

M I N U T E S
Mason Consolidated Schools
Meeting of the Board of Education

Approved 8/05/20
July 20, 2020

Regular Meeting

On July 20, 2020, the Mason Consolidated Schools Board of Education held a virtual meeting. President Stieben called the meeting to order at 6:04 p.m.

Roll Call

Board Members Present: Larrow, McGarry, Smith, Stieben, & Tubbs

Board Members Absent: Fowler & Skaggs

Also Present: Tuller, Blair, Bates & Burt

Review/Approval of Agenda

Add Old Business C. 2-Year Reproductive Health Report as presented June 15, 2020.

Add Action Item G. Recommendation to approve 2-Year Reproductive Health Report as presented June 15, 2020

-It was moved by Smith, supported by Larrow to approve the agenda. Motion carried 5-0, 2 absent

Special Presentations

Ms. Tuller shared that a facilities walk-through with Monroe Public Schools occurred on Thursday, July 16 to provide additional information to MPS on the possibility of supporting our facilities and grounds management. Initial discussions appeared promising and the support from MPS will be pursued further.

Old Business

Presentation of minutes from the June 15, 2020 Regular Board Education Meeting

-Mr. Stieben presented. Smith indicated the need for one change needed regarding a typo within Skaggs Board Report.

Presentation of minutes from the June 17, 2020 Special Board Education Meeting

-Mr. Stieben presented, there were no questions or changes

Presentation/review of 2-year Reproductive Health Report as presented by Ms. Huber on June 15, 2020

New Business

The next regular (work session) scheduled Board of Education meeting will be held on Wednesday, August 5, 2020 at 6:00 p.m. in the IVN Room at Mason High School, could change to a virtual meeting.

-Mr. Stieben presented

The next regular scheduled Board of Education meeting will be held on Monday, August 17, 2020 at 6:00 p.m. in the IVN Room at Mason High School, could change to a virtual meeting.

-Mr. Stieben presented

Review June 2020 Check Register

-Mr. Stieben presented, one question from Dr. Smith regarding check #64027 Unclaimed Property: Michigan Department of Treasury. Mrs. Blair shared that this is money that was owed to

individuals and a check sent, but the property owners did not cash these checks. These unclaimed monies are then sent to the Michigan Department of Treasury.

Recommendation to approve the designation of Depositories

-Each year in July the Board of Education makes a designation of depositories. The following are the depositories for the District: Fifth Third Bank, MILAF, First Merchants, Flagstar, Bank of America, PNC, Huntington, Citizens Bank, and Comerica.

Recommendation to approve the designation of Law Firm to be placed on retainer

-Each year in July the Board of Education makes a designation of the Districts legal counsel. The District has used Thrun Law Firm in the past and it is recommended to continue this relationship and place Thrun Law Firm on retainer with regard to personnel and all other legal matters.

Recommendation to approve the designation of the principal office of the District

-Each year in July the Board of Education makes a designation of the Districts principal office. It is recommended to designate 2400 Mason Eagles Drive, Erie, Michigan, as the principal office of the District.

Annual review of Board of Education Policies 1201, 3202, 4104, & 5307

-Each year the Board of Education is to review policies 1201, 3202, 4104, and 5307 to confirm they are accurate for the next year.

Recommendation of Food Service Contract with Nutrition Group

-Per the State of Michigan, Mason Consolidated Schools was required to place out for bid the management of the food service department. This must be done every five years. Three bids were received from Nutrition Group, Chartwells, and Taher Inc. Nutrition Group had a \$295,462.20 bid and because of their bid and their performance over the last five years they are being recommended to provide food service management to Mason Consolidated Schools. The Michigan Department of Education approves the District's submitted RFP with districts reviewing bids and making recommendations for awarding of a vendor. MDE evaluates the district's recommendation and approves or disapproves the use of the food service vendor.

Recommendation of 2020-2021 Erie Mason Education Association Contract

-The contract has been negotiated with a pay freeze along with moving the cash in lieu amount to the single person amounts. A wage and benefit reopener language has been added for November 2020.

Recommendation of 2020-2021 Mason Consolidated Educational Support Personnel Contract

-The contract has been negotiated with a pay freeze along with moving the cash in lieu amount to the single person amounts. A wage and benefit reopener language has been added for November 2020.

Recommendation of proposed constitution change with the TCC

-The TCC Athletic Directors are recommending to member schools to change the league in constitution regarding conference sports. They recommend removing 5 of 8 and allowing a one-year grace period. This would allow for less than the majority of member schools to take part in a league sponsored sport for one year with the possibility of extending the time past one year.

Recommendation of contracted services of the Wastewater Treatment Plant with David Hileman

-The contract has been reviewed and is being recommended at the same hourly wage as the 2019-2020 year.

Recommendation of high school boiler room work

-Quotes were requested to replace the condensation tank, remove the condensation tank, replace all pipe from the condensation tank to the two boilers, replace all of the tubing in one

boiler and select tube replacement in the second boiler, reband the two boilers, remove a fresh water tank, remove and install a new blowdown separator, and install a new chemical feed system. Two quotes were received, Erie Mechanical at a cost of \$120,000 and D.A.S. Energy Systems at \$94,500. Both companies have worked on the boiler system at the high school and can do the project. It is recommended to hire D.A.S to complete the work on the high school boiler room at a cost of \$94,500 to be paid from Sinking Fund. Note: The work regarding annual cleaning and close up is maintenance and must come from general fund and cannot come from Sinking Fund.

