



2400 MASON EAGLES DR.  
ERIE, MI 48133  
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Courtney Hammond- Operations Director

Administrative report

June 17<sup>th</sup> , 2026

- Supported Mason High School graduation activities, including setting up the gymnasium for the Senior Assembly, preparing the football field, and coordinating event setup for the graduation ceremony.
- Supported Central Elementary's Kindergarten Water Day and Field Day events, ensuring facilities and grounds were prepared for student activities.
- Completed support for the spring athletic season, including preparations and assistance for the Baseball District Tournament game.
- DeVos completed the drainage improvements behind the high school along the boiler room wall to help address water management concerns in that area.
- Monroe Plumbing has been working on repairs to the pool boiler, which is currently out of service. A combustion issue caused internal components of the boiler to overheat and fuse together. Monroe Plumbing is coordinating with the manufacturer to identify the root cause of the combustion failure and obtain the necessary replacement parts to restore the system to operation.