Employee Enrollment Application For Small Groups Virginia





PPO health care plans, including dental and vision coverage, are preferred provider organization insurance products offered by Anthem Blue Cross and Blue Shield (Anthem); HMO health care plans are health maintenance organization products offered by HealthKeepers, Inc. (HealthKeepers); Life and/or Disability plans are insurance products offered by Anthem Life Insurance Company (Anthem Life).

Consult the Booklet or Certificate of Coverage for complete coverage terms and conditions. For more information about Anthem, HealthKeepers, and/or Anthem Life, its products and services, visit anthem.com. Please complete electronically or in black ink only and use extra paper if necessary. The employee who completes this application is solely responsible for its accuracy and completeness. Be sure to answer all questions and to sign and date your application.

Application completed for (select the company that	applies):								
☐ Anthem Blue Cross and Blue Shield		☐ HealthKeepers, Inc. ☐ Ar		Anthem Life Insurance Company					
2015 Staples Mill Road		2015 Staples Mill Road		22	220 Virginia Avenue				
Richmond, VA 23279		Richmond, VA 23279)	Ind	Indianapolis, IN 46202				
Section A: Application Type									
☐ Rehire date: (MM/DD/YYYY)/	j	applicable for Life and/or ☐ 12 Month State					Family a 1/DD/YY		
Select qualifying event (not applicable for Life and		• ′ .							
☐ Covered employee's Medicare entitlement		Death		ft employmen			□ Los	ss of cove	rage
Loss of dependent child status	. L	☐ Medicare	ЦR	eduction in hou	ırs				
Qualifying event date: (MM/DD/YYYY)/_	./								
Section B: Employee Information									
Last name		First name				M.I.	Social S	Security no	o.1 (required)
Home address — Street or P.O. Box if applicable				City				State	ZIP code
County	Primar	ry phone no.			1	rital sta Single		ied 🗆 Do	omestic Partner
Occupation	Emplo	yer name			Gro	up no.	(if knowr	۱)	
Employer street address				City				State	ZIP code
Employment status Date of hire Da		Date of full-time employs (MM/DD/YYYY)	ment	Date waiting (MM/DD/YY)		od beg	ins	No. of ho	ours worked
☐ Disabled ☐ Retired / /		1 1		1 1	,				
Language choice (optional): ☐ English ☐ Spanish ☐ Chinese ☐ Korean ☐ Other — please specify:									
Employee email address:									
For myself and any dependents, I'm providing my email address because I want to receive information about my benefits by email or electronically.									
This may include my Booklet or Certificate of Coverage, explanation of benefits, Evidence of Insurability underwriting documents, required notices,									
and helpful or personalized information to get the most out of my benefits. I will make sure Anthem, HealthKeepers and/or Anthem Life has my most									
up to date email. These electronic communications may include specific details about me and my plan. I also understand that by providing my email address information about my dependents may also be sent by email or electronically. I know I (or my enrolled dependents) can change my mind at									
any time and request a free copy of specific materi going to anthem.com or calling Member Services.	ais by m	all. To do eltner, I (or my	enrolle	a aepenaents)	WIII	upaate	commu	nication p	reierences by
going to difficint or builting Michiber DelVices.									

1 Anthem and/or HealthKeepers is required by the Internal Revenue Service to collect this information.

Anthem Blue Cross and Blue Shield is the trade name of Anthem Health Plans of Virginia, Inc. Anthem Blue Cross and Blue Shield, and its affiliate HealthKeepers, Inc., serving all of Virginia except for the City of Fairfax, the Town of Vienna, and the area east of State Route 123, are independent licensees of the Blue Cross Blue Shield Association. Anthem is a registered trademark of Anthem Insurance Companies, Inc. Life and Disability products underwritten by Anthem Life Insurance Company, an independent licensee of the Blue Cross and Blue Shield Association.

