Read through all rules and regulations and then complete the application at the end of this document.

**Email completed application and any required images to** [**MOVMCF@gmail.com**](mailto:MOVMCF@gmail.com)  **or**

**Mail to: MOVMCF, P. O. Box 2050, Parkersburg WV 26102-2050**

Submitting an application DOES NOT guarantee you will be a festival vendor. If you are selected, you will be notified and provided instructions on how to submit payment.

Questions? Email: [MOVMCF@gmail.com](mailto:MOVMCF@gmail.com) or Call Bea at 740-350-2226

**Event Location, Dates, and Hours:**

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The 2025 festival will be located at Civitan Park, 1500 Blennerhassett Ave. Belpre, OH 45714

Dates are June 20-22, 2025. **We always begin on the third Friday of June**.

Your exhibit must be open during Festival hours: Fri 6 - 10pm, Sat 11am - 10pm, Sun Noon - 5 pm

**Exhibit Space and Fees:**

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Vendor/Exhibitor fees\*: $120.00

Exhibit/vendor spaces are available as follows:

\*10' W x 10' D with vendor providing his/her own canopy/tent/booth @ $120.00 Tents and canopies must be double staked.

All spaces will be assigned at the discretion of the MOVMCF Committee. Participation will be based on space permitting. No spaces may be sublet or exchanged. If selected, we will send you instructions for payment. If your exhibit extends past your allotted space, you will be charged for an additional space. **Vendor fee must be paid in full before set up is allowed.** No refund will be given to vendors who cancel.

\* Due to a necessary change in venue for this year vendor/ exhibitor fees have had to be increased.

**Guidelines:**

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New vendors/exhibitors must provide a photo of items to be sold and a photo of their booth display. This is not a juried show, but the MOVMCF Committee must approve your participation. Do not send registration fee before you are approved as a vendor/exhibitor.

This is a family event. Items offered for sale should be respectful of all cultures and people. We reserve the right to restrict displays which, because of noise, methods of operation, materials or for any reason, become objectionable, and to prohibit or remove any displays which, in our opinion, detract from the general character of the Festival. Vendors are not permitted to sell or dispense any fireworks, silly string, snap pops, or stink bombs at the Festival.

Locations, procedures, guidelines, and fees are not guaranteed for future festivals.

**Set-up Access and Times:**

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You must check in with the Festival Committee at the vendor check-in tent.

Exhibit set-up is the sole responsibility of the vendor/exhibitor.

You must provide your own tables, chairs, tents, and lights, extension cords, covers, etc. The festival will provide electrical power.

This is an outdoor event and sometimes it rains, so be prepared.

Set-up may begin Friday of the event after 9:00AM. You must be ready for business by Friday of the event at 5:00PM.

ALL VEHICLES MUST BE REMOVED FROM THE FESTIVAL AREA BY 4:00PM on Friday.

**Tear-down and Times:**

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**No exhibit may be dismantled or removed before Sunday 4:00PM on the weekend of the event.**

VEHICLES ARE NOT PERMITTED ON FESTIVAL GROUNDS UNTIL AFTER THE LAST STAGE ACT HAS FINISHED PERFORMING. This has been a problem in the past and will be strictly enforced for the safety of the concessionaires, vendors, and festival attendees.

**Security:**

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The Festival provides security after festival hours Friday and Saturday; however, the Festival assumes no liability for your property at any time before, during, or after the Festival.

**Taxes and insurance:**

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You are responsible for consumer sales tax to the Ohio Department of Taxation. Information can be found here:

<https://ohio.gov/business/resources/vendors-license>

Any sales tax collections and remittances are the sole responsibility of the vendor/exhibitor.

Vendors/exhibitors are responsible for their own general liability and product liability insurance.

**MOVMCF Vendor/Exhibitor Application 2024**

\*Denotes required information

If selected, you accept the rules and regulations set forth by the MOV Multi-Cultural Festival, Inc. You agree to indemnify and hold MOVMCF, its members, directors, officers, volunteers, or agents harmless from any and all claims, demands, judgements, losses, and expenses, including reasonable attorney's fees which may occur, arising out of any alleged act or alleged failure to act on my part arising in any manner from my participation in the MOV Multi-Cultural Festival whether caused by negligence of those released or not, while in or upon the Civitan Park, Belpre, Ohio, for the purpose of participating in the event. \*

I agree



**Business/Vendor Name \***

**Provide the name and description of your business/organization. (This will be listed on Festival marketing materials.) \***

**Website if applicable:**

**Mailing Address \***

**Contact Person #1: \* Contact Person #2:**

**E-mail address: \* E-mail address:**

**Phone Number: \* Phone Number:**

**Description of items you wish to sell or information you wish to provide (This will be listed on festival marketing materials) \***

**Type & Size of Exhibit (tent, canopy, booth, etc.): \***

**Number of spaces needed: \*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**What are your electrical needs? 110? 220? \***

**Did you participate in the festival in 2024? \*** *Circle only one.* Yes No

**If you DID NOT participate as a vendor/exhibitor in the 2024 festival you must submit a photo of your merchandise and booth/display to movmcf@gmail.com.**

**Additional Comments:**

Questions? Email: [MOVMCF@gmail.com](mailto:MOVMCF@gmail.com) or Call Bea at 740-350-2226

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