



October Office Newsletter

Mason Central Elementary School

2025



OPEN HOUSE FORMS

Parents, PLEASE turn in **ALL** the forms that were sent home with you in your Open House folders if you have not done so already!! There are many of you who have not.

STUDENT ABSENCES/TARDIES

You **must** call the school prior to 8:30 a.m. (**734-848-5475, follow prompts**) when your child is going to be absent. We have an answering machine for those early morning calls. Also, if your child arrives late, **an adult MUST walk** them into the office. Children are not to be dropped off late without an adult signing them in. School begins at **8:10 a.m.** and all students **must** be in their classroom by that time. If your child arrives between **8:10 a.m. and 8:50 a.m.** they are considered **tardy**, if your child **arrives after 8:50 they will be marked as ½ day A.M. absence**. These procedures are mandated by the state of Michigan. **If you need to sign your child out early, please make sure to send a note.** For more detailed information regarding our attendance policy, please visit our website.

SIGN OUTS

Please do not sign your child out right before dismissal unless necessary. It will be marked as a partial absence on their attendance. The office and driveway need to be clear for a safe and smooth dismissal for our students.

EDUCATION BENEFIT FORMS

If you have not done so already, please complete the 2025-2026 Education Benefits Form online by visiting our school's website at eriemason.k12.mi.us. It is important to our school district that every family fills out this form. (1 form per family) If you are unable to complete the form online there are paper forms available outside the office.

INFINITE CAMPUS PARENT PORTAL

If you have not done so already, please set up your Infinite Campus Parent Portal Account. A weekly email is being sent out to parents who have not done so yet. The Parent Portal allows you access to view your child's attendance, grades, and report cards. We also encourage all parents to access this site and check that all information is updated and correct. If you have any questions regarding Infinite Campus, please contact the office at 734-848-9400 or 9401.

2 HOUR LATE START

There will be a 2 hour late start **Wednesday, October 8th**. School will start at **10:10 a.m.**

HALF-DAY EARLY DISMISSAL

There will be a half day on **Thursday, October 23rd**. Dismissal will be at **11:41 a.m.**

NO SCHOOL

There will be no school on **Monday, November 3rd**.

FALL COUNT DAY

It is vital that students attend school Wednesday, October 1st, for our first official count day. If for some reason your child is absent, **we will need** a note to document the absence.

MID-TRIMESTER REPORTS

Mid-Trimester is **October 17th**. Progress reports will be distributed and reviewed at Parent/Teacher conferences.

TITLE 1 PARENT MEETING

There will be a Title 1 Annual Parent Informational Meeting held on Thursday, October 2nd at 4PM in the Elementary School Art room.

PARENT/TEACHER CONFERENCES

Conferences will be held on **Thursday, October 23rd** from 12:15 pm – 3:15 pm and 4:00 pm – 7:00 pm. Most of you signed up for your conference time at Open House. If you were unable to, please keep an eye out for additional information to be sent home from your child's teacher.

LATCHKEY

Erie Community Latchkey is now being ran by the YMCA. Latchkey is available each day from 6am to 6pm here at Mason Central Elementary. If you would like further information about the program please contact Gabby Holland (734) 241-2606 ext. 221/Gholland@monroefamilyymca.org. You may also register at the Monroe Family YMCA.

STUDENT COUNCIL

Congratulations to the following students who were elected student council officers.

President: Ava DeSloover

Vice-President: Jackson Eurenus

Secretary: Bennett Gordy

Treasurer: Natalia Garcia

PTA NEWS – Next Meeting is Thursday, October 2nd @ 4:00pm

- Elementary Coin Wars, Sept. 29th thru Oct. 3rd.
- A-Mason Race, Saturday, October 4th, 10AM-4PM. Meet at Mason High School. Cost is \$5.00 per family.
- Dine-To-Donate on Wednesday, October 8th – Buffalo Wild Wings (Monroe, MI location)
- Bus Driver Appreciation Breakfast will be Wednesday, Oct. 22nd.
- PTA Trunk-or-Treat, Saturday, October 25th, Mason High School Parking Lot, 5-7PM.
- PTA Hat Day, Friday, October 31st. Bring \$1 to wear a hat to school.

Attachment: October Calendar

