

M I N U T E S
Mason Consolidated Schools
Meeting of the Board of Education

Approved 7/15/19
June 24, 2019

Regular Meeting

On June 24, 2019 the Mason Consolidated Schools Board of Education held a meeting in the IVN at Mason High School. President Stieben called the meeting to order at 6:03 p.m.

Roll Call

Board Members Present: Smith, Tubbs, McGarry, Fowler, Skaggs, & Stieben
Board Members Absent: Larrow

Also Present: Shaw & Strick

Review/Approval of Agenda

Remove New Business:

K. Recommendation of Technology Purchase of 18 desktops computers for the CTE classroom
L. Recommendation of Technology Purchase of 27 desktop computers for Central Elementary Teachers

Remove Action Items:

E. Approve the recommendation of Technology Purchase of 18 desktop computers for the CTE classroom
F. Approve the recommendation of Technology Purchase of 27 desktop computers for Central Elementary Teachers

-It was moved by Smith, supported by Tubbs to approve the agenda. Motion carried 6-0

Special Presentations

Budget Hearing for Fiscal Year 2019 – Ms. Strick

-Ms. Strick presented the 2018 – 2019 Budget Adjustments & Narrative

-Ms. Strick presented the 2019 – 2020 Budget & Narrative

Old Business

Presentation of minutes from the May 20, 2019 Board of Education Meeting

-Mr. Stieben presented, there was one fix to Superintendent's Report under staff to change her to his.

Presentation of minutes from the June 10, 2019 Board of Education Meeting

-Mr. Stieben presented, there were no changes

New Business

The next regular (work session) scheduled Board of Education meeting will be held on Wednesday, August 7, 2019 at 6:00 p.m.

-Mr. Stieben presented

The next regular scheduled Board of Education meeting will be held on Monday, July 15, 2019 at 6:00 p.m. in the IVN Room at Mason High School

-Mr. Stieben presented

Review May Check Register

-Mr. Stieben presented, there was a comment about a lot of spending on maintenance supplies.

Policy Review Volume 33, Number 1 0100-2700 3122-8210: 0100 Definitions (Revised); 0122 Board Powers (Revised); 0131.1 Bylaws and Policies (Revised); 0143.1 Public Expression of Board Member (Revised); 0165.6 Cancellation (New); 0166 Agenda (Revised); 0167.1 Voting (Revised); 0167.2 Closed Session (Revised); 0167.3 Public Participation at Board Meetings (Revised); 0167.6 Use of Social Media (New); 1422/3122/4122 Nondiscrimination and Equal Employment Opportunity (Revised); 1662/3362/4362 Anti-Harassment (Revised); 2112 Parent and Family Engagement (Revised); 2260 Nondiscrimination and Access to Equal Educational Opportunity (Revised); 2261 Title Services (Revised); 2261.01 Parent and Family Member Participation in Title I Programs (Replacement); 2261.03 District and School Report Card (Local Only) (New); 2271 Postsecondary (Dual) enrollment Option Program (Revised); 2700 P.A. Annual Reports (Local Only) (Revised); 3130 Assignment and Transfer (Revised); 4162 Controlled Substance and Alcohol Policy for Commercial Motor Vehicle (CMV) Drivers and Other Employees Who Perform Safety Sensitive Functions (Revised); 5330 Use of Medications (Revised); 5460 Graduation Requirements (Revised); 5517 Anti-Harassment (Revised); 5517.02 Sexual Violence (Revised); 5540 Interrogation of Students (Revised); 5610 Emergency Removal, Suspension, and Expulsion of Students (Replacement); 5610.01 Expulsions/Suspensions-Required by Statute (Rescind); 5611 Due Process Rights (Revised); 5630.01 Student Seclusion and Restraint (Revised); 6350 Prevailing Wage Coordinator (Rescind); 8210 School Calendar (Revised)

-Mr. Shaw reviewed the changes and recommendations for the policies that have options.

