

M I N U T E S
Mason Consolidated Schools
Meeting of the Board of Education

Approved 8/10/22
July 13, 2022

Regular Meeting

On July 13, 2022, the Mason Consolidated Schools Board of Education held a regular meeting in the Mason Senior High School Library. President Stieben called the meeting to order at 6:04 p.m.

Roll Call

Board Members Present: Fowler, Larrow, Otting, Skaggs, Smith, and Stieben
Absent: Grodi (arrived 6:17 pm)
Also Present: Tuller

Pledge of Allegiance

The Pledge was led by Central Elementary Students.

Review/Approval of Agenda

Additions:

Old Business F: Reproductive Health / HIV 2-Year Report as presented by Ms. Brenda Huber on June 1, 2022

Consent Agenda K: Approve the Reproductive Health / HIV 2-Year Report as presented by Ms. Brenda Huber on June 1, 2022

New Business L: Recommendation to hire Dawn Nieuwkoop for the Director of Finance and Business Services, at \$72,197 pending favorable criminal history and background checks.

Action Item J: Approve the hire of Dawn Nieuwkoop for the Director of Finance and Business Services, at \$72,197 pending favorable criminal history and background checks.

-It was moved by Otting, supported by Fowler to approve to the revised agenda.
Motion carried 6-0; 1 absent (Grodi)

Special Presentations

Mason Consolidated Schools Annual Booster Reports

District Booster Groups presented fundraising efforts, revenue and expenditures for FY22. Booster groups in attendance and reporting included Touchdowners, Hoopsters, Mason PTA, Track/Field and Cross Country, Swim, Volleyball, Softball, and Music Boosters.

Not in attendance but report given to Superintendent Tuller included Mason Club Baseball and Mason Drivers Scholarship

Not in attendance and no report: Baseball

-President Stieben and Superintendent Tuller thanked all groups for their dedication to supporting Mason students and offered to support advertising efforts through social media. President Stieben asked if the Boosters needed anything from the Board, with the only comment an inquiry about the District being supported by one united athletic booster group. President Stieben indicated that conversations are occurring, but no decision has been made at this time.

Superintendent's Report

Academics & Programs/ Learning Environment and Culture/Personnel and Leadership:

The District will partner with Solution Tree for a 3 Phase Plan focusing on several pieces of our Strategic Plan. This district-wide implementation plan will provide a balance of consistency and differentiation, ensuring common language among educators. Solution Tree will work with the district in three phases to build a collaborative culture, strengthen

assessment practices, and ensure effective RTI strategies. Specific attention will also be paid to trauma-based supports, and to providing leadership with the tools and strategies to lead team and overall school progress. Funding for this targeted work will come from ESSER and Title II.

On June 16, 2022, Governor Whitmer signed into law HB 5190. Beginning fall of 2024, the new law requires all students to complete a one-half credit course on personal finance as a high school graduation requirement. MDE is required to develop the course, including subject area content expectations.

Robotics- MCS has expanded robotics to the middle school this year with 7th and 8th graders participating in the FIRST Tech Challenge and 6th graders in the FIRST Lego League. We are excited about having this STEM opportunity for students in grades 6-12 next year. At the HS level, Mr. Burt and his team met at the end of the year to set goals and objectives, as well as identifying needs. The team is seeking sponsors to help with securing a permanent trailer. Interested folks should contact Jason Burt at burt@eriemason.k12.mi.us or 734-848-9328

Communication and Engagement: The second issue of Eagle Eye will arrive in homes at the end of the month. We are reviewing the need for additional pages to include Booster and community event news.

Operations:

Natatorium Update: The HVAC had a manufacturer start up and ceramic tile painting is wrapping up. Maintenance staff has started the process for preparing the pool for water and occupancy.

Roofing work has started above the music room and the flashing repair around the courtyard. Michael is looking at the roof above the pool area hallway entrance and will be getting this quoted as well. Major leaks in this area.

Bleacher repair update: The Delventhal Company has been gathering materials and equipment and our legal team working on the contract. On-site work is scheduled to begin Monday, July 18.

Budget

As of June 20, FY22 Budget excess of expenditures over revenue came in much better than anticipated due to Items not received, services not performed, etc. The FY23 budget will be amended and presented to the Board at a later date.