Section C: Type of Cov	erage				
1. Medical Coverage — codes.	Indicate the contract code for the med	ical plan selected	Your employer will advise	you of your plan options and co	ntract
Network — Select one:		Modical	product plan name:	Contract code, if known:	
	☐ Blue Connection	ivieuicai	product plan flame.	Contract code, il known.	
☐ KeyCare☐ HealthKeepers	☐ Blue Connection				
	Savings Account (HSA) enrollees:				
	m HSA plan, Anthem and/or HealthKee	epers will facilitate	the opening of a Health S	avings Account in your name, if	directed by
your employer.					
	offers Exclusive Provider Organization (
	se a health care plan allowing you to a				ovider
•	olan offered by Anthem or a "point-of-se	•	•		□ Family
	rage — select one: ☐ Employee only ndicate the contract code for the dental	· · ·			
	Anthem Dental Complete, and Anthe				
	include certified pediatric dental ess				
Dental product plan nam	e:		Contract code, if known:		
Member dental covera	ge — select one: ☐ Employee only	☐ Employee + S	l pouse or Domestic Partne	r □ Emplovee + Child(ren)	☐ Family
	ndicate the contract code for the vision		·	. , , , , , , , , , , , , , , , , , , ,	
Vision product plan name		prom concentration is	Contract code, if known:	a or jour plan options and comme	
' '			,		
Member vision coverage	ge — select one: □ Employee only	☐ Employee + S	pouse or Domestic Partne	r ☐ Employee + Child(ren)	☐ Family
4. Life, Accidental Deat	h & Dismemberment (AD&D), and/or	Disability Cover	age		
☐ Basic Life and AD&D				☐ Short Term Disability	
☐ Supplemental/Volunta			yee amount)	□ Long Term Disability	
	ary Dependent Life Spouse or \$	(Spou	se or Domestic Partner am	nount) 🔲 Voluntary Short Term	n Disability
Domestic Partner				□ Voluntary Long Term	Disability
☐ Supplemental/Volunta		(child :	amount)		
Current annual income: S)		Life and/or Disability class	s no.:	
Beneficiary Designation	n — Attach a separate sheet if necessa	ary.			
	Name of beneficiary	Percentage	Social Security no.	Relationship to applicant	Age
□ Primary					
☐ Contingent					
☐ Primary					
☐ Contingent					
☐ Primary					
☐ Contingent					
☐ Primary					
☐ Contingent					
☐ Primary					
☐ Contingent					
☐ Primary					
☐ Contingent	add up to 1000/. If no notes to the	indicated the con-	و ما النبية المعاملة	ally If no primer has affective	
	add up to 100%. If no percentages are				
proceeds will be paid to employer.	the contingent beneficiary(ies) listed a	bove. Denenciarie	s may be changed by the	insured 5 writterr hotice to his of	IICI
	the time of application is at least 15 but	less than 18, and	the applicant lives with a	parent, the applicant must submi	it a written
	e parent, consenting to the minor's app			parating the spendant made dubin	

Employee name: ______ Social Security no.: ____-___

Section D: Family In	formation — All fi	elds required. Attach a separate	sheet if necessary. Complete this s	ection fo	or yourself and all deper	ndents.	
Spouse or Domestic F	Partner, or your chi		(if any) to be covered under this covestic Partner's children (to the end orginning with the eldest.				
Employee Last name			First name			M.I.	
Sex: ☐ Male ☐ Female Disabled: ☐ Yes ☐ No			Birthdate (MM/DD/YYYY):	1	1	1	
Primary Care Physicia	an (PCP) name		PCP ID no. Existing patier ☐ Yes ☐ No.				
Spouse or Domestic	ouse or Domestic Partner Last name First name M.I. Social Security no.1			Social Security no.1 (re	equired)		
Sex ☐ Male ☐ Female	Disabled ☐ Yes ☐ No	Birthdate (MM/DD/YYYY) /	Relationship to applicant Spouse Domestic Partner				
PCP name			PCP ID no. Existing patie ☐ Yes ☐ N				
Dependent (Child) Last name			First name M.I. Social Security no.1 (req			equired)	
Sex □ Male □ Female	Disabled ☐ Yes ☐ No	Birthdate (MM/DD/YYYY) /	Relationship to applicant Child Cother ² If other	r, what is	s relationship?		
PCP name			PCP ID no. Existing patien ☐ Yes ☐ No				
Does this dependent I If yes, please enter: _	nave a different ad	dress? ☐ Yes ☐ No					
Dependent (Child) Last name			First name M.I. Social Security no.¹ (required)			equired)	
Sex ☐ Male ☐ Female	Disabled ☐ Yes ☐ No	Birthdate (MM/DD/YYYY) /	Relationship to applicant Child Cother ² If other	r, what is	s relationship?		
PCP name			PCP ID no. Existing patient ☐ Yes ☐ No				
Does this dependent I If yes, please enter: _	nave a different ad	dress? ☐ Yes ☐ No					

