



COMMUNICATIONS PLAN

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**Eagle Nation: Your
Destination!**

MCS

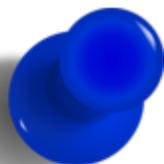


Academic Communication



Communication chain: Parents > Teachers > Principals

Strategy	Purpose	Timeline	Audience	Person/ Responsible
Open House	An informal meeting between parents and teachers to discuss the new year and curriculum.	Annually	Parents & Students	Administration/ Teachers
Parent-Teacher Conferences	Personalized meetings to discuss student academic growth and progress.	Once in the fall	Parents & Students	Teachers
Student Progress Reports & Report Cards	A communication of successes and areas of improvement opportunities.	Quarterly (HS/MS) Trimester (Central)	Parents & Students	Teachers
Graded Work, Tests, and Assignments posted to Parent Portal	To keep parents and students updated on academic progress within the classroom.	Continuously updated grades posted in Parent Portal	Parents & Students	Teachers



Supporting life long learning

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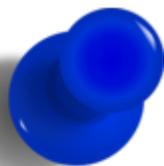


Staff Communication



Communication chain: Parents > Teachers > Principals

Strategy	Purpose	Timeline	Audience	Person/ Responsible
Email Updates	Updates, informational, news, important dates..	Weekly	Staff	Principals
Staff Handbook	School policies and procedures for staff members.	Annually	Staff	Administration
Staff Meetings	Open communication that includes news, professional developments, & updates.	Monthly	Teachers	Administrators
Online Calendar	Calendar of events posted for internal events and dates of importance.	Continuous	Staff	Administrators/ Secretarial



Enhancing a culture of learning



School-Wide Communication



Communication chain: Parents > Teachers > Principals

Strategy	Purpose	Timeline	Audience	Person/ Responsible
Newsletters	News, Events, Dates, Fundraising, Community Outreach	Quarterly	Eagle Nation	Communication & Media Specialist/ Administration
School Website	The place for all current and vital school information.	Continuously	Eagle Nation	Communication & Media Specialist/ Administration
Social Media	Both fun and important blasts of information.	Weekly	Eagle Nation	Communication & Media Specialist/ Administration
Board Meetings & Notes	To keep community engaged in student learning through policy and procedures.	Monthly	Eagle Nation	Board of Education & Administrators



Fostering school & community pride

Mission

*Ensure Students Achieve their Highest Potential
through a Learner Centered Education*

Vision

*The Leading District Centered on Students, Staff,
and Community*

Belief

*We believe all students can become Successful
Citizens through Quality Education and Support*