On June 30, the legislature passed the School Aid Budget for FY2022-23. MCS will benefit from increased funding in many areas including Foundation Allowance, At-Risk, Special Education, Great Start Readiness Program, Teacher Incentive Programs, School Safety, and Mental Health Resources.

Policy 3109- Non-service animals:

Policy 3109 indicates that non-service animals are not permitted on school property. This policy will be discussed with District legal counsel and the District Insurance Carrier and revisited at the August 3, 2022 Board of Education meeting.

Old Business

Presentation of minutes from the June 1, 2022, Board of Education Meeting

-Presented by President Stieben; no questions or comments

Presentation of minutes from the June 1, 2022, Closed Session

-Presented by President Stieben; no questions or comments

Presentation of minutes from the June 14, 2022, Board of Education Special Call Meeting

-Presented by President Stieben; no questions or comments

Presentation of minutes from the June 14, 2022, Closed Session

-Presented by President Stieben; no questions or comments

Presentation of minutes from the June 30, 2022, Board of Education Special Call Meeting

-Presented by President Stieben; no questions or comments

Reproductive Health / HIV 2-Year Report as presented by Ms. Brenda Huber on June 1, 2022 (2nd reading)

-Presented by President Stieben; no questions or comments

Monthly Items

June 2022 Check Register

-President Stieben presented; no comments/questions

New Business

The next regularly scheduled Mason Consolidated Schools Board of Education Meeting will be held, Wednesday, August 3, 2022, at 6:00 p.m. in the Mason Senior High School Library.

Recommendation to hire Andrew Tillman, High School English, at Step 1 BA- \$36,075 pending completion of favorable criminal history, background and certification requirements

-Written recommendation from Principal Bates to hire Andrew Tillman based on interview, qualifications, and fit for the needs of Mason Senior High School students.

Recommendation to hire Keisha Bussell for Central Elementary Secretary Step 3- \$18.49 per hour.

-Written recommendation from Principal McCain to hire Keisha Bussell based on Central Elementary office experience, interview, qualifications, and fit for the needs of Central Elementary students, parents, staff and district.

Recommendation to hire Alexa Ortiz for IF Aide position at Step 1 -\$14.00 per hour.

-Written recommendation from Principal McCain to hire Alexa Ortiz based on Central Elementary substitute experience, interview, qualifications, and fit for the needs of Central Elementary students.

Recommendation to hire Mindy Crouch, Food Service-Baker/Asst. Head Cook, at Step 2 - \$14.25 per hour

-Written recommendation from Food Service Director, Barb Johnson, to hire Mindy Crouch based on experience, interview, qualifications, and fit for the needs the food service department.

Recommendation to hire Summer Jennings, Food Service-Stock/Delivery/Asst. Cashier, at Step 1- \$14.00 per hour.

-Written recommendation from Food Service Director, Barb Johnson, to hire Summer Jennings based on experience, interview, qualifications, and fit for the needs the food service department.

Recommendation to appoint Mason Consolidated Schools Resource Officer as liaison for school safety measures per MCL 380.1241

-Recommendation from Superintendent Tuller to appoint MCS School Resource Officer to work with the School Safety Commission as the designated MCS liaison per MCL 380.1241.

Recommendation to approve the designation of Depositories: Fifth Third Bank, First Merchants, Flagstar, and Huntington

-President Stieben presented the recommendation of the annual designation of depositories for approval.

Recommendation to approve the designation of Thrun Law Firm to be placed on retainer

-President Stieben presented the recommendation of the annual designation of a law firm on retainer for approval.

Recommendation to approve the designation of the principal office of the District. Annual review of Board of Education Policies 1201, 3202, 4104, & 5307

-President Stieben presented the annual review of the four Board of Education policies. Superintendent Tuller indicated Policy 1201: Mission Statement must be revised to align with the new mission statement approved on May 4, 2022. The revised policy will be presented for approval August 3, 2022.

Recommendation to hire Dawn Nieuwkoop for the Director of Finance and Business Services, at \$72,197 pending favorable criminal history and background checks

-Recommendation from Superintendent Tuller to hire Dawn Nieuwkoop based on experience, interview, qualifications, and fit for the needs the District.