Employee name: ___

______Social Security no.: _____-__

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¹ Anthem and/or HealthKeepers is required by the Internal Revenue Service to collect this information.
2 Please refer to Section G: Terms and Conditions for definition. Eligibility subject to Booklet or Certificate of Coverage.

Section E: Prior a	nd Other G	Group Coverage	— Attach a sepa	arate sheet if necessary.				
Is anyone applying	for coverag	ge currently eligit	ole for Medicare?	Yes INo If yes, give r	name:			
Medicare ID no. Part A effective date (MM/DD/YYYY) / /			Part B effective date (MM/DD/YYYY)	☐ Age ☐ Dis☐ End-stage r	Medicare eligibility reason(select all that apply ☐ Age ☐ Disability ☐ End-stage renal disease (ESRD): Onset date (MM/DD/YYYY)//			
Medicare Part D ID	no.			Medicare Part D Carrier		Part D e	ffective date (MM/DD/YYYY)	
Is anyone applying	for coverage	ge covered by ot	her health insura	nce? ☐ Yes ☐ No If yes, pl	ease provide the	following]:	
Name of person (Last, First,	covered	Type (select one)	Coverage (select all that apply)	Insurer name	Policy I		Dates (if applicable) (MM/DD/YYYY)	
		☐ Individual ☐ Group ☐ Medicare ☐ Individual ☐ Group	☐ Health ☐ Dental ☐ Orthodontia ☐ Health ☐ Dental				Start:// End:// Start://	
		☐ Medicare ☐ Individual ☐ Group ☐ Medicare	☐ Orthodontia ☐ Health ☐ Dental ☐ Orthodontia				End:// Start:// End://	
		☐ Individual ☐ Group ☐ Medicare ☐ Individual	☐ Health ☐ Dental ☐ Orthodontia ☐ Health				Start://	
		☐ Group ☐ Medicare	☐ Dental☐ Orthodontia				End://_	
Section F: Waiver	/Declining	Coverage — Pr	oof of coverage	will be required. (Proof of cover	erage not applica	ble for L	ife and/or Disability.)	
Type of coverage	Declined f	or — Select all t	hat apply.		Reason for dall that apply.	eclining	/refusing coverage — Select	
□ Employee	not ava	D&D (Spouse or	Domestic Partne	r and Dependent coverage	coverage Spouse o employer	y Spous r Domes s group	se's or Domestic Partner's group tic Partner covered by their coverage	
☐ Spouse or Domestic Partner	•			n	☐ Enrolled in individual coverage ☐ Medicare/Medicaid/VA			
☐ Medical ☐ Dental ☐ Vision ☐ Dependent(s) ☐ Dependent Life List name of dependents to be waived:			n	company	☐ Enrolled in other Insurance — Please provide company name and plan: ☐ Other — please explain:			
explained to me, ar agent, or life carrie	nd I and/or or to decline permitted	my dependent(s) this coverage. I by law, I may be	decline to partice elect of my (our) required to provi	for the available group life be sipate. Neither I nor my depen own accord to decline cover de Evidence of Insurability at	ident(s) were indi age. I understand	uced or p	•	
Sign Applicant here X				icant name (print)			Today's date (MM/DD/YYYY) / /	

Employee name: ______ Social Security no.: ____-__

Employee name:	Social Security no.:	
Employee name:	Social Security 110	

Section G: Terms and Conditions — Please read this section carefully before signing the application.

