

Mason Central Elementary School

June 5th, 2020 – Laptop/Device Return - 9 am – 1 pm

June 8th and 9th, 2020 - 9 am - 1 pm

Student Summer Packet Pick-up (and returns of instruments, textbooks, library books, laptops) Plan

June 5th – Students w/ laptops to return along with school items – textbooks, instruments, library books) will return @ Central 9 am – 1 pm and also PU summer packets/items

June 8th – Students w/ last names starting with A-L – 9 am 1 pm – (students will also return textbooks, instruments, library books and any other school owned items)

June 9th – Students w/ last names starting with M-Z – 9 am 1 pm – – (students will also return textbooks, instruments, library books and any other school owned items)

Inside Plan (due to weather):

- Tables will be set up in gym by grade/then by teacher for Grades 2-5
- Grades K and 1 will distribute from the classrooms for parents to PU at outside entrance doors – staff will be there to hand out packets/items at the door
- Allow only 10 students/parents in the gym at a time
- Someone will be monitor the front door (to count as they enter the door)
- There will be markings and directions posted on the sidewalk for distancing as they are in line
- Students will be asked to return any school items – instruments, textbooks, library books and items from the classroom

Outside Plan:

- Tables will be set up along the front 2 wings and along the main sidewalks in front of school by grade level/teacher
- Parents can drive up – grab and go
- Directions will be posted reminding parents of distancing (if there are lines formed)
- Signage will be posted on tables
- Students will be asked to return any school items – instruments, textbooks, library books and items from the classroom