

(1)

BLACKMAN FIRE DISTRICT MEETING

DATE: 12 June 2025

(X) REGULARLY SCHEDULED

TIME: 7:00 p.m.

() EMERGENCY

() WORKSHOP

ROLL CALL

Commissioner Steve Lawson
Chairperson Larry Cunningham
Commissioner Holley Cook
Commissioner Wade Merritt
Commissioner Ronnie Miller

PRESENT

(X) Yes	() No
(X) Yes	() No
(X) Yes	() No
(X) Yes	() No
(X) Yes	() No

Welcome/Call Meeting to Order at 7:00pm

Pledge of Allegiance

- 1) Discussion and Approval of the Regular Meeting Minutes from May 8, 2025.

Motion: Ronnie Miller 2nd: Steve Lawson Motion Passed

- 2) Discussion and Approval of the Financial Report from May 31, 2025.

Cash

- Unrestricted Cash
 - Petty Cash \$ 180.85
 - General Checking \$ 31,580.87
 - General Savings \$ 39,489.12
 - Total Unrestricted Cash \$ 71,250.84
- Restricted Cash
 - Impact Fees \$ 4,642.38
 - Total Restricted Cash \$ 4,642.38
- Total Cash \$ 75,893.22

Motion: Holley Cook 2nd: Steve Lawson Motion Passed

- 3) Chief's Report *(See attached report)*

Total Calls for Service = 5

- 3 - Medical Calls (1 Cancelled Enroute)
- 1 - Fire
 - 1 - Structure Fire
- 1 - Rescue EMS Standby (Racetrack)

OLD BUSINESS

- 4) Station Generator

Discussion on the status of the generator purchase and installation scheduling. Request the board to approve what funding source to use for this purchase. Recommendation is \$4,000 from Impact Fees & \$8,000 from Savings.

Motion: Holley Cook 2nd: Steve Lawson Motion Passed

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1. The first part of the report is a general statement of the purpose and scope of the study.

2. The second part is a description of the methods used in the study.

3. The third part is a description of the results of the study.

4. The fourth part is a discussion of the results and their implications.

5. The fifth part is a conclusion and a list of references.

6. The sixth part is a list of appendices.

7. The seventh part is a list of figures and tables.

8. The eighth part is a list of footnotes.

9. The ninth part is a list of symbols and abbreviations.

10. The tenth part is a list of references.

11. The eleventh part is a list of figures and tables.

12. The twelfth part is a list of footnotes.

13. The thirteenth part is a list of symbols and abbreviations.

14. The fourteenth part is a list of references.

15. The fifteenth part is a list of figures and tables.

16. The sixteenth part is a list of footnotes.

17. The seventeenth part is a list of symbols and abbreviations.

18. The eighteenth part is a list of references.

5) **Coggins Insurance Renewal**

Discussion and Approval on maintaining insurance on the current fleet of vehicles. A comparison of rates shows an increase of \$2,832.25 from last year to this year's renewal are shown below:

	2023	2024	2025
Group AD&D - C - A & S Renewal (FWCJUA)	\$2,422.00	\$2,422.00	\$2,346.00
Special Multi-Peril - Package Renewal	\$5,904.00	\$5,216.00	\$6,330.00
Other Misc Taxes & Surcharges - Package Renewal	\$51.25	\$61.38	\$73.63
Business Auto - Commercial Auto Renewal	\$4,207.00	\$4,581.00	\$6,364.00
	\$ 12,584.25	\$ 12,280.38	\$ 15,113.63

Discussion commenced on the possibility of removing one apparatus from service to reduce the rate for the coming year on insurance. Discussion on removing the 2003 Pierce from service due to the fact it can only carry 500 gallons of water and will require maintenance and testing costs. Discussion was had on keeping the Pierce and keeping it insured for 1 year. After 1 year if the apparatus has not been used, the apparatus would be sold or donated to another department or interested party. It was also stated that no major or catastrophic repairs would be done on the Pierce Engine within the 1 year period. It was further discussed and asserted that if a major failure occurs, that it will be brought before the board of commissioners and the current fleet status will be evaluated before a decision is made on disposing of the pierce engine during the 1 year time frame.

Motion was made by Steve Lawson to remove the apparatus from service. No second occurred.

Motion was made by Holley Cook to accept the insurance rates and set a time limit of one year to prove we will utilize the 2003 Pierce Pumper with the restriction that any catastrophic failure of any apparatus will warrant a new discussion.

Motion: Holley Cook 2nd: Ronnie Miller Motion Passed (1 Nay by Steve Lawson)

NEW BUSINESS (* - Walk-on Item)

6) **Annual Air Pak & Fit Testing**

Discussion and Approval for Annual Air Pak (11) and Fit Testing (11) through MES in the amount of \$1,275.00. The 5-year plan that was adopted projected expenses at \$1,500.00, so we will be coming in **under** budget on this item by \$225.00.

Motion: Wade Merritt 2nd: Holley Cook Motion Passed

7) **Annual Air Quality Testing and Fill Station Service**

Discussion and Approval for Annual Air Quality Testing & Service through MES in the amount of \$1,152.31. The 5-year plan that was adopted projected expenses at \$900.00, so we will be coming in **above** budget on this item by \$252.31.

Motion: Holley Cook 2nd: Ronnie Miller Motion Passed

8) **Form 1 and Ethics requirements Reminder**

Discussion on Form 1 in which Commissioners need to have this completed before July for those that have not completed it.

9) **New Members**

Discussion and approval of new members as listed below:

- Gavin Fortner
- Christian Henley
- *Jason Stuckey

Discussion was had about accepting new members to the department. Chief Melanson recommended Jason Stuckey from the Wing Fire Dept. be added to the list to be considered. Commissioner Lawson talked about the number of members in the department and whether or not they lived in the district, after some discussion the item was moved on for a vote.

Motion: Holley Cook 2nd: Steve Lawson **Motion Passed**

*10) **Audit Completion Draft Approval**

Discussion and Approval of the draft audit for execution by Edward Chapman CPA.

Motion: Holley Cook 2nd: Steve Lawson **Motion Passed**

Upcoming Events

- 06/12/2025 - Blackman Fire District Business Meeting
- 06/13/2025 - Blackman Community Potluck Dinner

Request to move the July meeting to the third Thursday of July (10th to the 17th). A motion was made and passed.

Motion: Holley Cook 2nd: Ronnie Miller **Motion Passed**

PUBLIC COMMENT

Open the floor to public comment.

ADJOURNMENT

Adjournment of meeting at 7:46pm

Motion: Holley Cook 2nd: Ronnie Miller **Motion Passed**

DATE AND TIME OF NEXT MEETING July 17, 2025 at 7:00 p.m.

These minutes were approved and accepted as read this date _____

Larry Cunningham, Chairman

or Other Authorized Board Member



