



BILLING POLICIES

Due at time of service

- Payment in full is due at the time of service.

Forms of payment

- We accept payment by cash, check, and credit card.

Returned check

- We reserve the right to charge a processing fee for a check returned for insufficient funds.

Insurance

- We do not currently accept payment from insurance companies or other third-party payers.
- We can assist you with filing for out-of-network reimbursement from your insurance company.

Missed appointment

- Payment in full is due for any missed appointment.
- We may elect to excuse a missed appointment for illness, family emergencies, and other reasons, at our discretion.

Late arrival

- A late arrival to an appointment is considered a missed appointment.
- Arriving more than fifteen (15) minutes late to an initial consultation is considered a late arrival.
- Arriving more than ten (10) minutes late to a follow up appointment is considered a late arrival.

Overdue balance

- We reserve the right to charge interest on any balance remaining unpaid thirty (30) days after initially billed.

Collections

- We reserve the right to recover accrued interest, court costs, and attorneys' fees in connection with the exercise of legal remedies to collect overdue accounts.
 - These rights and remedies are in addition to all other rights and remedies available at law for recovery of unpaid fees.
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Medicare

- Due to Medicare billing rules, we are not able to treat Medicare beneficiaries.
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Changes to Billing Policies:

Billing policies are subject to change. Notice of changes to our billing policies will be available upon request, in our office, and on our web site.

Effective Date of this Notice: April 22, 2018

cvillepsychmed.com



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