



Report for: Kelli Tuller (Superintendent)

Organization Role: Technology

Projects:

Projects	Next Step	Priority Level*	Next Milestone Dates
Ticketing System	Complete OAuth Setup	I.	10/7/22
CTE	Developing Teacher Goals (update)	I.	10/7/22
Strategic Planning	Meeting with principals	II.	10/10/22
Carts/Servers	Coordinating with Woodhaven/Chad	II.	10/31/22
Teacher Laptops	Researching REMC SPOT	II.	12/31/22

*Priority Levels: I. Urgent/Important II. Not Urgent/Import. III. Urgent/Not Import. IV. Not Urgent/Not Import.

Additional Project Details:

- **Ticketing System** – Microsoft deprecates all non-modern authentication for IMAP & POP3 on 10/7. I am testing a cloud app that integrates with Azure for trusted authentication to continue the GLPI helpdesk ticketing system email receiver.
- **CTE Purchases** – I am working in Standards for Success after meeting with Mr. Bates to develop 2 teacher goals for 2022-2023. I completed the self-assessment and will be updating details within the 1st week of October.
- **Strategic Planning (Communications/Activity List)** – Within my responsibilities for Strategic Planning, I am developing a District Communication Plan. This plan will highlight our multi-tiered communication per building. A sample plan was shown to the administrative team and a follow-up meeting was scheduled with the principals and superintendent for 10/10.
- **Carts/Server** – I am currently working with Woodhaven to get a couple of iPad & Chromebook carts for teachers to keep in their classes at Central Elementary. Most CES classrooms have carts, but there is (1) 5th-grade classroom that wants the tower replaced. Additionally, Chad Hughes has 1 server and about 25 Lenovo laptops that are slated to be donated to our district.
- **Teacher Laptops** – The shipment of 126 Chromebooks paid for by the Emergency Connectivity Fund Grant have been delivered. I utilized my CTE class as a teachable moment to check in the devices using packing slips, waybills, and purchase orders. Furthermore, they completed the unboxings, serial number scans, asset tag placement, and case installation. The devices are now in the server room ready to be deployed. The funds that were allocated to next year’s student devices will be able to be used to purchase teacher laptop/docking stations for 2023-2024.

Building Summaries:

Central Elementary School – Training for the Learning Management System will take place on 10/7. This will include a request to cover IRIPS with Josh Kirby.

Mason Middle School – The NWEA testing data has been scheduled for extraction. When the report is ready on the NWEA site, the data will be imported into Study Island to give students a personalized learning path through the Edmentum platform.

Mason High School – JoAnn Spicer is beta testing the PSAT testing for 9th grade. The new online testing is coming next year which allows us to work out the bugs first; therefore, to be ready, I worked with her in setting up the Lockdown Browser on the High School Chromebooks as well as creating a student data file that she was able to upload into their system. On another note, the high school will be participating in the LMS training at a separate location from CES.

District Information, Ed Tech, and Various:

- **Robotics** – Grant funding for the 2022-2023 season opens on 10/1. On 9/29 I conducted the new school year kick-off with the team of 20 students who signed up. On 10/3 I will be meeting with both Sophia Ostrosky and Gabe Moore to get a game plan for the Middle School's Lego League. Next week I have a flatbed trailer that will be staged in the Industry Tech "garage" area to prep a float for the homecoming parade.
- **MAEDS** – My session at MAEDS is scheduled for 10/26 (conference runs from 10/26-10/28).
- **EZ Routing Write-back** – I worked with the LMTC to finish the write-back to InfiniteCampus for bus routing data. The data is live as of 9/29. The system now links both imports & exports.
- **Security Keys** – Now that the September rush of tickets has passed, I should be able to start to schedule my 2-factor rollout that was discussed at the return-to-learn meeting.
- **Power Outage** – No damage was made to the servers or network equipment on the recent power issue we experienced. When the power issue started, I was able to gracefully shut down all machines when working as a team with Mike Valentine. Services were restored within a couple of hours of the electricians bringing things back online.
- **Security** – I moved our conditional access for legacy apps & sign-in authentication from audit to deny in preparation for Microsoft's security tightening. Immediately, we noticed a drop in authentication attempts from countries outside of the US. In September I attended a training with our MDBR provider. I want to expand our security by installing the proxy servers that will give me additional data for any computers on-site that visit sites listed as unsafe.

Orders:

- **Renewals/Approvals**
 - **DocumentLOK** – During the next week I need to submit the network details to DocumentLOK to prepare for installation. A SQL server instance needs to be prepped along with a server with sufficient specs. My plan is to launch this server on the shared datacenter we have with the MCISD.
 - **Microsoft Licensing** – Licensing for Microsoft will renew in late December/early January.
 - **CTE Cases** – I worked with students in spec'ing out cases for their Windows laptops. I am currently reviewing this funding with the business office.

Hour Report/Tickets:

- **Ticket Standings (as of 9/29/22):** In September I closed 194 technology support (helpdesk) tickets. I currently have 2 open.