

## How to Review Contact Information in Parent Portal

The Self-Service allows Parent Portal users to review important household and emergency information directly in Infinite Campus.

**FIRST:**

**Log in to the Parent Portal:**

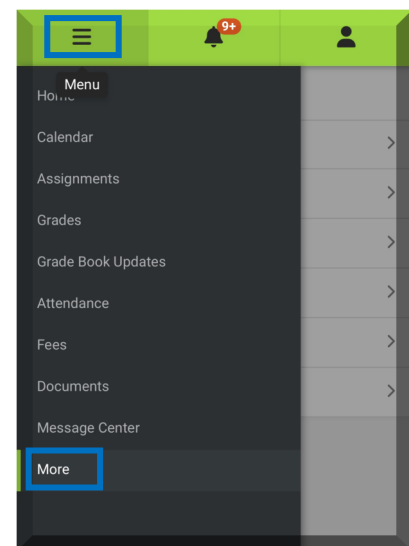
<https://masonmi.infinitecampus.org/campus/portal/mason.jsp>

**NEXT:**

**Navigate to the menu:**

**Click the 'hamburger menu' (the three horizontal lines) on the upper left. The menu will expand.**

**Click 'More' at the bottom.**



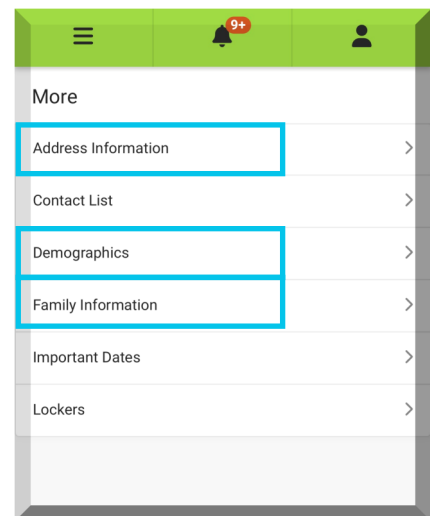
**THEN:**

**Review for correct information:**

**Address information** - review your home phone number and mailing address.

**Demographics** - review your non-household relationships.

**Family Information** - review your personal contact information.



**LAST:**

**If any changes need to be made after reviewing your information, please contact your child's school office so they can update it!**

**Mason Senior High School:**

(734) 848-9350

**Mason Middle School:**

(734) 848-9361

**Central Elementary School:**

(734) 848-9400 or (734) 848-9401