

**M I N U T E S**  
**Mason Consolidated Schools**  
**Meeting of the Board of Education**

**Pending Approval 9/16/19**  
**August 19, 2019**

**Regular Meeting**

On August 19, 2019 the Mason Consolidated Schools Board of Education held a meeting in the IVN at Mason High School. President Stieben called the meeting to order at 6:01 p.m.

**Roll Call**

Board Members Present: Smith, Larrow, McGarry, Fowler (Arrived at 6:24 and Left 7:15), Skaggs, & Stieben

Board Members Absent: Tubbs

Also Present: Shaw, Bates & Trainor

**Review/Approval of Agenda**

No Additions or Deletions

-It was moved by Larrow, supported by McGarry to approve the agenda. Motion carried 6-0

**Closed Session**

Per MCL 15.268 (c): For strategy and negotiation sessions connected with the negotiation of a collective bargaining agreement if either negotiating party requests a closed hearing.

-It was moved by Larrow, supported by McGarry to approve the agenda. Motion carried 6-0  
In at 6:29 Out at 7:21

**Special Presentations**

Recognition of Retiree's August 20, 2018 – August 14, 2019

-Mr. Shaw introduced and presented a card of appreciation along with a gift to Peggy Parran. Four other members of the District retired but were not present were Scarlette Bates, Cynthia Cichy, Lindal Mold and Julie Cusumano. They will all be honored at the Annual Back to School breakfast on August 28.

**New Website**

Jessica Petrowitsch (Hopper) our Media / Communications Specialist introduced the Board of Education to our new website that she created. As she guided the Board through the website she shared that the site has been designed to have a clean look, easy to navigate, and to have relevant information on it.

**Old Business**

Presentation of minutes from the August 14, 2019 Board of Education Meeting

-Mr. Stieben presented, there were no changes

**New Business**

The next regular (work session) scheduled Board of Education meeting will be held on Wednesday, October 9, 2019 at 6:00 p.m.

-Mr. Stieben presented

The next regular scheduled Board of Education meeting will be held on Monday, September 16, 2019 at 6:00 p.m. in the IVN Room at Mason High School

-Mr. Stieben presented

Recommendation of Master Agreement between Mason Consolidated School District and Mason Transportation Association

-Mr. Shaw presented that the contract was completed meeting the guidance of the Board. He shared that the contract took one and half years to complete and by taking this time all contract language was addressed.

Recommendation of new hire: Bill Minney, Bus Driver

-Mr. Shaw presented interviews have been conducted and Bill Minney is being recommended for approval.

Recommendation of new hire: Melinda Crouch, Stock/Assistant Cashier

-Mr. Shaw presented interviews have been conducted and Melinda Crouch is being recommended for approval at Step 1, \$12.12 per hour.

Recommendation of 2019-2020 High School Student Handbook

-Mr. Shaw presented the High School Handbook is recommended with just a few changes.

Recommendation of 2019-2020 Middle School Student Handbook

-Mr. Shaw presented the Middle School Handbook is recommended with just a few changes.

Recommendation of 2019-2020 Central Elementary Student Handbook

-Mr. Shaw presented the Central Elementary School Handbook is recommended with just a few changes.

Recommendation of 2019-2020 Tax Rate

-Mr. Shaw presented that each year the Board of Education is required to set the tax rate. The non-homestead rate is 18.0000 mills and the sinking fund is 1.9990 mills.

#### **Public Comment**

-No Public Comment

#### **Superintendent's Report**

Staffing: Received and approved the resignation of Wendy Vitale.

Donations: The Middle School Accepted a donation from Mike Denko and friends from their annual golf outing in the amount of \$480.00 to help support the Middle School At-Risk Program.

Buildings and Grounds: Would like to put two benches out in the front of the high school and also various signs directing visitors to various entrances multiple little signs about walking dogs on campus. No pets will be allowed in the athletic complex. We have a third bench that we can place at another building.

The maintenance area is cleaned up and the garage doors are in and working. Shredding boxes are ready to go and the pole barn should be ready to show in September. The asphalt has been done in front of the high school. Plante Moran will be in next week to discuss the next set of items to present to the Board and borings will be done on the grounds.

Thank you to Doug. The football field is free of the moles and a granule border will be put down to keep them out going forward. Bob Willis will be dropping a container here next week.

Transportation: Bus routes have been handed out and all routes are less than fifty minutes. A communication will go out to parents next Wednesday reminding them of the construction on I-75 and the potential for delays. If there is a major delay, two sub busses can be put into play.

Asset Sales: Two busses, two vans and one tractor have been sold.

The Board was invited to the staff breakfast and Open House.

### **Administrative Reports**

Elementary Principal  
Middle School Principal  
High School Principal  
Athletic Director

-All Administrative Reports can be located on the school website under the School Board & Administration Tab.

### **Consent Agenda**

Approve the minutes from the August 14, 2019 Board of Education Meeting  
Approve the July 2019 Check Register  
Approve the recommendation for new hire: Bill Minney, Bus Driver  
Approve the recommendation of new hire: Melinda Crouch, Stock/Assistant Cashier  
Approve the recommendation of 2019-2020 High School Student Handbook  
Approve the recommendation of 2019-2020 Middle School Student Handbook  
Approve the recommendation of 2019-2020 Central Elementary Student Handbook  
-It was moved by Larrow, supported by Skaggs. Motion Carried 5-0

### **Action**

Approve the recommendation of Master Agreement between Mason Consolidated School District and Mason Transportation Association  
-It was moved by McGarry, supported by Stieben. Motion Carried 5-0

Approve the recommendation of 2019-2020 Tax Rate  
-It was moved by Larrow, supported by Stieben. Motion Carried 5-0

### **Board Reports/Comments**

McGarry: Happy that we have a full staff and school season is starting.

Larrow: Happy for how nice the campus looking. Really likes the pool platform with the countertop installed.

Smith: Excited about the completion of the new website and all of hard work that is being done at the school.

Skaggs: Excited about the new website also. Appreciated the retreat for the Board along with the work with the Drivers Contract.

Stieben: Ditto

### **Adjournment**

At 7:53 p.m., it was moved by McGarry, supported by Larrow to adjourn the August 19, 2019 meeting of the Board of Education. Motion carried 5-0.

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Janice Skaggs, Board Secretary