RITZ 88

CORPORATION 20415

CHANGES TO CARD PROGRAMMING SYSTEM

To book programming of security cards
Please use to the RITZ 88 Website - ritz88.com.au or scan the QR code below:

Greg is available 24/7/365 whenever needed, however needs a minimum of 30min notice for a callout. Additional costs are applied for out of regular hours of operation (see below).

REGULAR HOURS OF OPERATION:

- Monday's 2-3pm (excluding public holidays)
- Friday's 5-6pm (excluding public holidays)

COSTS:

	Rates Per Card (incl GST)			
	Regular Hours (Tuesday's 2-3pm Friday's 5-6pm)	**Annual Card Reprogramming within Regular Hours**	**Outside of Regular Hours & Within Normal Business Hours (9am-5pm Monday to Friday) Excluding Public Holidays**	**After Hours & Public Holidays**
First Card Coding	$0.00	$0.00	$66.00	$150.00
Additional Cards Coding	$11.00	$0.00	$11.00	$11.00
New Cards Purchase	$15.00	$15.00	$15.00	$15.00

HOW TO BOOK TO PROGRAM YOUR CARD(S):

1) GO TO BOOKING WEBSITE: RITZ88.COM.AU
2) SELECT BOOKINGS
3) SELECT BOOK for New/Replacement/Card Re-Programming
4) SELECT A DATE ON THE CALENDAR 5)   SELECT AVAILABLE TIMESLOT 6)   FILL OUT THE BOOKING FORM 7)   CLICK CONFIRM BOOKING
8) MEET GREG'S STAFF MEMBER IN FOYER, 88 FROME ST – **BRING YOUR PHOTO ID etc:**

(Everyone – Driver's License or Passport; Tenants – same, also bring Lease Agreement or Rental Receipt, for tenants wanting a new or extra card – letter showing owner/agent authorisation)

CONTACTS FOR CARD REPROGRAMMING or AFTER HOURS ACCESS:

Greg Powell 0402 214 109

FOR ALTERNATE ENTRY AFTER HOURS CONTACT: Celt Amersly, Catcom 0435 336 429