

**M I N U T E S**  
**Mason Consolidated Schools**  
**Meeting of the Board of Education**

Approved 1/9/19  
**December 17, 2018**

**Regular Meeting**

On December 17, 2018 the Mason Consolidated Schools Board of Education held a meeting in the IVN at Mason High School. President Stieben called the meeting to order at 6:04 p.m.

**Roll Call**

Board Members Present: Smith, Larrow, Tubbs, Skaggs & Stieben  
Board Members Absent: McGarry & Fowler  
Also Present: Shaw, Strick, Bates, Russow, McCain, Trainor & Student Reps  
Balcerzak & Gale

**Review/Approval of Agenda**

Add New Business K: Recommendation of donation of 0.043 acres, Madison Street Extension to the City of Luna Pier

Add Action Item G: Approve the recommendation of donation of 0.043 acres, Madison Street Extension to the City of Luna Pier

-It was moved by Larrow, supported by Skaggs to approve the agenda. Motion carried 5-0

**Special Presentations**

Presentation on "iMatter"

-Ms. Connolly presented information about a team of students called SPLT-Student Lead Prevention Team. This a group made up of students through Student Council. The group focuses on sharing drug and alcohol abuse awareness. Ms. Connolly shared information about the program and the iMatter Youth Summit that the group went to on December 4, 2018. This year's summit focused on mental illness. The summit also included information about OK2Say and a fabulous mother and son speaker presentation. The students in SPLT will be working on a presentation for the rest of the students.

**Student Representatives to the Board Report**

-Ryan Balcerzak spoke about the Pet Drive that the Student Council is sponsoring this week. There will be a competition for who can donate the most pet and office supplies for the Monroe Humane Society. Ryan shared a list of items that the Humane Society needs such as dry dog and cat food.

-Kasey Gale reported on the Blood Drive held at the High School earlier that day. It was very successful. Kasey also reviewed family movie night that the student council hopes to hold once per month. This month's movie is Elf.

**Old Business**

Presentation of minutes from the December 5, 2018 Board of Education Meeting

-Mr. Stieben presented, there were no questions or changes

Recommendation of overnight conference for Floyd Martin, Brooke Oberski, Sara Krohn, Michelle Beczynski, Katie Hyden and Max Hall, Council for Exceptional Child Conference, March 7-8, 2019, Grand Rapids, MI.

-Mrs. McCain is recommending the overnight conference for Floyd Martin, Brooke Oberski, Sara Krohn, Michelle Beczynski, Katie Hyden and Max Hall, Council for Exceptional Child Conference, March 7-8, 2019, Grand Rapids, MI at an approximate cost of \$4,155.64 paid from Title II.

Update on Tri County Conference (TCC) application

-Mr. Shaw and Ms. Trainor gave an update on the possible move to the TCC athletic conference. Our application has been submitted and the committee will meet again in January to review all of the applications. If selected to join the TCC, the move will not be made until Fall 2020. New information if available, will be presented at the January Board meeting.

### **New Business**

A Special Call Board of Education meeting will be held on Wednesday, January 9, 2019 at 6:00 p.m. in the IVN Room at Mason High School. The purpose of the meeting is Board Organization and review of middle / high school investigation protocols

-Mr. Stieben presented

The next regular scheduled Board of Education meeting will be held on Wednesday, January 23, 2019 at 6:00 p.m. in the IVN Room at Mason High School

-Mr. Stieben presented

Recommendation to approve overnight conference for Andrew Shaw, MASA Midwinter Conference, February 6-8, 2019, Detroit, MI.

-Mr. Shaw is requesting to attend the annual MASA Midwinter Conference in Detroit. The approximate cost is \$888.44 paid from Title II.

Superintendent Evaluation

-The Board of Education will begin the process of evaluating the Superintendent. Evaluation forms will be distributed at the meeting and the formal evaluation will take place in January. Mr. Stieben and Mr. Shaw presented the process for completing the evaluation. Mr. Shaw provided copies of last year's evaluation for reference.

Recommendation of Letter of Agreement with Erie Mason Education Association regarding changes in cash in lieu

-The letter of agreement reflects the 2019 cash in lieu amounts for single, two person and full family. The letter has also been updated to reflect the dental, vision and life insurance changes.

Recommendation of Letter of Agreement with Central Office Staff regarding changes in cash in lieu

-The letter of agreement reflects the 2019 cash in lieu amounts for single, two person and full family. The letter has also been updated to reflect the dental, vision and life insurance changes.

Recommendation of Letter of Agreement with Mason Principals Association regarding changes in cash in lieu

-The letter of agreement reflects the 2019 cash in lieu amounts for single, two person and full family. The letter has also been updated to reflect the dental, vision and life insurance changes.

Recommendation of Letter of Agreement with Mason Consolidated Educational Support Personnel regarding changes in cash in lieu

-The letter of agreement reflects the 2019 cash in lieu amounts for single, two person and full family. The letter has also been updated to reflect the dental, vision and life insurance changes.

Recommendation of Letter of Agreement with IUOE (Mason Maintenance Staff) regarding changes in cash in lieu

-The letter of agreement reflects the 2019 cash in lieu amounts for single, two person and full family. The letter has also been updated to reflect the dental, vision and life insurance changes.

Recommendation of changes in cash in lieu pertaining to individual contracts for Andrew Shaw Superintendent, Michelle Strick Finance Director, Kelly Trainor High School Discipline, Attendance Officer / Athletic Director, Dustin Pollard Restorative Justice Coordinator, RJ Seiler Technology Specialist

-The letter of agreement reflects the 2019 cash in lieu amounts for single, two person and full family. The letter has also been updated to reflect the dental, vision and life insurance changes.