Eligible employee:

- An active employee of the Employer who works the number of hours per week to be eligible for benefits as defined by the Employer and
 approved by Anthem, HealthKeepers and/or Anthem Life as of the effective date. Employment must be verifiable from state or federal wage
 tax reports.
- An employee, as defined above, who enters into employment after the coverage effective date and who completes the group imposed
 waiting period for eligibility (if any) and applies for coverage within 31 days.
- Any other class of persons identified by the Employer, provided that written approval of their eligibility is obtained from Anthem, HealthKeepers and/or Anthem Life; or
- Employees eligible for continuous coverage under state or federal laws.

Eligible employee does not include independent contractors (whose compensation is reported on IRS Form 1099) and directors and officers of the Group Policyholder if they do not work the required number of hours per week described above.

Eligible dependent (for plans offered by Anthem, HealthKeepers and/or Anthem Life) (see Booklet or Certificate of Coverage for complete dependent eligibility terms):

- Employee's Spouse or Domestic Partner or children age 26 or younger, which includes a newborn, natural child, or a child placed with the employee for adoption, a stepchild, Domestic Partner's child, foster child, or any other child for whom the employee has legal guardianship or court-ordered custody. Coverage for a child will end on the last day of the month in which the child reaches age 26. For life coverage, only employee's Spouse or Domestic Partner or children age 26 or younger, legally adopted children, and stepchildren are eligible.
- For all plans, including life, the age limit of 26 does not apply for the initial enrollment or maintaining enrollment of a child who cannot support himself or herself because of an intellectual disability or physical handicap that began prior to the child reaching the age limit. Coverage may be obtained for the child who is beyond the age limit at the initial enrollment if the employee provides proof of such intellectual disability or physical handicap and dependence at the time of enrollment. (The employee may be asked to provide a physician's certification of the dependent's condition.)
- Dependents eligible for continuous coverage under state or federal laws.

Special Enrollment Rights For Medical Coverage Only (see Booklet or Certificate of Coverage for complete enrollment rights): If you declined enrollment for yourself or your dependent(s) (including a Spouse or Domestic Partner) because of other health insurance or group health plan coverage, you may be able to enroll yourself and your dependent(s) in this plan if you or your dependent(s) lose eligibility for the other health insurance or group health plan coverage (or if the employer stops contribution towards your coverage or your dependent's other coverage). However, you must request enrollment within 31 days after coverage ends (or after the employer stops contribution toward the other coverage). In addition, if you have a dependent as a result of marriage, birth, adoption or placement for adoption, you may be able to enroll yourself and your dependent(s) provided that you request enrollment within 31 days after the marriage, birth, adoption or placement for adoption. I also understand that my dependents and I may enroll under two additional circumstances:

- Either your or your dependent's Medicaid or Children's Health Insurance Program (CHIP) coverage is terminated as a result of loss of eligibility; or
- You or your dependent becomes eligible for a subsidy (state premium assistance program).

In these cases, you may be able to enroll yourself and your dependents provided that you request enrollment within 60 days of the loss of Medicaid/CHIP or of the eligibility determination.

F I	0 - 1 - 1 - 0 11			
Employee name:	Social Security	/ no.:	-	-

Section H: Authorizations — Please read this section carefully and then sign below.

In signing this application I represent that:

- I certify that I have read, or have had read to me, the completed application. All statements and answers I have given are true and complete, and I realize any false statement or misrepresentation in the application may result in loss of coverage.
- I am an eligible employee and I am requesting coverage for myself and all eligible dependents listed on this application.
- I certify each Social Security number listed on this application is correct.
- I authorize my employer to deduct any required contributions for this insurance from my wages.
- I authorize the Health Savings Account (HSA) financial custodian (provided I am enrolling in an HSA) to provide Anthem and/or
 HealthKeepers with information about my HSA, including account number, account balance and information regarding account activity. I
 understand that my authorization is required before the financial custodian may provide Anthem and/or HealthKeepers with information
 regarding my HSA and that I may provide Anthem and/or HealthKeepers with a written request to revoke my authorization at any time.