Public Comment

-No Public Comment

Superintendent Report

COVID-19 Preparedness and Response Plan (Executive Order 2020-114: Safeguards to protect Michigan's workers from COVID-19)- Executive Order 2020-114 indicates that safeguards must be in place to protect Michigan workers. The Mason Consolidated Plan was sent on July 17, 2020 to all year-long employees working on site.

Schools of Choice- We received 17 Schools of Choice applications from district residents to attend other school districts; only 3 currently attend MCS and those three parents were called to inquire about their reasons for seeking other schools. We received 12 new student applications so far from neighboring districts.

Return to School in the Fall- Initial planning has taken place with building level teacher leaders to allow for open discussion about concerns and challenges. The building principals will then pull teams together to develop plans and protocols as outlined by The Return to School Roadmap and EO 2020-142. The Monroe County Superintendent's Association is working on county level planning and purchasing of PPE.

Facilities Update- Mr. Shaw had initiated a conversation with Monroe Public Schools to discuss the possibility of MPS supporting facilities management. A facilities walk-through occurred Thursday, July 16.

Retirements- Maureen Mazur has submitted her notice of retirement effective July 31, 2020. She shared her appreciation to the MCS staff and BOE for all the love and support she has received over her 34+ years of service. Maureen has shared her desire to continue working as a substitute teacher at Central to support our students and staff. Karen Swartz, thirty-year teacher at Mason Consolidated Schools, submitted her notice of retirement effective July 1, 2020. She indicated it was her honor and pleasure teaching at MCS and wished the students and faculty the best in the future. We thank both ladies for their commitment and service to the students of Mason.

Summer School –Principal Bates would like to hold a summer school session which allows students to recover lost learning and attempt to earn credit for respective courses. Principal Bates shared procedures and protocols with me that align with the return to school procedures we are using for guidance for our fall return. Given these procedures, I am permitting Principal Bates to host summer school.

MAVA – Principal Bates shared that the current platform used for MAVA courses lacks Michigan standards alignment in many of the essential courses. Principal Bates and I also

talked about the availability of AP or more rigorous courses to ensure our students are being challenged at higher levels. Given these conversations, the District will be switching to the Edgenuity platform. Additionally, this platform will allow alignment of standards and support for virtual learning courses for students in grades 6-12 if parents choose to keep their children home. Both Ben and Brandon are comfortable with this learning plan for these families. The license usage is unlimited, and we have the support staff to initiate this platform.

Roofing – Nordmann Roofing was called to complete an inspection regarding the integrity of the roof above the pool.

Volleyball Districts – Mason has been selected to host the 2020 Volleyball Districts. Ms. Trainor will provide more information regarding this and fall sports as we get closer to the school year.

Consent Agenda

Approve the minutes from the June 15, 2020 Board of Education Meeting

Approve the minutes from the June 17, 2020 Special Board of Education Meeting

Approve the June 2020 Check Register

Approve the designation of the following depositories for the District: Fifth Third Bank, MILAF, First Merchants, Flagstar, Bank of America, Sky, PNC, Huntington, Citizens Bank, and Comerica

Approve the designation of Thrun Law Firm to be placed on retainer

Approve to designate 2400 Mason Eagles Drive, Erie, Michigan, as the principal office of the District

-It was moved by Smith, supported by McGarry. Motion carried 5-0, 2 absent

Action

Approve the recommendation of Food Service Contract with Nutrition Group

-It was moved by Larrow, supported by Tubbs. Motion carried 5-0, 2 absent

Approve the recommendation of 2020-2021 Erie Mason Education Association Contract

-It was moved by Smith supported by McGarry. Motion carried 5-0, 2 absent

Approve the recommendation of 2020-2021 Mason Consolidated Educational Support Personnel Contract

-It was moved by Smith, supported by Larrow. Motion carried 5-0, 2 absent

Recommendation of proposed constitution change with the TCC

-It was moved by Larrow, supported by Stieben. Motion carried 5-0, 2 absent

Approve the recommendation of contracted services of the Wastewater Treatment Plant with David Hileman

-It was moved by McGarry, supported by Tubbs. Motion carried 5-0, 2 absent

Approve the recommendation to award high school boiler room work to D.A.S utilizing Sinking Fund monies with the exception of the cleaning and close up work.

-It was moved by Larrow, supported by Stieben. Motion carried 5-0, 2 absent

Approve the recommendation to approve 2-Year Reproductive Health Report

-It was moved by Smith, supported by Tubbs. Motion carried 5-0, 2 absent

Board Reports/Comments

Fowler: Absent

Larrow: Welcome Kelli. You have jumped right in and I'm excited. Let me know how I can help.

McGarry: Nice to be back and glad to see everyone and pray for everyone's safety and health.

Skaggs: Absent

Smith: Welcome Kelli, so far we know we've made the right choice. I appreciate everyone's work on this, but please let the teachers know that if they need some support, we are definitely here as a board to help make our teachers feel safe or suggestions for families.

Stieben: Ditto what everyone said. It is great to be around adults again. Welcome, Kelli. We have had plenty of conversations already and am sure we will have plenty in the near future. I am excited to see what happens for school and will be interesting to see what school morphs into over the next 6 months. I'm excited to see how things go with the TCC, happy about getting the volleyball districts as well. I'm very excited to see the boiler work done.

Tubbs: Welcome to Kelli. Thank you for a doing a great job so far. Nose has been to the grind. I am glad to be back too.

Adjournment

At 6:51 p.m., it was moved by McGarry supported by Smith to adjourn the July 2020 meeting of the Board of Education. Motion carried 5-0, 2 absent

Janice Skaggs, Board Secretary