Policy Review Volume 33, Number 2: 0100 Definitions (Revised); 0167.2 Closed Session (Revised); 1422.01 Drug-Free Workplace (New); 2210 Curriculum Development (Revised); 2414 Reproductive Health and Family Planning (Revised); 3120 Employment of Professional Staff (Revised); 3120.04 Employment of Substitutes (Revised); 5113.01 Schools of Choice (Intra-District) (Revised); 5113.02 School Choice Options Provided By Federal Law (Revised); 5200 Attendance (Revised); 6321 New School Construction, 6325 Procurement-Federal Grants/Funds (New); Renovation (Revised); 6605 Crowdfunding (Revised); 8400 School Safety Information (Revised); 8402 Emergency Operations Plan (New); 8500 Food Services (Revised)

-Mr. Shaw reviewed the changes and recommendations for the policies that have options.

Recommendation of 2019-2020 MHSAA Membership

-Mr. Shaw presented each year the District is required to take action to be a member of MHSAA. There is no cost to be a member.

Recommendation of new hire: Kris Waslar, High School Math Teacher

-Mr. Shaw presented interviews have been conducted and Kris Waslar is being recommended for approval at MA Step 3, \$42,013.

Recommendation of new hire: Darlene Andrzejewski, Central Elementary LRE Aide

-Mr. Shaw presented interviews have been conducted and Darlene Andrzejewski is being recommended for approval, 25 - 28.75 hours per week, at Step 1.

Recommendation of new hire: Terri Hoffman, Central Elementary LRE Aide

-Mr. Shaw presented interviews have been conducted and Terri Hoffman is being recommended for approval, 25 - 28.75 hours per week, at Step 1.

Recommendation of Renewal of Food Service Contract with Nutrition Group

-Mr. Shaw presented each year we are required by the State of Michigan to renew the food service contract with our provider, Nutrition Group.

Recommendation of Middle School Gym Lighting Project

-Mr. Shaw reported that quotes have been received to replace the middle school gym lights with LED lights. The ballasts in many of the fixtures have failed and the cost of replacing them along with the light bulbs is greater than just replacing the whole system with more energy efficient lighting. A preliminary rebate application has been submitted to Consumers Energy

and we will know soon if we will receive the rebate. The approximate rebate amount is \$1,200. Three quotes were received from Laibe Electric \$8,770, Brint Electric \$9,353 and Zeiler Electric \$13,800. Laibe Electric is recommended at a cost of \$8,770 paid from Special Projects.

Recommendation of Middle School Science Materials

-Mr. Shaw presented Mr. Russow and his science teachers have reviewed science materials over the last two years and recommend the purchase of Houghton Mifflin Harcourt Dimensions 2018 Hybrid and Digital Package for 6-years at a one-time cost of \$25,995.40 paid out of the general fund.

Recommendation of contracted services of the waste water treatment plant with David Hileman

-Mr. Shaw reported the district has had a contract with Craig who oversaw our Waste Water Treatment Plant conforms with the requirements of the DEQ. Craig has resigned and David Hileman who did this work prior to Craig is willing to come back and take over for Craig. The contract stays the same at 18-20 hours a week is allocated to perform the required tasks of the DEQ at a rate of \$18.00 per hour. The contract begins immediately through August 31, 2020.

Public Comment

-No Public Comment

Superintendent's Report

Staffing:

Linda Mold, bus driver has submitted her letter of retirement which has been approved effective July 1, 2019.

Julie Cusumano, Spanish teacher has submitted her letter of retirement which has been approved effective July 1, 2019.

Kelly Moore has submitted her letter of resignation which has been approved as a Title I aide at Central Elementary effective the last day of school.

Maintenance:

We are going to bring in two students to help the maintenance staff this summer for 100 hours each at \$10/hour. Maintenance spending has stopped for the end of the fiscal year but will resume again in July.

Retirees:

Going forward retirees will be honored at the August Board of Education Meeting and at the August staff Welcome Back Breakfast. Letters are sent to each retiree in June inviting them the Board meeting and to the breakfast. Retirees will receive a gift card at the Board Meeting and will get recognized at the breakfast.