Authorization for applicants applying for Life and/or Disability coverage:

- 1. I authorize any licensed physician, any other medical practitioner or provider, pharmacist, hospital, clinic, other medical or medically related facility, federal, state or local government agency, insurance or reinsuring company, including any health or other insurance company affiliated with Anthem Life Insurance Company (Anthem Life) having information available as to diagnosis, treatment and prognosis with respect to any physical or mental condition and/or treatment of me, or about me, to give any and all such information to authorized representatives of Anthem Life, and including any mental or psychiatric records, medical, dental and hospital records (including psychiatric, alcohol, and drug abuse, and HIV/AIDS information) which may have been acquired in the course of examination or treatment. I understand that the information obtained by use of this authorization will be used by Anthem Life representatives to evaluate and adjudicate my current application for life and/or disability coverage or any claims under such coverage, and may be re-disclosed to (a) any medical, investigative, financial or vocational specialist or entity, or (b) any other organization or person, employed by or representing Anthem Life solely to assist with the evaluation and adjudication of my current life and/or disability application or claim. Each such person or entity to whom this re-disclosure is made shall comply with the HIPAA Privacy Rule as regards any re-disclosed protected health information as applicable. I understand that Anthem Life may collect personal information about me from outside sources, and that both personal and privileged information may be collected and disclosed to third parties without my further authorization, in certain circumstances, and may no longer be protected by Federal privacy laws. I also understand that I have a right to see and correct personal information that Anthem Life collects about me, and that I may receive a more detailed description of my rights by writing to Anthem Life.
- 2. Payment of proceeds shall be made in accordance with the terms of the Group Contract. Unless otherwise provided herein, if one or more life insurance beneficiaries are named, the proceeds due shall be paid in equal shares to the named beneficiaries surviving the insured. Beneficiaries may be changed by the insured employee's written notice to his or her employer.
- 3. The Life and/or Disability coverages will become effective on the date established by the provisions of the Group Contract and the policy/certificate issued thereunder.
- 4. This authorization, for purposes of processing this application form, is valid from the date signed for a period of 30 months unless revoked by me in writing, which I may do at any time by contacting Anthem Life. For the purpose of collecting information in connection with a claim for benefits under an insurance policy, this authorization shall remain valid for the term of coverage of the policy for a disability insurance benefit and for the duration of the claim if the claim is not for a disability insurance benefit. A photocopy and/or electronic copy is as valid as the original. The applicant or the applicant's authorized representative is entitled to receive a copy of this authorization.

I give this authorization for myself and on behalf of my eligible dependents, including my Spouse or Domestic Partner, if covered by Anthem, HealthKeepers and/or Anthem Life, and I am acting as their agent and representative. If my Spouse or Domestic Partner signs this application, he/she is giving this authorization on his/her own behalf.

Any person who, with the intent to defraud or knowing that he is facilitating a fraud against an insurer, submits an application or files a claim containing a false or deceptive statement may have violated state law.

Incomplete applications will be mailed back to you for completion. This may delay the effective date of your coverage.

поотпр	noomplete applications will be mailed back to you for completion. This may dolay the choose of your coverage.						
	Applicant signature (or custodial parent's or guardian's signature if applicant is under 18)	Today's date (MM/DD/YYYY)					
Sign	X	1 1					
here	Spouse or Domestic Partner signature	Today's date (MM/DD/YYYY)					
	X	1 1					

We're here for you – in many languages

The law requires us to include a message in all of these different languages. Curious what they say? Here's the English version: "You have the right to get help in your language for free. Just call the Member Services number on your ID card." Visually impaired? You can also ask for other formats of this document.

Spanish

Usted tiene derecho a recibir ayuda en su idioma en forma gratuita. Simplemente llame al número de Servicios para Miembros que figura en su tarjeta de identificación.

Chinese

您有權免費獲得透過您使用的語言提供的幫助。請撥打您的 ID 卡片上的會員服務電話號碼。若您是視障人士,還可 索取本文件的其他格式版本。

Vietnamese

Quý vị có quyền nhận miễn phí trợ giúp bằng ngôn ngữ của mình. Chỉ cần gọi số Dịch vụ dành cho thành viên trên thẻ ID của quý vị. Bị khiếm thị? Quý vị cũng có thể hỏi xin định dạng khác của tài liệu này."

Korean

귀하는 자국어로 무료지원을 받을 권리가 있습니다. ID 카드에 있는 멤버 서비스번호로 연락하십시오.