Recommendation of donation of 0.043 acres, Madison Street Extension to the City of Luna Pier

-Mr. Shaw reported last year when the District sold the 0.039 acres to Harborside Real Estate we knew that we would be donating a section at the end of Madison Street. Now that we are in the final stages of the sale of the large piece of property it is time for us to take formal action in donating the 0.043 acres to the City of Luna Pier.

### **Public Comment**

-No Public Comment

### **Superintendent's Report**

Staffing:

The following list is the newly appointed/hired coaches for Winter 2018-2019.

Middle School Wrestling: Justin Gesner

Varsity & Middle School Assistant Wrestling: Robert LaFever

High School locker work will be on Saturday, December 22<sup>nd</sup>, Wednesday, December 26<sup>th</sup> through Friday the 28<sup>th</sup>. There are 101 lockers that we will be removing to sell for \$20 each. This will be done on Friday the 21<sup>st</sup>. The soffit work at the high school will be done on the 21<sup>st</sup> and morning of the 22<sup>nd</sup>. In January I will recognize the volunteers that helped with the soffit work at the middle and high school.

Great big congratulations to Kelly Trainor for being nominated as Region 6 Athletic Director of the Year. This is a wonderful honor for Kelly and the school for her peers to recognize her dedication to athletics at Mason Consolidated Schools. Next year, October 2019 we will learn if she has been selected as the Region 6 Athletic Director of the Year.

### **Administrative Reports**

Elementary Principal

Middle School Principal

High School Principal

Athletic Director

-All Administrative Reports can be located on the school website under the School Board & Administration Tab.

### **Consent Agenda**

Approve the minutes from the December 5, 2018 Board of Education Meeting

Approve the recommendation of overnight conference for Floyd Martin, Brooke Oberski, Sara Krohn, Michelle Beczynski, Katie Hyden and Max Hall, Council for Exceptional Child Conference, March 7-8, 2019, Grand Rapids, MI.

Approve the recommendation of overnight conference for Andrew Shaw, MASA Midwinter Conference, February 6-8, 2019, Detroit, MI.

-It was moved by Larrow, supported by Smith. Motion carried 5-0

### **Action**

Approve the recommendation of Letter of Agreement with Erie Mason Education Association regarding changes in cash in lieu

-It was moved by Larrow, supported by Tubbs. Motion carried 5-0

Approve the recommendation of Letter of Agreement with Central Office Staff regarding changes in cash in lieu

-It was moved by Stieben, supported by Skaggs. Motion carried 5-0

Approve the recommendation of Letter of Agreement with Mason Principals Association regarding changes in cash in lieu

-It was moved by Smith, supported by Skaggs. Motion carried 5-0

Approve the recommendation of Letter of Agreement with Mason Consolidated Educational Support Personnel regarding changes in cash in lieu

-It was moved by Tubbs, supported by Smith. Motion carried 5-0

Approve the recommendation of Letter of Agreement with IUOE (Mason Maintenance Staff) regarding changes in cash in lieu

-It was moved by Skaggs, supported by Smith. Motion carried 5-0

Approve the recommendation of changes in cash in lieu pertaining to individual contracts for Andrew Shaw Superintendent, Michelle Strick Finance Director, Kelly Trainor High School Discipline, Attendance Officer / Athletic Director, Dustin Pollard Restorative Justice Coordinator, RJ Seiler Technology Specialist

-It was moved by Smith, supported by Tubbs. Motion carried 5-0

Approve the recommendation of donation of 0.043 acres, Madison Street Extension to the City of Luna Pier

-It was moved by Stieben, supported by Smith. Motion carried 5-0

### **Closed Session**

Pursuant to Section 8(h): To consider material that is exempt from disclosure under the Michigan Freedom of Information Act, attorney-client privileged written communication MCL 15.243(1)(g).

At 6:51 p.m., it was moved by Larrow, supported by Smith. Roll was called. Motion carried 5-0

Back to open session time: 7:49 p.m.

### **Board Reports/Comments**

Tubbs: Congratulations to Kelly Trainor on her nomination. Thanks to Mr. Shaw for his hard work on the information discussed during closed session. Merry Christmas to everybody.

Larrow: Congratulations to Kelly and to all the coaches and Mr. Shaw that were in the CPR class. She is pleased to be on the Board again to help our kids and our staff move forward. Merry Christmas to all.

Smith: Same as everything already said and nice to see how well the kids did in Quiz Bowl. Congratulations to the Quiz Bowl students and teachers. Hopes the iMatter takes off more to help the students find their own self-worth. Merry Christmas to all.

Skaggs: Enjoyed the iMatter presentation as well. Excited what will come out of it on the student side. Congrats to Kelly. It is wonderful all the good stuff that keeps pouring out of this school district. Kudos to Kasey and Ryan and their reporting. They are a joy to have at the meetings. We appreciate them. Merry Christmas.

Stieben: Wants to thank Mr. Shaw and all that are involved in the restorative program that we are getting started. It is a great start on this. Congrats to Kelly and Merry Christmas to all.

**Adjournment**

At 7:52 p.m., it was moved by Tubbs, supported by Smith to adjourn the December 17, 2018 meeting of the Board of Education. Motion carried 5-0.

---

Janice Skaggs, Board Secretary