

City of Kinross
City Council Meeting Minutes
August 11, 2026 – 7:00 P.M.

Call to Order:

The City Council meeting was called to order by Mayor B. Mast at 7:00 P.M.

Roll Call:

Council Members Present: C. Gehman, C. Sanderfeld, L. Gillispie, M. Lingard

Also Present: Mayor B. Mast, City Clerk L. Mast

Motions and Approvals

City Clerk Resolution 08112026-01

A motion was made by M. Lingard to approve the meeting agenda, seconded by L. Gillispie. All council members voted in favor for hiring City Clerk L. Mast effectively immediately. **Motion carried unanimously.**

Agenda and Minutes:

A motion was made by C. Sanderfeld to approve the meeting agenda, seconded by L. Gillispie. All council members voted in favor. **Motion carried unanimously.**

A motion was made by C. Gehman to approve the previous meeting minutes, seconded by C. Sanderfeld. All council members voted in favor. **Motion carried unanimously.**

Pay Bills

A motion was made by C. Sanderfeld to approve payment of bills, seconded by M. Lingard. All council members voted in favor. **Motion carried unanimously.**

Mayor's Report

Mayor B. Mast had nothing new to report at this time.

Public Comment – Jim Tate present and commented on Draft ordinance on waste collection, barrel to burn in instead of pit on the ground, and would like containers for waste to be collected in vs throwing the waste bags on the street. Mayor Mast let J. Tate know council would review Cox Agreement/Policy for waste collection at next month's meeting as this was just recently renewed and still under contract with Cox.

Katrina Beachy and Peter Kelly also present, no comments.

(Limited to 5 minutes)

Public Hearing Action Items: No actions items at this time.

Old Business

1. **Nuisance Property update:** Discussion held. Mayor Mast reported that action has been taken.

2. **Code Enforcer Update:** C. Sanderfeld expressed concern regarding public vs private property by City Sewer Pumps as the city road runs all the way through to Cornfield. Mayor Mast would have discussion with property owner(s). 202 Market Street has mowed and back into compliance with city ordinance.
3. **Bank Statements:** Signed.
4. **City Financials:** City Clerk Mast - reported reconciliation complete; additional reports forthcoming.
 - A. **Payroll** City Clerk Mast – reported W4s have been given to MVFB and should have payroll done soon. MVFB wanted to know if City Council wanted to change pay to monthly. Council would like to keep it as is for now with Quarterly pay.

A motion was made by C. Sanderfeld to approve payment of bills, seconded by M. Lingard.
All council members voted in favor. **Motion carried unanimously.**

IPERS is requesting information regarding 2025 and have late fees from earlier in the year due to late submissions for reporting purposes.

B. Disbursement paper City Clerk Mast – provided to council.

C. City Clerk Classes City Clerk Mast - SFR class is coming up, budget classes are sometime in November, and Iowa State Extension has Clerk Classes for certification clerk is looking further into.

5. **Funding for House Numbers:** Mayor Mast investigated possible funding assistance from Area 15 for signage. The City may be eligible for a county grant upon submitting a proposal. Application deadline is in October. Tabled until November/December.
6. **Free Library:** C. Gehman reported the library has been put up. Mayor Mast is requesting the location of Free library be moved as not in approved location. Reimbursement of library approved by council to pay. **Motion carried unanimously.**
7. **28E Agreement:** Mayor Mast reported discussions were had at the last meeting with County Leaders and Keokuk County Police Dept. Proposed to leave current 28E agreement as is, until further discussions on hourly rate are being discussed. Will review contract again in a year. Mayor will drop contract off to Sheriff for approval and bringing back into compliance.

A motion was made by C. Sanderfeld to approve payment of bills, seconded by M. Lingard.
All council members voted in favor. **Motion carried unanimously.**

8. **Payroll Ordinance:** Second reading. Motion to approve by M. Lingard, seconded by C. Sanderfeld. **Motion carried unanimously.**
9. **Garbage Rate/Utility Ordinance:** Draft read and working changes being made before a 1st reading. – Tabled
10. **South Sidewalk at City Hall:** Discussion held regarding repair options and open for bids. As ICAP grant needs this to move forward with further discussions on repair. - Tabled

New Business:

1. **Appointment of Mayor Pro Tem:** Mayor Mast appointed L. Gillispie. **Motion carried unanimously.**
2. **Council Communications:** C. Gehman asked for an update on the Solar Speed Limit Signs with DOT. Mayor Mast reported he does not have an update due to their being an issues with the signs and the DOT is working on replacing so until the ones they have out already are replaced it is on hold.
3. **Adjournment:** A motion to adjourn was made by M. Lingard, seconded by C. Sanderfeld.
Meeting adjourned at 7:54 P.M.

FOR PERIOD July 14th, 2026 – August 11th, 2026

Amount

Payee

Amount

Payee

\$ 74.22	Alliant Energy-City Hall	\$ 36.58	WRWA
\$ 323.80	Alliant Energy-Street Lights	\$ 210.00	Cox Sanitation
\$	Russ	\$ 200.00	Savings Transfer
\$ 150.00	Lynch Dallas Legal	\$ 27.19	US Cellular/T-Mobile
\$ 51.88	USPS Reimbursement (Leah Mast)	\$ 400.00	OCT Solutions
			Free Library
			Reimbursement (Carol Gehman)
\$ 192.90	Adams Multimedia of IA	\$ 94.00	

Total \$ 1,559.87

Next Meeting:

The council will meet next for their regularly scheduled meeting on **September 8th, 2026, at 7:00 P.M.** in City Hall.

Mayor Ben Mast

L. Mast City Clerk