Tagalog

May karapatan ka na makakuha ng tulong sa iyong wika nang libre. Tawagan lamang ang numero ng Member Services sa iyong ID card. May kapansanan ka ba sa paningin? Maaari ka ring humiling ng iba pang format ng dokumentong ito.

Russian

Вы имеете право на получение бесплатной помощи на вашем языке. Просто позвоните по номеру обслуживания клиентов, указанному на вашей идентификационной карте. Пациенты с нарушением зрения могут заказать документ в другом формате.

Armenian

Դուք իրավունք ունեք ստանալ անվձար օգնություն ձեր լեզվով։ Պարզապես զանգահարեք Անդամների սպասարկման կենտրոն, որի հեռախոսահամարը նշված է ձեր ID քարտի վրա։

Farsi

"شما این حق را دارید تا به صورت رایگان به زبان مادری تان کمک دریافت کنید. کافی است با شماره خدمات اعضا (Member Services) درج شده روی کارت شناسایی خود تماس بگیرید." دچار اختلال بینایی هستید؟ می توانید این سند را به فرمت های دیگری نیز درخواست دهید.

French

Vous pouvez obtenir gratuitement de l'aide dans votre langue. Il vous suffit d'appeler le numéro réservé aux membres qui figure sur votre carte d'identification. Si vous êtes malvoyant, vous pouvez également demander à obtenir ce document sous d'autres formats.

Arabic

لك الحق في الحصول على مساعدة بلغتك مجانًا. ما عليك سوى الاتصال برقم خدمة الأعضاء الموجود على بطاقة الهوية. هل أنت ضعيف البصر؟ يمكنك طلب أشكال أخرى من هذا المستند.

Japanese

お客様の言語で無償サポートを受けることができます。**ID**カードに記載されているメンバーサービス番号までご連絡ください。

Haitian

Se dwa ou pou w jwenn èd nan lang ou gratis. Annik rele nimewo Sèvis Manm ki sou kat ID ou a. Èske ou gen pwoblèm pou wè? Ou ka mande dokiman sa a nan lòt fòma tou.

Italian

Ricevere assistenza nella tua lingua è un tuo diritto. Chiama il numero dei Servizi per i membri riportato sul tuo tesserino. Sei ipovedente? È possibile richiedere questo documento anche in formati diversi

Polish

Masz prawo do uzyskania darmowej pomocy udzielonej w Twoim języku. Wystarczy zadzwonić na numer działu pomocy znajdujący się na Twojej karcie identyfikacyjnej.

Punjabi

ਆਪਣੀ ਭਾਸ਼ਾ iਵੱਚ ਮੁਫ਼ਤ iਵੱਚ ਮਦਦ ਹਾਂਸਲ ਕਰਨ ਦਾ ਿਅਧਕਾਰ ਹੈ। ਬਸ ਆਪਣy ਆਈਡੀ ਕਾਰਡ ਤੇ iਦੱਤੇ ਸਿਰਵਸ ਨੰਬਰ ਤੇ ਕਾਲ ਕਰੋ। ਨਜ਼ਰ ਕਮਜ਼ੋਰ ਹੈ? ਤਸ ਇਸ ਦਸਤਾਵੇਜ਼ ਦੇ ਹੋਰ ਰਪਾਂਤਰ ਮੰਗ ਸਕਦੇ ਹੋ।

TTY/TTD:711

It's important we treat you fairly

We follow federal civil rights laws in our health programs and activities. By calling Member Services, our members can get free in-language support, and free aids and services if you have a disability. We don't discriminate, exclude people, or treat them differently on the basis of race, color, national origin, sex, age or disability. For people whose primary language isn't English, we offer free language assistance services through interpreters and other written languages. Interested in these services? Call the Member Services number on your ID card for help (TTY/TDD: 711). If you think we failed in any of these areas, you can mail a complaint to: Compliance Coordinator, P.O. Box 27401, Mail Drop VA2002-N160, Richmond, VA 23279, or directly to the U.S. Department of Health and Human Services, Office for Civil Rights at 200 Independence Avenue, SW; Room 509F, HHH Building; Washington, D.C. 20201. You can also call 1-800- 368-1019 (TDD: 1-800-537-7697) or visit https://ocrportal.hhs.gov/ocr/portal/lobby.jsf

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