



October Office Newsletter

Mason Central Elementary School

2026



OPEN HOUSE FORMS

Parents, PLEASE turn in **ALL** the forms that were sent home with you in your Open House packets if you have not done so already!!

STUDENT ABSENCES/TARDIES

You **must** call the school prior to 8:30 a.m. (**734-848-5475, follow prompts**) when your child is going to be absent. We have an answering machine for those early morning calls. Also, if your child arrives late, **an adult MUST walk** them into the office. Children are not to be dropped off late without an adult signing them in. School begins at **8:10 a.m.** and all students **must** be in their classroom by that time. If your child arrives between **8:10 a.m. and 8:50 a.m.** they are considered **tardy**, if your child **arrives after 8:50 they will be marked as ½ day A.M. absence**. These procedures are mandated by the state of Michigan. **If you need to sign your child out early, please make sure to send a note.** For more detailed information regarding our attendance policy, please visit our website.

EDUCATION BENEFIT FORMS

If you have not done so already, please complete the 2026-2027 Education Benefits Form online by visiting our school's website at eriemason.k12.mi.us. It is important to our school district that every family fills out this form. (1 form per family) If you are unable to complete the form online there are paper forms available outside the office.

INFINITE CAMPUS PARENT PORTAL

If you have not done so already, please set up your Infinite Campus Parent Portal Account. The Parent Portal allows you access to view your child's attendance, grades, and report cards. We also encourage all parents to access this site and check that all information is updated and correct. If you have any questions regarding Infinite Campus, please contact the office at 734-848-9400 or 9401.

2 HOUR LATE START

There will be a 2 hour late start **Wednesday, October 14th**. School will start at **10:10 a.m.**

HALF-DAY EARLY DISMISSAL

There will be a half day on **Thursday, October 22nd**. Dismissal will be at **11:41 a.m.**

NO SCHOOL

There will be no school on **Monday, November 2nd**.

FALL COUNT DAY

It is vital that students attend school Wednesday, October 7th, for our first official count day. If for some reason your child is absent, **we will need** a note to document the absence.

MID-TRIMESTER REPORTS

Mid-Trimester is **October 16th**. Progress reports will be distributed and reviewed at Parent/Teacher conferences.

TITLE 1 PARENT MEETING

There will be a Title 1 Annual Parent Informational Meeting held on Thursday, October 1st at 4PM in the Elementary School Art room.

PARENT/TEACHER CONFERENCES

Conferences will be held on **Thursday, October 22nd** from 12:15 pm – 3:15 pm and 4:00 pm – 7:00 pm. Most of you signed up for your conference time at Open House. If you were unable to, please keep an eye out for additional information to be sent home from your child's teacher.

CREATIVE KIDS – POINT PLACE AREA ART COMMITTEE

The Point Place Area Art Committee will be hosting a Creative Kids Day on Saturday, October 17th, 2pm-5pm at Ottawa Park. Join them for free, fun art adventures for children of all ages. Check their Facebook page for more details.

PTA NEWS – Next Meeting is Thursday, October 1st @ 4:00pm

- Elementary Coin Wars, **Sept. 28th thru Oct. 2nd**.
- Mr. Gummy Grumbles Candy Collection, **Oct. 5th – Oct. 16th**. The classroom that donates the most candy by weight will win a special treat from Mason PTA.
- Fall Flower Sale Pick-Up, **Oct. 7th, 2:30pm-4:30pm**. Flower pick-up will be at the high school parking lot.
- PTA Trunk-or-Treat, **Friday, October 23rd**, Mason High School Parking Lot, 5:30-7PM. Trunk registrations are due by Oct. 18th. Register by emailing Jamieotting@gmail.com.
- PTA Pajama Day, **Friday, October 30th**. Bring \$1 to wear pajamas to school.

Attachment: October Calendar

