



October Office Newsletter

Mason Central Elementary School

2021



PARENT FORMS

Parents PLEASE turn in **ALL** of the forms that were sent home with you in your Open House folders!! There are many of you who have not.

ALSO... If you **DO NOT** want your child photographed during school events please go to Mason's home page, scroll to the bottom and fill out a Media Release form and return to the office ASAP.

HOMECOMING SPIRIT WEEK

We will be participating in the Homecoming Spirit week next week, Oct. 4 – 8.

Monday – Wear your best Neon outfit

Tuesday – Twin Day

Wednesday – Western Day

Thursday – Beach Day

Friday – Blue & Gold Day

GO EAGLES!!

INFINITE CAMPUS PARENT PORTAL

Parents should have received a note home with a personal activation key to set up your parent portal in our NEW student information system, Infinite Campus. This will be taking place of the old Home Access Center (HAC). Parents of new enrollees (this includes kindergarteners) this year have NOT received this information yet. Once this is available to us we will pass it along to you. If you have not done so all ready, we encourage all parents to access this site and set up your portal. If you have any questions regarding Infinite Campus, please contact the office at 734-848-9400 or 9401.

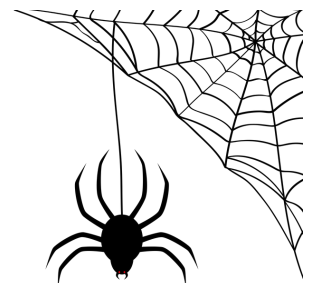
STUDENT ABSENCES/TARDIES

You **must** call the school prior to 8:30 a.m. (**734-848-5475, follow prompts**) when your child is going to be absent. We do have an answering machine for those early morning calls. When your child returns to school they **must** bring a **note to make the absence excused**. Also, if your child arrives late, **an adult MUST walk** them into the office. Children are not to be dropped off late without an adult signing them in. They will also need a note from Mrs. Bussell before they report to their classroom. School begins at **8:10 a.m.** and all students **must** be in their classroom by that time. Teachers mark attendance first thing in the morning. If your child arrives between **8:10 a.m. and 8:40 a.m.** they are considered **tardy**, if your child **arrives after 8:40 they will be marked as ½ day A.M. absence. A written note is needed for sign in/sign outs as well.** These procedures are mandated by the state of Michigan, and we must follow them. **If you need to sign your child out early, please make sure to send a note.** For more detailed information regarding our attendance policy, please visit our website.

HALF-DAY EARLY DISMISSAL

There will be a half day on **Friday, October 8th** . Dismissal will be at **11:41 a.m.** and **Thursday, October 21st**.

Over



FALL COUNT DAY

It is vital that students attend school **Wednesday, October 6th**, our first official count day. If for some reason your child is absent, **we will need** a note to document the absence.

MID-TRIMESTER REPORTS

Progress reports for 1st trimester will be reviewed at Parent/Teacher conferences on **Thursday, October 21st** .

PARENT/TEACHER CONFERENCES

Conferences will be held on Thursday October 21st from 12 – 3:30 pm and 4:30 – 6:00 pm. Most of you signed up for your conference time at Open House, if you were unable to please keep an eye out for additional information to be sent home from your student's teacher.

PTA NEW – Next Mtg Wednesday October 20th @ 6:00 pm

- Otis Spunkmeyer cookie dough sale Oct. 1st – 18th
- PTA's Mum sale pick up will be held Tuesday October 12th from 2:30 – 5 PM. This will be located in the HS parking lot.
- Halloween Candy Grams will be sold Oct. 18th – 22nd
- School Store Friday Oct. 15th
- Ice Cream Friday, Oct. 22nd
- Bus Appreciation Breakfast Wednesday Oct. 27th
- Trunk or Treat Friday Oct. 29th 5 pm – 6:30 pm in the HS parking lot
- A big thank you to everyone who participated in the Penny Wars! Totals and winning class will be announced soon!

LATCHKEY PROGRAM

PTA is excited to have a Latchkey Program here in our community. Information has gone home with all students, please contact eriecommunitylatchkey@gmail.com with any questions.

Attachment: October calendar

