



2400 MASON EAGLES DR.
ERIE, MI 48133
ERIE.MASON.K12.MI.US

POSITION POSTING

Posting Date:	June 2, 2022
Position:	Baker/Assistant Head Cook
Location:	Mason High School
Reports to:	Food Service Director
Wages:	Contractual/Mason Consolidated Educational Support Personnel Contract-Hourly
Work Hours/Days:	School Year – 6.5 hours paid per day 6:30 am – 1:00 pm
Deadline to Apply:	June 16, 2022 or Until Filled
Start Date:	Paid training day on August 11, 2022 and regular schedule begins September 6, 2022
Responsibilities:	Opens doors and sets up kitchen at High School for breakfast Prepares and serves breakfast items for High School Prepares all baked foods necessary for day's ala carte menu Knowledge of Mealtime terminals Follow safe food handling procedures and completes all temperature logs daily Maintains daily food production records May cover for head cook in their absence Completes order sheets and maintains and stocks necessary products Maintains ala carte cooler Cleans and maintains assigned work areas, utensils and equipment Encourage responsible student behavior and reports uncooperative students Cashier for snack and deli line All other duties as assigned
Minimum Qualifications:	High School graduate Demonstrated ability to follow written and oral instructions Ability to develop and maintain positive working relationships with students and staff Ability to lift at least 40 lbs.



2400 MASON EAGLES DR.
ERIE, MI 48133
ERIE.MASON.K12.MI.US

- Preferred Qualifications:** Associate's Degree
Previous experience in food service industry
Previous experience operating deep fryers, commercial mixers and oven equipment
Previous experience running a cash register
Basic knowledge of computers
- Criminal History:** All Employees of the Mason Consolidated School District are fingerprinted for a Michigan and FBI criminal history check. The processing fee is the responsibility of the employee.
- Method of Application:** Letter indicating interest in the position and resume. If sending only a letter of interest, letter should include skills and qualifications
- Send Information to:** Beth Sherman, Administrative Assistant/HR Specialist
Mason Consolidated Schools
2400 Mason Eagles Drive
Erie, MI 48133
sherman@eriemason.k12.mi.us