



MONTHLY REPORT ON TRANSIENT ROOM TAX
RETURN IS DUE 30 DAYS FOLLOWING THE 20TH OF THE PREVIOUS MONTH

Property Name: _____ Month Ending: _____
Property Address: _____

Property Website: _____ Total Rooms Available: _____
Property Contact: _____ Average Nightly Rate: _____
Contact Phone: _____
Contact Mailing Address: _____

Contact Email: _____

_____ Month Ending Total Room Receipts
_____ Transient Room Tax – 3%
_____ Penalty for Late Filing – 12% of Tax Due

I hereby certify that the statements made herein and in any supporting schedule are true, correct, and complete to the best of my knowledge.

Signature: _____ Date: _____
Printed Name: _____ Title: _____

MAKE CHECK PAYBLE TO SPENCER COUNTY TREASURER

MAIL PAYMENT TO: Spencer County Treasurer
PO Box 397
Taylorville, KY 40071

File a report event though no tax may be due. Report any change of address or ownership immediately. Make sure return is signed and dated. Keep a copy for your records.

Copies of this form are acceptable for reporting purposes.