Read through all the rules and regulations and then complete the application at the end of this document.

**Completed application and any required images can be emailed to** [**MOVMCF@gmail.com**](mailto:MOVMCF@gmail.com) **or mailed to MOVMCF, P.O. Box 2050, Parkersburg WV 26102-2050.**

Submitting an application DOES NOT guarantee you will be a festival vendor. If you are selected, you will be notified and provided instructions on how to submit payment.

Questions? Email: [MOVMCF@gmail.com](mailto:MOVMCF@gmail.com) or Call Bea at 740-350-2226

**Event Location, Dates, and Hours:**

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The 2025 festival will be located at Civitan Park, 1500 Blennerhassett Ave. Belpre, OH 45714

Dates are June 20-22, 2025. **We always begin on the third Friday of June**.

Your exhibit must be open during Festival hours: Fri 6 - 10pm, Sat 11am - 10pm, Sun Noon - 5 pm

**Exhibit Space and Fees:**

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Food Vendor fee is: $330.00

All spaces will be assigned at the discretion of the MOVMCF Committee. No spaces may be sublet or exchanged. If selected to participate, we will send you instructions for payment. **Vendor fee must be paid in full before set up is allowed.** Participation will be based on space permitting. No refund will be given to vendors who cancel.

**Guidelines:**

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New food vendors must provide a photo of items to be sold and a photo of their trailer/stand. We must approve your participation in the Festival. Do not send registration fee until you are approved as a vendor.

This is a family event. Items for sale should be respectful of all cultures and people. We reserve the right to restrict displays which, because of noise, methods of operation, materials or for any reason, become objectionable, and to prohibit or remove any displays which, detract from the general character of the Festival.

Food vendors may decorate their space to represent their nationality or culture. Any music played at your location must not interfere with on-stage performances and must be approved by the Festival committee.

Pepsi-Cola is an official sponsor and beverage of the Festival. Only Pepsi products may be sold, including bottled water.

Food vendors must provide a list of items to be sold. All prices must be posted outside or at the window of the stand/trailer.

Ice may be purchased from the Festival Committee. Price/size unavailable at this time.

Locations, procedures, guidelines, and fees are not guaranteed for future festivals.

**Set-up Access and Times:**

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This is an outdoor event and sometimes it rains, so be prepared.

Food vendors must check-in at the vendor check-in tent to obtain their location for set-up.

Food vendor set-up is the sole responsibility of the exhibitor/vendor.

Electricity is available at no extra fee. Food Vendors must provide their own electrical cords and must be approved by the City Electricians at the time of hook-up with a 100-ft. minimum.

Water hose must be NSF approved for food service and is the responsibility of the food vendor. No white camper hoses will be permitted.

Supply trucks must be parked in designated parking areas assigned by Festival Committee.

Set-up may begin Thursday prior to the event from 9:00 AM - 6:00 PM and be completed by noon on Friday of the event.

You must be ready for business by 5:00 PM on the Friday of the event.

ALL VEHICLES MUST BE REMOVED FROM THE FESTIVAL AREA BY 4:00 PM on Friday.

**Tear-down and Times:**

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No food vendor trailer/stand may be dismantled or removed before Sunday 4:00 PM of the event.

VEHICLES ARE NOT PERMITTED ON FESTIVAL GROUNDS UNTIL THE LAST STAGE ACT HAS FINISHED PERFORMING. This has been a problem in the past and will be strictly enforced for the safety of the vendors and festival attendees.

All stands and supplies must be removed from the site by 8:00 AM on Monday after the event.

**Security:**

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The Festival provides after-hours security on Friday and Saturday nights; however, the Festival assumes no liability for exhibitor’s/vendor's property at any time before, during or after the Festival.

**Taxes, Health Dept. Regulations, and Insurance:**

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Food vendors are responsible for consumer sales tax to the Ohio Department of Taxation. Information can be found here:

<https://mail.google.com/mail/u/1?ui=2&ik=15eec1f295&attid=0.1&permmsgid=msg-f:1824398374165345184&th=195190a7bcecf3a0&view=att&zw&disp=safe>

Any sales tax collections and remittances are the sole responsibility of the vendor.

The Marietta Belpre Health Dept. will inspect all concessions units. All units should be available for inspection Friday afternoon. You must display a current Marietta/Belpre Health Department inspection certificate, maintain a clean area, and have a fire extinguisher in your booth. There is an additional fee collected by the Health Dept. See the link below for more information:

https://mail.google.com/mail/u/1?ui=2&ik=15eec1f295&attid=0.2&permmsgid=msg-f:1824398374165345184&th=195190a7bcecf3a0&view=att&zw&disp=inline

Food vendors are responsible for their own general liability and product liability insurance.

If selected to participate, **food vendors will be required to provide proof of insurance in the minimum amount of one million dollars ($1,000,000.00). Certification of insurance naming the Mid-Ohio Valley Multi-Cultural Festival, Inc. “AND” The City of Belpre as additional named insured for this event must be provided.** MAKE SURE YOU HAVE BOTH LISTED, IF NOT, CERTIFICATE MUST BE REISSUED.

\*Denotes required information

If selected, you accept the rules and regulations set forth by the MOV Multi-Cultural Festival, Inc. You agree to indemnify and hold MOVMCF, its members, directors, officers, volunteers. or agents harmless from any and all claims, demands, judgements, losses, and expenses, including reasonable attorney's fees which may occur, arising out of any alleged act or alleged failure to act on my part arising in any manner from my participation in the MOV Multi-Cultural Festival whether caused by negligence of those released or not, while in or upon the Civitan Park of Belpre, Ohio, for the purpose of participating in the event. **\***

**

Agree

**Business/Vendor Name: \***

**Email Address: \***

**Provide the name and description of your business. (This will be listed on Festival marketing materials.) \***

**Website if applicable:**

**Mailing Address: \***

**Contact Person #1: \***

**E-mail address: \***

**Phone Number: \***

**Contact Person #2:**

**E-mail address:**

**Phone Number:**

**List all food items you wish to sell. \***

**These items will be subject to approval by the Festival Board.**

**Outside dimensions of trailer/stand including tongues, tanks, awnings, etc. \***

**Electrical Service Required: \***

*Mark only one.*

\_\_\_110 Volts

\_\_\_220 Volts (available spaces are limited)

\_\_\_None Required

**Type of Unit (food truck, trailer, tent, etc.):**

**Amps Required:**

**Number of Circuits:**

**Did you participate in the 2024 festival?** **\*** *Mark only one.*

\_\_\_Yes

\_\_\_No

**If you DID NOT participate as a food vendor in the 2024 festival you must email a photo(s) of your trailer/stand to movmcf@gmail.com.**

**Additional comments:**

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