

**M I N U T E S**  
**Mason Consolidated Schools**  
**Meeting of the Board of Education**

Pending Approval 7/13/22  
**June 1, 2022**

**Regular Meeting**

On June 1, 2022, the Mason Consolidated Schools Board of Education held a regular meeting in the Mason Senior High School Library. President Stieben called the meeting to order at 6:05 p.m.

**Roll Call**

Board Members Present: Fowler, Grodi, Larrow, Otting, Skaggs, and Stieben  
Absent: Smith  
Also Present: Bates, Blair, Burt, McCain, Pollard, Russow, Valentine, and Tuller

**Pledge of Allegiance**

The Pledge was led by Central Elementary Students.

**Review/Approval of Agenda**

Revision to Public Agenda to include New Business F, items a. and b. to allow for: Recommendation for Mason Consolidated School FY22 Final Budget Resolution; Budget Hearing for Mason Consolidated Schools 2022 – 2023 Budget

-It was moved by Grodi, supported by Otting to approve to the revised agenda. Motion carried 6-0; 1 absent (Smith)

**Special Presentations**

Student Council Report-High School

-No report

Student Council Report-Middle School

-MS Student Council President, Molly Sepulveda, shared the various activities the MS student council is engaging students in. Miss Sepulveda was commended and thanked for her dedication to her role, the work of the Middle School Student Council, and her sharing of information with the Board of Education.

May Staff Members of the Month

-Rebecca DeSarbo, Middle School Interventionist, was honored by Leski Wittman Insurance Agency for being selected by her colleagues as the May Staff Member of the Month.

-Don Traviss, High School Restorative Justice Coordinator, was honored by La Salle community member, Derrick Welton, for being selected by his colleagues as the May Staff Member of the Month.

Central Elementary Youth Authors/Spelling Bee Student Recognition

Superintendent Tuller recognized the following students for their achievements at the following Monroe County student enrichment programs.

Monroe County Spelling Bee - Gr. 5/6 - 4<sup>th</sup> Place Jacob Litton; 7<sup>th</sup> Place - Jacob Taylor  
Monroe County Young Author's Winner - 1<sup>st</sup> Place Narrative Genre - Ava Nehrig  
2<sup>nd</sup> Place Narrative Genre - Violet Kaufman  
1<sup>st</sup> Place Short Story Genre - Carter Gordy

### Challenge Day

-Restorative Justice Coordinators, Don Traviss and Pat Riley presented information about the Challenge Day program that all 7-11 grade students will be offered to participate in next year. Challenge Day helps to build quality social relationships by breaking down barriers and creating empathy.

### Presentation of Reproductive Health / HIV 2-Year Report

-Sex Education Supervisor, Ms. Brenda Huber, shared the Mason Reproductive Health/HIV Committee Report 2021-2022 Goals Evaluation as required by law.

### **Superintendent's Report**

Academics & Programs: The Middle School STEM lab is being prepped and equipped to be ready for use next year. We will begin by using this as a lab incorporated into the Science curriculum, as well as a lab for our newly established MS Robotics Team. Middle school students will be offered the opportunity to take Spanish again next year as well.

Learning Environment and Culture: Each building is wrapping up the year with celebratory events and activities, as well as planning for opportunities to keep kids engaged and excelling in their learning next year. Each building will be evaluating year-end data about learning environment and culture, including working on positive behavior interventions and supports.

Personnel and Leadership: The staff onboarding process is scheduled to be reviewed this summer with a plan for activities and supports necessary for all positions.

Communication and Engagement: The second issue of Eagle Eye will arrive in homes at the end of the month.

### Operations:

Natorium Update: The project continues to be on target for completion by the end of the month. A change order for painting of all ceramic block was approved.

Stadium Bleachers: Bid Notice for repairs to the home bleachers was posted on June 3, 2022. Project completion date is posted as August 19, 2022.