Public Comment

-No public comment

Consent Agenda

Approve minutes from the June 1, 2022, Board of Education Meeting

Approve minutes from the June 1, 2022, Closed Session

Approve minutes from the June 14, 2022, Board of Education Special Call Meeting

Approve minutes from the June 14, 2022, Closed Session

Approve minutes from the June 30, 2022, Board of Education Special Call Meeting

Approve the June 2022 Check Register

Appoint Mason Consolidated Schools Resource Officer as liaison for school safety measures per MCL 380.1241

Approve the designation of the following depositories for the District: Fifth Third Bank, First Merchants, Flagstar, and Huntington

Approve the designation of Thrun Law Firm to be placed on retainer with regard to personnel and all other legal matters

Approve to designate 2400 Mason Eagles Drive, Erie, Michigan, as the principal office of the District

Approve the Reproductive Health / HIV 2-Year Report as presented by Ms. Brenda Huber on June 1, 2022

-It was moved by Larrow, supported by Smith to approve all items on the consent agenda.

Motion carried 7-0

Closed Session

Contract Negotiations

Section 8 (2) For strategy and negotiation sessions connected with the negotiation of a collective bargaining agreement if either negotiating party requests a closed hearing.

Evaluations

Section 8 (a): To consider the dismissal, suspension, or disciplining of, or to hear complaints or chargers brought against, or to consider a periodic evaluation of, a public officer, employee, staff member, or individual agent, if the named person requests a closed hearing.

Moved by Otting, supported by Grodi

Roll Call:

Grodi - Aye
Fowler - Aye
Otting - Aye
Skaggs - Aye
Larrow - Aye
Smith - Aye
Stieben - Aye

Motion carried 7-0

Time In: 7:59 p.m.

Time Out: 9:35 p.m.

Action

Approve recommendation to hire Andrew Tillman, High School English, at Step 1 BA- \$36,075 pending completion of favorable criminal history, background and certification requirements

-Motion by Larrow, support by Otting

Motion carried 7-0

Approve the hire of Keisha Bussell for Central Elementary Secretary Step 3- \$18.49

-Motion by Smith, support by Grodi

Motion carried 7-0

Approve the hire of Alexa Ortiz for IF Aide position at Step 1 -\$14.00 per hour.

-Motion by Otting, support by Larrow

Motion carried 7-0

Approve the hire of Mindy Crouch, Food Service-Baker/Asst. Head Cook, at Step 2- \$14.25 per hour.

-Motion by Fowler, support by Otting

Motion carried 7-0

Approve hire of Summer Jennings, Food Service-Stock/Delivery/Asst. Cashier, at Step 1- \$14.00 per hour.

-Motion by Smith, support by Grodi

Motion carried 7-0

Approve individual contract wage adjustments

-Motion by Grodi, support by Larrow
Motion carried 7-0

Approve Central Elementary Principal Contract-Deb McCain

-Motion by Smith, support by Fowler
Motion carried 7-0

Approve Mason Middle School Principal Contract-Ben Russow

-Motion by Grodi, support by Otting
Motion carried 7-0

Approve Mason Senior High School Principal Contract- Brandon Bates

-Motion by Otting, support by Grodi
Motion carried 7-0

Approve the hire of Dawn Nieuwkoop for the Director of Finance and Business Services,
at \$72,197 pending favorable criminal history and background checks.

-Motion by Smith, support by Larrow
Motion carried 7-0

Board Reports/Comments

Smith: Appreciate all the time to all of our volunteers to our parents' groups. Thank you for coming in tonight and helping out to see a better picture of what is going on. Opening up discussions to whether we want a big group or keep it simple. To Ms. Tuller for putting all this together and making it much more logical.

Fowler: Same and I will add welcome to the new employees.

Otting: Ditto

Skaggs: Ditto

Stieben: Ditto

Grodi: Ditto

Larrow: Thank you for all the work that Kelli did about the dog situation and whatever she thinks is best for the District I am for.

Adjournment

At 9:41 p.m., it was moved by Otting, supported by Skaggs to adjourn the July 13, 2022, meeting of the Board of Education. Motion carried 7-0

Janice Skaggs, Board Secretary