

**M I N U T E S**  
**Mason Consolidated Schools**  
**Meeting of the Board of Education**

Approved 3/4/20  
**February 19, 2020**

**Regular Meeting**

On February 19, 2020 the Mason Consolidated Schools Board of Education held a meeting in the IVN at Mason High School. President Stieben called the meeting to order at 6:03 p.m.

**Roll Call**

Board Members Present: Larrow, Tubbs, McGarry, Skaggs, Fowler, & Stieben

Board Members Absent: Smith

Also Present: Shaw, Blair, McCain, & Burt

**Review/Approval of Agenda**

No additions or deletions

-It was moved by Larrow, supported by McGarry to approve the agenda. Motion carried 6-0

**Special Presentations**

Liaison Officer Meyer

-Officer Meyer presented his mid-year report to the Board. Items he highlighted were he assists during middle and high school lunches, has read to the kindergarten and young 5's classes three times, assisted with the State police at bringing in the drug dog for the high school and high school parking lot, assisted with the School Safety Plan, has assisted with truancy and attended large sporting events.

**Old Business**

Presentation of minutes from the February 5, 2020 Board of Education Meeting

-Mr. Stieben presented, there were no changes

**New Business**

The next regular (work session) scheduled Board of Education meeting will be held on Wednesday, March 4, 2020 at 6:00 p.m. in the IVN Room at Mason High School.

-Mr. Stieben presented, there were no changes

The next regular scheduled Board of Education meeting will be held on Monday, March 16, 2020 at 6:00 p.m. in the IVN Room at Mason High School

-Mr. Stieben presented, there were no changes

Review January 2020 Check Register

-Mr. Stieben presented, there were no questions

Recommendation of overnight conference for Beth Sherman, Lynn Ferguson, Lesa Russeau, and Phyllis Kettinger MPAAA (Michigan Pupil Accounting and Attendance Association) Conference, May 4th – May 6th, 2020 Traverse City, MI at an estimated cost of \$3,720.15 paid from general fund.

-Mr. Shaw requested for Beth Sherman, Lynn Ferguson, Lesa Russeau, and Phyllis Kettinger MPAAA (Michigan Pupil Accounting and Attendance Association) Conference, May 4th – May 6th, 2020 Traverse City, MI at an estimated cost of \$3,720.15 paid from general fund.

### Recommendation of 2019-2020 Calendar Change

-Mr. Shaw on behalf of the Calendar Committee requested to add a half day to the 2019-2020 District calendar on Thursday, April 2, 2020. It was discovered that the committee did not add one-day (September 30th) time into the overall calendar thus adding an extra 6 hours 22 minutes over the hours already needed for State. Had the committee uncovered this last year when the calendar was created, the committee would have placed two more half days on the calendar like had happened the year prior.

### Recommendation to change Board of Education Policies created by Neola to Thrun Law Firm

-At the February 5th Board meeting the Board of Education discussed changing from using Neola as the provider of Board Policies to Thrun. The Board of Education requested Thrun policies to compare with those that we have with Neola. The initial cost for the Thrun Policy Manual is \$7,000 with an annual update cost of up to \$2,500 and the Administrative Guidelines is \$4,000. Maintenance fees and updates with Neola have been \$3,100 in 2018, \$3,139 for 2019 and will be \$3,100 for 2020.

### **Public Comment**

-No Public Comment

### **Superintendent's Report**

Mr. Shaw reported that Claire Schinkel an LRE aide at the Middle School has given her letter of resignation to retire and her last day of work will be May 22, 2020. Toni Ferrer a bus aide gave her letter of resignation to retire on January 31, 2020. Both have been accepted and approved.

### **Administrative Reports**

Elementary Principal  
Middle School Principal  
High School Principal  
Athletic Director

-All Administrative Reports can be located on the school website under the School Board & Administration Tab.

### **Consent Agenda**

Approve the minutes from the February 5, 2020 Board of Education Meeting

Approve the January 2020 Check Register

Approve the recommendation of overnight conference for Beth Sherman, Lynn Ferguson, Lesa Russeau, and Phyllis Kettinger MPAAA (Michigan Pupil Accounting and Attendance Association) Conference, May 4th – May 6th, 2020 Traverse City, MI at an estimated cost of \$3,720.15 paid from general fund.

-It was moved by Fowler, supported by Tubbs. Motion Carried 6-0

### **Action**

Approve the recommendation of 2019-2020 Calendar Change by going from a full day of instruction of April 2, 2020 to a half day of instruction.

-It was moved by McGarry, supported by Stieben. Motion Carried 6-0

Approve the recommendation to move from Board of Education Policies created by Neola to Thrun Law Firm at an initial cost of \$7,000 for the policy manual and \$4,000 for the administrative guidelines.

-It was moved by Larrow, supported by Skaggs. Motion Carried 6-0

### **Board Reports/Comments**

McGarry: It has been fun attending the basketball games this year. Lots of excitement.

Fowler: Nothing this month.

Tubbs: Loved attending the basketball game last night.

Larrow: Nothing this month.

Skaggs: Congratulations to Joey Leidel on becoming the all-time scoring leader in Monroe County. He also has surpassed the 2,000-point mark for his career. Thrilled for the work that the team is doing and what is in front of them.

Stieben: Thank you to Nutrition Group. Thank you and congrats to our teams. Thank you to the Board for their well wishes for my dad.

**Adjournment**

At 6:41 p.m., it was moved by Skaggs, supported by McGarry to adjourn the February 19, 2020 meeting of the Board of Education. Motion carried 6-0.

---

Janice Skaggs, Board Secretary