Resignations: Accepted the resignations of several employees in the district; Kris Waslar-Math instructor; Melissa Napierala- English instructor; Keith Lawn-CTE Construction Trades instructor; Dana Blair-Finance Director; Lesa Russeau -Secretary; Shannon Christensen-IF Aide.

### **Administrative Reports**

- Elementary Principal
- Middle School Principal
- High School Principal
- Athletic Director - Dustin Pollard, shared words of acknowledgement and praise for the Boys' Track team. Mr. Pollard shared that the team has had one of its best seasons ever and most recently placed 3<sup>rd</sup> in the state at the Michigan Interscholastic Track Coaches Association and will be competing in 10 of 17 events at the MHSAA State Finals on June 4, 2022.
- Operations Director

-Full June Administrative Reports can be found on the District's website under the District Tab: Reports

### **Old Business**

Presentation of minutes from the May 4, 2022, Board of Education Meeting  
-President Stieben presented; no comments

Presentation of minutes from the May 4, 2022, Closed Session Minutes  
-President Stieben presented; no comments

### **School Resource Officer position 2022-2023**

-Superintendent Tuller reshared the information presented by Monroe County Undersheriff, Jeff Pauli on the resources available if the District partnered with MCSD to employ a MCSD school resource officer. Highlighted benefits included training, number of officers available, education programs, and diversion programs. A recommendation was given to partner with the Monroe County Sheriff's Department beginning with the 2022-2023 school year.

### **Monthly Items**

Check Register  
-President Stieben presented; no comments/questions

Board Financial Report  
- President Stieben presented; no comments/questions

Tax Report  
- President Stieben presented the final tax report; no comments/questions

### **New Business**

The next regularly scheduled Mason Consolidated Schools Board of Education Meeting will be held, Wednesday, July 13, 2022, at 6:00 p.m. in the Mason Senior High School Library.

### **Recommendation to approve entering into contract with Auxilio to provide custodial services**

-Superintendent Tuller indicated that Auxilio was the lowest, most responsible bidder out of 6 bids received. Services provided align with District needs.

### **Recommendation to adjust coaches' pay scale**

-Athletic Director, Dustin Pollard, shared a proposed change in the coaches' pay scale to allow for a more aligned structure with other districts and to recruit and retain coaches.

### **Recommendation to approve 2022-2023 District Calendar**

-Superintendent Tuller shared the proposed 2022-2023 calendar as developed between MCS administrators and the EMEA.

### **Recommendation to adopt FY2023 Monroe County Intermediate School District Proposed Budget**

-Board members were provided a recorded presentation regarding the MCISD Proposed FY23 Budget. Superintendent Tuller shared the increase of MCISD provided supports and services for students in the district, as well as the work the MCISD and LEAs are doing on the Special Education and Collective Action Plans. A recommendation to support the MCISD Proposed Budget was given by Superintendent Tuller.

Recommendation for Mason Consolidated School FY22 Final Budget Resolution

-Mrs. Blair presented the final budget resolution for 2021-2022. The general fund shows going into fund balance \$552,787, which is the worst case. Budgeting practices require that no function be over budget, so it is important to have a safety net under each function code. It is believed that we will go into fund balance for about half of that amount. Mrs. Blair will have a more accurate number by the August 3, 2022 Board of Education meeting.

Budget Hearing for Mason Consolidated Schools 2022 – 2023 Budget

-Mrs. Blair presented 2022-2023 Budget and Narrative. At this time many assumptions are in play due to the State budget not being finalized. A \$395 per student increase in state revenue was used, total enrollment was left at the same as the 21-22 school year.

Recommendation to revise Policy 5407 Instructional Program and Curriculum Development

-Thrun Law Firm provided a revised version of Policy 5407 to include library materials. Superintendent Tuller shared the options listed within this revision and recommended the approval of option C. Additionally, a recommendation to approve the Reconsideration of Materials Form developed to align with Policy 5407 was presented.

