



2400 MASON EAGLES DR.
ERIE, MI 48133
ERIE.MASON.K12.MI.US

Dual Enrollment Information & Contract

Student Name: _____ Grade During Enrollment: _____

PROGRAM DESCRIPTION

The Dual Enrollment Program allows eligible students to take approved courses at a postsecondary institution or career/technical training center. These courses must lead to post-secondary credit or an industry-recognized credential. Students must meet all eligibility requirements and remain enrolled at Mason Senior High School.

Students are responsible for transportation and activity fees. The district covers mandatory course fees, material fees, registration fees and books, up to the per semester max.

ELIGIBILITY REQUIREMENTS

- Students must be in grades 9–12 and enrolled in at least one high school course.
- Students must earn qualifying scores on approved assessments (PSAT, SAT, MME, approved job-skills assessments, or Accuplacer).
- Eligible courses may not include hobby, recreational, physical education, theology, divinity, or religious courses.
- Course options may be limited based on qualifying scores and district rules.

PROGRAM GUIDELINES

- The district is not required to fund courses already offered at the high school unless a documented scheduling conflict exists.
- Admission to the postsecondary institution depends on that institution's requirements.
- Students enrolled in the fall are expected to enroll again in the winter.
- Students who do not successfully complete a course (withdraw after the third day or fail the course) must reimburse the district for all associated costs.

COURSE LIMITS

- Maximum of 10 total dual-enrollment courses.

SIGNATURES

Student Signature: _____ Date: _____

Parent/Guardian Signature: _____ Date: _____

School Counselor Signature: _____ Date: _____

Administrator Signature: _____ Date: _____