

City of Kinross

City Council Meeting Minutes

July 14, 2026 – 7:00 P.M.

Call to Order:

The City Council meeting was called to order by Mayor B. Mast at 7:01 P.M.

Roll Call:

Council Members Present: C. Gehman, L. Mast, C. Sanderfeld, L. Gillispie, M. Lingard

Also Present: Mayor B. Mast, Interim Clerk, J. Stutzman

Motions and Approvals

Agenda and Minutes:

A motion was made by M. Lingard to approve the meeting agenda, seconded by C. Gehman. All council members voted in favor. **Motion carried unanimously.**

A motion was made by L. Gillispie to approve the previous meeting minutes, seconded by C. Sanderfeld. All council members voted in favor. **Motion carried unanimously.**

Mayor's Report

Mayor B. Mast reported attending the board of supervisors meeting for Keokuk County.

Public Comment

(Limited to 5 minutes) – No public comments were made.

Public Hearing Action Items

None.

Pay Bills

A motion was made by C. Gehman to approve payment of bills, seconded by C. Sanderfeld. All council members voted in favor. **Motion carried unanimously.**

Old Business

1. **Nuisance Property update:** Discussion held. Mayor Mast reported that action has been taken.
2. **Code Enforcer Update:** C. Sanderfeld expressed concern regarding loaded semis driving over in-ground city septic tanks.
3. **Bank Statements:** Signed.
4. **City Financials:** L. Mast reported reconciliation complete; additional reports forthcoming.
5. **CPA for City of Kinross:** Calls have not been returned. Tabled.
6. **MLA Conference:** Registration was made available; Mayor B. Mast and Council member L. Mast will attend.
7. **Fall Gathering:** Tabled.
8. **Funding for House Numbers:** Mayor Mast investigated possible funding assistance from Area 15 for signage. The City may be eligible for a county grant upon submitting a proposal. Application deadline is in October. Tabled.

9. **Free Library:** C. Gehman reported the library has been ordered and received. Assembly and painting are required. Tabled.
10. **Flagpole:** Tabled.

New Business:

1. **28E Agreement:** Discussion held regarding establishing a 28E agreement with the Keokuk County Sheriff's Department in the future.
2. **Payroll Ordinance:** First reading. Motion to approve by L. Mast, seconded by L. Gillispie. **Motion carried unanimously.**
3. **Garbage Rate/Utility Ordinance:** Tabled.
4. **Bulletin Board Lock:** Discussion held. Mayor Mast will check on purchasing a lock. Motion to approve a maximum expenditure of \$30 for a lock made by L. Mast, seconded by C. Sanderfeld. All council members voted in favor. **Motion carried unanimously.**
5. **North Keokuk Fire Department:** Discussion held. The City has not received a bill for fiscal year 2025-2026. Motion made by C. Gehman to pay \$600 as in past years, seconded by C. Sanderfeld. **Motion carried unanimously.**
6. **City Clerk Class:** Discussion held on the upcoming city finance workshop. Cost to attend is \$50. Motion made by C. Sanderfeld to approve the use of City funds to pay for the class, seconded by C. Gehman. All Council members voted in favor. **Motion carried unanimously.**
7. **Budget Finance Classes:** Discussion held regarding upcoming free class in Richland. Online options are also available.
8. **Payroll:** W-4 forms could not be located in city records. Mayor Mast requested new W-4s be completed as soon as possible so payroll can be processed next month.
9. **South Sidewalk at City Hall:** Discussion held regarding repair options. An ICAP grant may be available. For immediate safety, cones will be placed.
10. **Council Communications:** L. Mast submitted a letter of resignation from the City Council effective August 10, 2026, to serve as the new City Clerk. **Resignation Accepted.** A new Mayor Pro Tem will need to be appointed.
11. **Adjournment:** A motion to adjourn was made by L. Mast and seconded by L. Gillispie.
Meeting adjourned at 8:28 P.M.

FOR PERIOD June 10th, 2026 – July 14th, 2026

<u>Amount</u>	<u>Payee</u>	<u>Amount</u>	<u>Payee</u>
\$ 39.13	Alliant Energy-City Hall	\$ 33.25	WRWA
\$ 320.80	Alliant Energy-Street Lights	\$ 210.00	Cox Sanitation
\$ 2260.04	Russ	\$ 200.00	Savings Transfer
\$ 100.00	Lynch Dallas Legal	\$ 35.59	US Cellular/T-Mobile
\$ 147.22	R&S Plumbing	\$ 400.00	OCT Solutions
\$ 585.31	Ben Mast/Quickbooks	\$ 720.00	R&R SmallTown Lawncare
\$ 565.26	Bluns and Stevens	\$ 550.00	MLA Registration
\$ 600.00	Fire Disbursement		
Total	\$ 6,566.60		

Next Meeting:

The council will meet next for their regularly scheduled meeting on **August 11, 2026, at 7:00 P.M.** in City Hall.

Mayor Ben Mast

J. Stutzman, Interim Clerk