Request to approve CTE Systems Administration classroom furniture

-Tech Director/CTE Systems Administrator Teacher, Jason Burt, asked that the Mason Board of Education approve the request to purchase (4) Computer repair workbenches and (31) Cleanroom Chairs to be used within the CTE classroom for 11.1001 Systems Administration/Administrator program. These workbenches will be used for soldering training, computer repair, and project/work-based learning labs.

Recommendation to approve 126 Chromebooks 3100

-Tech Director, Jason Burt, presented a recommendation to purchase devices to replace the Dell Chromebook 11s (3180) series and Lenovo N23 Chromebooks to help with the continuation of learning, closing the homework gap, and any future remote learning requirements due to COVID-19 complications.

Recommendation to approve the purchase 14 Multitouch Displays

-Tech Director, Jason Burt, presented a recommendation to approve the purchase of (14) Newline 750RS+ HD multitouch displays from Troxell (new dba Bluum). The recommendation was based on competitive pricing and features, the Newline models provide the best value and feature sets.

Recommendation to hire Construction Trades Teacher pending favorable criminal history and background check

-Principal Bates recommended Allen Rosenberger at Step 6. Mr. Rosenberger has 12 years of teaching experience and certification in History (CC) and Technology and Design (TX). Mr. Rosenberger will be placed on a contingent contract requiring him to obtain a vocational certificate within two years for CTE Construction Trades.

Recommendation to approve 2022-2023 MHSAA Membership Resolution

-Each year the District is required to take action to be a member of MHSAA. There is no cost to be a member.

Recommendation to purchase used Mason Consolidated School leased bus #1

-Michael Valentine shared the need to have a reliable spare bus. Bus #1 was previously leased and has low mileage.

Recommendation to approve partnership for School Resource Officer position

-Superintendent Tuller reshared the information presented by Monroe County Undersheriff, Jeff Pauli on the resources available if the District partnered with MCSD to employ a MCSD school resource officer. Highlighted benefits included training, number of officers available, education programs, and diversion programs. A recommendation was given to partner with the Monroe County Sheriff's Department beginning with the 2022-2023 school year.

Recommendation to hire Regina Sancrant for Head Cook position at Step 1 \$15.20 per hour.

-Recommendation for hire was shared by Food Service Director, Kadie Petrovic, based on experience and skill.

Candidates for Board of Education

- By 4:00 p.m. on July 26, 2022 Mason Consolidated Schools residents wishing to seek office on the November general election must file an Affidavit of Identity and a Nonpartisan Nominating Petition with the Monroe County Clerk's Office. (A \$100.00 nonrefundable fee may be filed in lieu of a petition.) Withdrawal deadline elapses at 4:00 p.m. on July 29. Mason Consolidated Schools has two (2) 6-year seats up for election. Contact Laura E. Attard with the Monroe County Clerk's Office for the Nonpartisan Nominating Petition and Affidavit of Identity at laura\_attard@monroemi.org or call her at (734) 240-7025.

**Public Comment**

-No public comment

**Consent Agenda**

Approve minutes from the May 4, 2022, Board of Education Meeting  
Approve minutes from the May 4, 2022, Closed Session Minutes  
Approve the May 2022 Check Register  
Approve 2022-2023 District Calendar  
Approve purchase of CTE Systems Administration classroom furniture  
Approve request to purchase 126 Chromebooks 3100  
Approve the request to purchase 14 Multitouch Displays  
Approve request to purchase used Mason Consolidated School leased bus #1

-It was moved by Grodi, supported by Larrow to approve all items on the consent agenda.

