

City of Kinross

City Council Meeting Minutes

September 8th, 2026 – 7:00 P.M.

Call to Order:

The City Council meeting was called to order by Mayor B. Mast at 7:00 P.M.

Roll Call:

Council Members Present: C. Gehman, C. Sandersfeld, L. Gillispie

Also Present: Mayor B. Mast, City Clerk L. Mast

Motions and Approvals

Agenda and Minutes:

A motion was made by C. Sandersfeld to approve the meeting agenda, seconded by L. Gillispie. All council members voted in favor. **Motion carried unanimously.**

A motion was made by C. Sandersfeld to approve the previous meeting minutes, seconded by C. Gehman. All council members voted in favor. **Motion carried unanimously.**

Pay Bills

A motion was made by C. Sandersfeld to approve payment of bills, seconded by C. Gehman. All council members voted in favor. **Motion carried unanimously.**

Mayor's Report

Mayor B. Mast reported City Clerk L. Mast met with IPERS for compliance review. Mayor Mast also reported late fees on IPERS account from beginning of year, and City Clerk is working on getting late fees potentially waived.

Public Comment – n/a - (Limited to 5 minutes)

Public Hearing Action Items: No actions items currently.

Old Business

1. **Nuisance Property update:** Discussion held. Mayor Mast reported that action has been taken, nothing new to report at this time.
2. **Code Enforcer Update:** C. Sandersfeld had nothing new to report, stated sewer pumps are working as they should.
3. **Bank Statements:** City Clerk Mast - reported reconciliation completed for previous month
4. **City Financials:** City Clerk Mast – reported additional reports forthcoming. Clerk Mast reported working with IPERS to complete what is currently needed and will have forms for council to sign at next meeting.
 - A. **Payroll** City Clerk Mast – completed for quarter 2 (fiscal quarter 4)
 - B. **Disbursement paper** City Clerk Mast – provided to council.
 - C. **City Clerk Classes** City Clerk Mast - SFR class is on 09/16/26, budget classes are sometime in November, and Iowa State Extension has Clerk Classes for certification clerk is looking further into.

5. **Payroll Ordinance:** Third reading. Motion to approve by C. Sandersfeld, seconded by . Gehman **Motion carried unanimously.**
6. **Garbage Rate/Utility Ordinance:** Draft read and changes made – council approved for 1st reading at next council meeting.
7. **South Sidewalk at City Hall:** Discussion held regarding repair options and open for bids. As ICAP grant needs this to move forward with further discussions on repair. - Tabled

New Business:

1. **Notice of Intent to Fill City Council Vacancy by Appointment:** -Tabled
2. **Cox Sanitation Contract:** Discussion had on current contract as renewal is on September 30. 2028. – tabled until later date.
3. **Meeting Date/Time:** Mayor Mast is proposing a new time due to conflict in upcoming schedule. Council suggested 2nd Mondays at 7 p.m. but not starting until November - A motion was made by C. Sandersfeld to approve, seconded by C. Gehman **Motion carried unanimously.** – Tabled
4. **Council Communications:** C. Gehman asked about broken swings as showing ripped in half, discussion with R&S Small Town Lawn Care. Mayor will address concern, suggested looking into getting all new chains possible. C. Gehman also would like to have the red swing moved down as it is too high. C.Gehman also asked if the City has to pay property tax for City Lots. Mayor answered questions. No further comments from council.
5. **Adjournment:** A motion to adjourn was made by C. Gehman, seconded by C. Sandersfeld. **Meeting adjourned at 7:31 P.M.**

FOR PERIOD August 11th, 2026 – September 8th, 2026

Payee	Amount	Payee	Amount
Alliant Energy – City Hall	\$ 41.58	US Cellular/T Mobile	\$27.17
Alliant Energy – Street Lights	\$327.44	Savings Transfer (1 st day of each month)	\$200.00
RUSS	\$ 0	Lynch Dallas -Legal	\$275.00
Cox Sanitation	\$210.00	Iowa League of Cities	\$410.00
WRWA	\$33.25	Federal	\$163.56
Payroll (Qrt 4 – Apr-June 26)	\$962.06	IPERS	\$62.92

Total: \$2,512.98

Next Meeting:

The council will meet next for their regularly scheduled meeting on **October 13th, 2026, at 7:00 P.M.** in City Hall.

Mayor B. Mast

City Clerk L. Mast