

**M I N U T E S**  
**Mason Consolidated Schools**  
**Meeting of the Board of Education**

Approved 5/6/20  
**April 20, 2020**

**Regular Meeting**

On April 20, 2020 the Mason Consolidated Schools Board of Education held a virtual meeting. President Stieben called the meeting to order at 6:14 p.m.

**Roll Call**

Board Members Present: Smith, Larrow, Tubbs, McGarry, Skaggs, Fowler, & Stieben

Board Members Absent:

Also Present: Shaw, Blair, Bates, Russow, McCain, Trainor, & Burt

**Review/Approval of Agenda**

No Changes

-It was moved by Larrow, supported by Tubbs to approve the agenda. Motion carried 7-0

**Old Business**

Presentation of minutes from the March 4, 2020 Board Education Meeting

-Mr. Stieben presented, there were no questions or changes

**New Business**

The next regular (work session) scheduled Board of Education meeting will be held on Wednesday, May 6, 2020 at 6:00 p.m. in the IVN Room at Mason High School, could change to a virtual meeting.

-Mr. Stieben presented

The next regular scheduled Board of Education meeting will be held on Monday, May 18, 2020 at 6:00 p.m. in the IVN Room at Mason High School, could change to a virtual meeting.

-Mr. Stieben presented

Review February 2020 & March 2020 Check Register

-Mr. Stieben presented, there were no questions

Recommendation of Policy Waiver Resolution

-Thrun Law provided clients in the State of Michigan a policy to temporarily suspend all policies, administrative guidelines and handbooks which may come into conflict with COVID-19 related public health directives, Executive Orders and Directives, and the District's Continuity of Learning Plan.

COVID-19 Update including Continuity of Learning Plan

-Mr. Shaw along with administrators updated the Board of Education on many of the impacts that COVID-19 has had on the District. A two-page document is posted on our website that gives a quick view of the Learning Plan that includes learning strategies, timelines, grading and more. This was put together by our unit leaders and principals. The needs for meals and social-emotional needs for students are also being met. Mr. Shaw presented the safety measures taken for those who enter our buildings. Jason Burt, Technology Director discussed the technology initiative that has rolled out in our district.

Recommendation of Settlement Agreement

-A settlement agreement has been constructed and agreed to by the District and Union Representation.

Recommendation of Board of Education term adjustment from a 4-2-1 to a 3-2-2 Board Member Rotation

-On March 19, 2012, the Board of Education moved from having four-year board terms to six-year terms. When the Board established this practice, they did so by having new members to the Board having a six-year term. By doing this the Board established what is called a 4-2-1 rotation. To move to a more balanced Board rotation, 3-2-2. It is recommended to pass a resolution to change one Board seat to a four-year term then back to a six-year term after the four years is up. This November there would be 3 six-year terms and 1 four-year term on the ballot.

Recommendation of 2019 – 2020 Revised Budget

-Mr. Shaw presented the 2019-2020 Revised Budget and Ms. Blair explained the details of the revenues and expenditures in the General fund, Food Service, Technology and Sinking Fund. Spending has been frozen since March so we should be able to add to the fund balance at the end of the year.

Presentation of preliminary 2020 – 2021 Budget

-Mr. Shaw presented the preliminary 2020-2021 Budget. Numbers are subject to change due to revenues in the state dropping. School aid is going to be down. We don't know if the Federal Government is going to do any back filling at this time. We will be looking at a roll back for next year. We need to prepare for a revenue shortfall for both of the next two years. The goal for the 2020-2021 school year is to try to maintain as much fund balance as possible. We will want to start looking at a 3 – 4-year plan.

Recommendation of Resignation for Retirement of the Superintendent

-Mr. Shaw provided the Board of Education his resignation for retirement with his last day being June 30, 2020.

Recommendation of Executive Search by MASB

-Mr. Shaw presented Mason Consolidated Schools used MASB for their last Executive Search and it is recommended to use them again at a cost of \$5,600. Mr. Stieben suggested holding off on making the decision to use MASB at this time in light of the budget considerations. Motion to table until the May 6, 2020 Board of Education meeting.

-It was moved by Tubbs, supported by McGarry. Motion carried 5 -2

### **Superintendent's Report**

Buildings and Grounds- The maintenance group has a summer list of items by building that they will begin working on now. Maintenance will be working 40 hours each and not working any overtime. The cleaning company is working reduced hours due to the school closure and will start their summer clean now so our buildings will be ready when school resumes. The gym floor will be resealed in May or June so gym will be ready for use when sports resume.