Motion carried 6-0; 1 absent (Smith)

**Action**

Approval of the adjustment to coaches' pay scale

-Motion by Grodi, support by Larrow  
Motion carried 5-0; 1 abstain (Skaggs), 1 absent (Smith)

Approve entering into contract with Auxilio to provide custodial services

-Motion by Otting, support by Larrow  
Motion carried 6-0; 1 absent (Smith)

Adopt Resolution of support for Monroe County ISD 2022-2023 Proposed Budget

-Motion by Otting, support by Fowler  
Motion carried 6-0; 1 absent (Smith)

Approve Mason Consolidated School FY22 Final Budget Resolution

-Motion by Larrow, support by Otting  
Motion carried 6-0; 1 absent (Smith)

Approve the recommendation to adopt of the Mason Consolidated Schools 2022 – 2023 Budget Resolution

-Motion by Grodi, support by Otting  
Motion carried 6-0; 1 absent (Smith)

Approve revision of Policy 5407 Instructional Program and Curriculum Development with Section C and adopt Reconsideration of Materials Form

-Motion by Larrow, support by Fowler  
Motion carried 6-0, 1 absent (Smith)

Approve the contingent hire of Allen Rosenberger as Construction Trades Teacher at Step 6, pending favorable criminal history, previous employer, and background check

-Motion by Grodi, support by Otting  
Motion carried 6-0, 1 absent (Smith)

Approve 2022-2023 MHSAA Membership Resolution

-Motion by Larrow, support by Otting  
Motion carried 6-0, 1 absent (Smith)

Approve partnership for School Resource Officer position

-Motion by Grodi, support by Larrow  
Motion carried 6-0, 1 absent (Smith)

Approve the hire of Regina Sancrant for Head Cook position at Step 1 \$15.20 per hour.

-Motion by Otting, support by Fowler  
Motion carried 6-0, 1 absent (Smith)

**Board Reports/Comments**

Stieben: Looking forward to graduation this weekend. Thrilled to see how this all worked out in our first school year back from two years of craziness. Looking forward to seeing the final budget numbers. Dana, we are going to miss you. We are excited for you. Looking forward to work with the Monroe County Sheriff and for the peace of mind of the public and what it can do for our students.

Grodi: Dana, this is the second or third time we have said goodbye. You did a great job. Special thanks to the guys about the Challenge Day. It is fascinating, interesting stuff. Hopefully we all get to participate in that next year. Really cool. Jason, great job. Always

Larrow: I want to say kudos on the Challenge day. I think that is going to be a real asset to our kids and to the adults that participate. It was a missing element that I think will help solve a lot of challenges that the kids face. I am excited to work with the new liaison officer. Excited that Dustin did the work on the coaches' salary. It was time for us to make this change and take care of our coaches.

Otting: Dana, good luck to you on your new endeavor. I am sure you will be fabulous. Challenge Day, I am excited to see that come into fruition. Jason, fantastic job. All the things you do. Shout out to Alex Russeau and what he has done for that boys' track team. That is solidly on him developing that team. It is exciting to see. Shout out to Mrs. Costello and the team for getting something together for our 8<sup>th</sup> graders since there was no overnight 8<sup>th</sup> grade trip this

year. They are going to Put in Bay for a day trip. They worked really hard to put something together at the last minute that was affordable for our families.

Skaggs: Thank you Dana. Sad to see you go but appreciate all of it. Ditto for all of the good stuff that was already said.

Smith: Absent

Fowler: Same. Thank you, Dana. The Race for the Kids is Saturday so hopefully we can see you guys there.

### **Closed Session**

Superintendent Evaluation

Section 8 (a): To consider the dismissal, suspension, or disciplining of, or to hear complaints or charges brought against, or to consider a periodic evaluation of, a public officer, employee, staff member, or individual agent, if the named person requests a closed hearing.

-It was moved by Larrow, supported by Fowler to go into closed session  
Motion carried 6-0; 1 absent (Smith)

Time entered Closed Session: 9:11 p.m.

Time reconvened Open Session: 9:31 p.m.

### **Adjournment**

At 9:35 p.m., it was moved by Otting, supported by Fowler to adjourn the June 1, 2022, meeting of the Board of Education. Motion carried 6-0, 1 absent (Smith)

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Janice Skaggs, Board Secretary