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**Courtney Hammond- Operations Director**

**Administrative Report**

**October 1<sup>st</sup>, 2025**

**Boiler preparations** are underway to ensure the high school boilers are ready for the upcoming heating season. In collaboration with Dave Sargent, we identified the necessary steps and scheduled the boiler inspection for October 6, 2025. Following the inspection, the boilers will be assembled and filled. Chemical treatment will be coordinated with Dave Sargent and BCE to ensure proper operation.

**Pool:** We partnered with B & B Pools to balance and optimize the chemical levels in the pool. All readings are now within the recommended range.

**Athletic Fields** Our team has been actively preparing the field for all home football games. This includes regular painting and maintenance to ensure a professional and welcoming appearance.

**Pest Control:** Frames has been called out on multiple occasions to address bee infestations across the campus. Their prompt response has helped maintain a safe environment.

**Filtered Water Stations:** Monroe Plumbing successfully installed new bottle-fill drinking fountains in alignment with the Filter First initiative. We are currently awaiting delivery of updated models for the gym and pool areas to replace existing units with matching styles.

**Plumbing Repairs:** Monroe Plumbing replaced the rooftop unit (RTU) above the weight room and repaired several leaking pipes in the high school ceiling that were affecting hallway areas. Additionally, LaRoy Plumbing addressed a leaking heat return line in the elementary school, restoring proper function.