Donations:

Communication has been sent to the building secretaries, principals and athletics to notify the superintendent's secretary of any donations and anything substantial a person does for the school to verify a thank you card has been given and to collect the information notify the Board at their meeting.

Student Loan Forgiveness:

We will be looking into programs to see what is available for teachers for student loan forgiveness.

Board Retreat:

Mr. Shaw has contacted with one of his former professors to work with the Board at the retreat to work on communication. There will also be a case study of maintaining a strong school system. The retreat is tentatively scheduled for the second week of August.

Contracts:

All contracts are open right now. Dana will be a part of all meetings. The maintenance and the bus driver contracts are the ones that will need the most attention. More discussion about the contracts will continue at the July meeting. The goal is to get those wrapped up quickly.

Bus Inspections:
All of our busses have passed inspection.

Administrative Reports

Elementary Principal
Middle School Principal
High School Principal
Athletic Director

-All Administrative Reports can be located on the school website under the School Board & Administration Tab.

Consent Agenda

Approve the minutes from the May 20, 2019 Board of Education Meeting
Approve the minutes from the June 10, 2019 Board of Education Meeting
Approve the May 2019 Check Register
Approve the recommendation of 2019-2020 MHSAA Membership
Approve the recommendation of new hire: Kris Waslar, High School Math Teacher
Approve the recommendation of new hire: Darlene Andrzejewski, Central Elementary LRE Aide
Approve the recommendation of new hire: Terri Hoffman, Central Elementary LRE Aide
Approve the recommendation of Renewal of Food Service Contract with Nutrition Group for 2019-2020
Approve the recommendation of contracted services of the waste water treatment plant with David Hileman
-It was moved by McGarry, supported by Smith. Motion carried 6-0

Action

Approve the resolution authorizing 2018 – 2019 Budget Adjustments
-It was moved by Tubbs, supported by Fowler. Motion carried 6-0

Approve the 2019 – 2020 Budget Resolution
-It was moved by McGarry, supported by Smith. Motion carried 6-0

Approve the recommendation of Policy Review Volume 33, Number 1 as a first reading
-It was moved by Smith, supported by Fowler. Motion Carried 6-0

Approve the recommendation of Policy Review Volume 33, Number 2 as a first reading
-It was moved by Smith, supported by Tubbs. Motion Carried 6-0

Approve the recommendation of Middle School Gym Lighting Project to Laibe Electric at a cost of \$8,770 paid from Special Projects.
-It was moved by Skaggs, supported by Stieben. Motion Carried 6-0

Approve the recommendation of Middle School Science Materials at cost of \$25,995.40 paid out of the general fund.
-It was moved by Smith, supported by McGarry. Motion Carried 6-0

Board Reports/Comments

McGarry: Thank you to Andy for addressing the Thank You cards to the retirees and to those that donate to the school. We are very blessed to have people that are so generous and we need to take time to say thank you to those people.

Fowler: Thanks to Michelle for her dedication to Mason. She was always detailed. She did her job very well and I wish her well at Whiteford.

Tubbs: Ditto all.

Smith: Welcome Dana, and you have some big shoes to fill but you are more than competent to do that. I agree with Chandra. I appreciate the level of work that is taken to get through the amendments. They are long and tedious.

Skaggs: Many thanks to Michelle. Appreciated her teaching over the years. Happy to say welcome to Dana. Appreciate the amount of time Mr. Shaw had to put into the review of the policies.

Stieben: Ditto what everyone else is saying. Michelle helped him and Pat understand budgets in their first years on the Board. Dana welcome aboard. Thanks to Andy for the policy stuff. Excited about the new teachers and aides we have coming on board. The fact that we are getting such qualified people to come here is refreshing.

Adjournment

At 8:59 p.m., it was moved by McGarry, supported by Smith to adjourn the June 24, 2019 meeting of the Board of Education. Motion carried 6-0.

Janice Skaggs, Board Secretary