated she would follow-up with Murfee Engineering for the status of the documents for coordination with subcommittee for review. Mr. Baze stated new storage facility renderings had recently been received and provided to Directors Bryson and Ubertini for review. Director Bryson stated the renderings had also been shared with Charlie Wilson, an HOA Board member, who indicated he had forwarded these revised renderings to the other HOA members for review. Mr. Blanton addressed the Board and stated there were more changes than anticipated in the new renderings. Tom Wiles stated he would discuss the new renderings at the HOA meeting the following week and the subcommittee could meet following the HOA meeting to provide one set of comments to Method Architecture.

Next, Mr. Parker discussed the culvert repairs completed by TexaScapes. Director Clifford noted there were culverts on the trails that were not included and requested Mr. Parker review them for future cleanout. Director Clifford questioned if TexaScapes had used a water wagon, and if not, whether the District had been charged for the water wagon with operator for 16 hours as listed in their Proposal ID 9367. Mr. Parker stated he would follow-up to confirm.

Director Golde stated Item 6, discuss, consider, and take action on report from Method Architecture regarding preliminary concept plan for Amenity Center lot, including storage building, was previously covered.

The next item to come before the Board was to discuss, consider, and take action regarding the contract for solid waste disposal with Texas Disposal Systems (TDS). The Board reviewed the rate increase letter recently received from TDS, provided as Exhibit D. Director Koerner stated Kim Bigley had been working with TDS regarding homeowners requesting additional services and TDS had provided a Second Amendment to the Agreement for Municipal Solid Waste Collection


and Disposal Services for approval by the Board, provided as **Exhibit E**, which outlined that homeowners would be responsible for fees related to additional carts or services. **Upon motion by Director Bryson, seconded by Director Clifford, and unanimously carried by the Board members present, the Board approved the Second Amendment to Agreement for Municipal Solid Waste Collection and Disposal Services with Texas Disposal Services, subject to any non-substantive revisions that Ms. Albright determined were in the District's best interest.**

Director Golde stated the next item before the Board was to discuss, consider, and take action on current and proposed facilities owned or maintained by the District, including reimbursements to the HOA under the JMA and landscaping of Amenity Center lot and facilities. Mr. Wiles addressed the Board and asked for the exact time to provide invoices to the Board for approval. Ms. Albright stated invoices should be provided to the bookkeeper at least week prior to the scheduled Board meeting. Director Koerner requested that the discussion on the landscaping of the Amenity Center lot and facilities be deferred another month to allow discussions with the HOA.

**There being no further business and upon motion made by Director Koerner, seconded by Director Bryson, and unanimously carried by the Board members present, the meeting adjourned at 6:52 p.m.**

Belvedere Municipal Utility District  
Board Meeting Minutes – October 16, 2018

PASSED, APPROVED AND ADOPTED THIS 15<sup>th</sup> day of November, 2018.

  
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Kim Clifford, Secretary