Staffing-received a resignation from Dorothy Gaynier, elementary preschool aide. It was decided that spring coaches in Monroe County will be paid fifty percent of their stipend. Many of these coaches work with kids' year-round.

Community videos will continue to go out. Meetings will continue to be held with staff. Policy review with the Board will begin this week.

### **Administrative Reports**

Elementary Principal

Middle School Principal

High School Principal

-All Administrative Reports can be located on the school website under the School Board & Administration Tab.

### **Public Comment**

-No Public Comment

### **Consent Agenda**

Approve the minutes from the March 4, 2020 Board of Education Meeting

Approve the February & March 2020 Check Register

-It was moved by Smith, supported by McGarry. Motion carried 7-0

### **Action**

Approve the recommendation of Policy Waiver Resolution

-It was moved by Fowler, supported by Larrow. Motion carried 7-0

Approve the recommendation of Settlement Agreement

-It was moved by Larrow, supported by Tubbs. Motion carried 6-1

Approve the recommendation of Board of Education term adjustment from a 4-2-1 to a 3-2-2 Board Member Rotation

-It was moved by Smith, supported by Larrow. Motion carried 7-0

Approve the recommendation of 2019 – 2020 Budget Resolution

-It was moved by McGarry, supported by Tubbs. Motion carried 7-0

Approve the recommendation of Resignation for Retirement of the Superintendent

-It was moved by Stieben, supported by Smith. Motion carried 4-3

### **Closed Session**

Pursuant to Section 8(h): To consider material that is exempt from disclosure under the Michigan Freedom of Information Act, attorney-client privileged written communication MCL 15.243(1)(g).

-It was moved by Smith, supported by McGarry. Motion carried 7-0

Time Out: 8:19

Time In: 8:47

Per MCL 15.268 (a): To consider the dismissal, suspension, or disciplining of, or to hear complaints or charges brought against, or to consider a periodic personnel evaluation of, a public officer, employee, staff member, or individual agent, if the named person requests a closed hearing.

-It was moved by Smith, supported by McGarry. Motion carried 7-0

Time Out: 8:49

Time In: 10:28

### **Board Reports/Comments**

McGarry: So proud of our school and all of staff and how they are handling the situation and working with our students. So proud to have worked with Andy and going to miss him.

Fowler: Thank you to Andy and your commitment and service. You are going to be missed. You did well with the community, and you did well with the Board but we understand you need to do what is best for you. Everyone has done such a great job communicating and engaging the students and the parents and hopefully we can get off to a good start next year.

Tubbs: Thanks to Jason and his friend that donated the \$28,000 worth of equipment to us and how quickly we have moved to a virtual school. That says a lot about our staff and Mr. Shaw and Jason.

Larrow: Thank you Andy for a job well done. Everything you have done for us, it is amazing. And so proud of our school and same as what everyone else had said. Yeah Eagle Nation.

Smith: Thank you to the school for the good job they have done in such a unique situation. It is really nice to see the investments in the staff, the quality people that are working at Mason have risen to the occasion and have handled it quite well. They have made things happen in such a positive fashion for the end goal-our students. We have made it a lot better than a lot of other locations and we can be looked at as an example. These next few years will prove our mettle and wish the superintendent the best for his future and God's blessings to him and his family.

Skaggs: Amen to all that has been said. I am incredibly grateful for everyone here. It has been great the tremendous teamwork, optimism, the energy, adaptability, communication. So proud of all of it. A smidge heartbroken but very happy for Andy and thank you from the bottom of my heart.

Stieben: Ditto and amen to what everyone has said. The way Jason has taken care of stuff, the way the elementary teachers have bought in to Microsoft classroom so quickly. It is great for our students and district. It is great for the future parents and adults coming out of our community. Thanks to our principals and lunch people and teams that have kept connected with our students. Farewell to Andy. He has been a good friend, a wonderful person to talk to and shown more courage in the face of some withering and untrue things being said. Hopefully the next person can equal that. His positivity will be missed and sought out in our next candidate. Thanks to the Board and for meeting virtually. Andy's evaluation score is 90%, Highly Effective and I can get you all of the paperwork. We are so appreciative of all you have done.

### **Adjournment**

At 10:38 p.m., it was moved by Tubbs, supported by Smith to adjourn the April 20, 2020 meeting of the Board of Education. Motion carried 7-0.

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Janice Skaggs, Board Secretary