

About the course: Study Skills is a yearlong course. Passing this class both semesters is equivalent to one elective credit. In this class, we will focus on assignment completion, reviewing class texts and notes, studying for tests and quizzes, and planning for graduation and after which may include career and college research, resumes, scholarships, and job interview practice. Seniors will be required to take and pass specific classes in English and math as well as any other graduation requirements that were not scheduled previously, or were not passed. Even with having a Study Skills Class, at this level, you should expect your son or daughter to bring homework home.

Expectations: Students are expected to know and follow all school rules as written in the high school student handbook. Students are expected to be on time for class and to bring all necessary materials and supplies such as pencils, pens, all homework, and missing work. Students are expected to use class time to complete homework, missing work, to study for tests and quizzes, to organize notebooks, papers, locker, and to complete all activities required for this class. Students are also expected to obtain work from their teachers when absent, and to notify teacher of any problems or questions with work or classes. Students are expected to plan ahead for assignments, projects and tests, and when a need arises such as having a test read or needing help with an assignment, it is expected that students will advocate for themselves and ask for help.

Least restrictive environment (LRE): IDEA, (PL 94-142) mandates that placement for all students with a disability be only as restrictive as the student's individual needs require. To the maximum extent possible, students with exceptionalities must be educated in the regular classroom. This means that if a student does not need Study Skills Class, they should not have it and should be in a general education class. If a student does not appropriately use Study Skills Class, they may lose Study Skills Class.

Evaluation: Grades are based on the use of class time. Students lose points if they: do not follow class rules, disrupt the class in any way, are late for class, or do not participate in given activities or assignments, and if class time is not being used effectively and appropriately. If a student is failing another class, and this student has not studied while in Study Skills Class, has not asked for help, or clarification, they will also lose points for Study Skills Class. It is inappropriate for a student to get a high passing grade in Study Skills when they are failing another class. It is possible to fail this class. There are no opportunities for extra credit.

Home Access Center (HAC): Students are expected to learn and use the Home Access Center. Upon receiving their username and password, students will use HAC to monitor their grades, assignment completion and to monitor progress toward meeting graduation requirements. If students do not have access to a computer with internet at home, they can use a student computer in the classroom. I recommend that parents get access to and use the Home Access Center if they have not already. It is an easy way to monitor your child's grades and assignment completion. If you do not have or remember your HAC username or password, contact Lynn Ferguson at ferguson@eriemason.k12.mi.us. I will also monitor assignments through the Teacher Access Center (TAC).

Class Rules: All school rules will be followed according to the Mason Senior High Student Handbook. The handbook is available online at the Mason Senior High School Website <https://eriemason.k12.mi.us/seniorhigh.php>. Students are expected to follow all rules the first time. Respect to self, others and property is the foundation for classroom policies. **Electronic devices of any kind are not allowed in class.**

Contact: My school phone number is (734) 848-9332. I check my email regularly throughout the day. My email address is cousinoc@eriemason.k12.mi.us. I will return phone calls and emails as quickly as I can. If you have any questions about anything school related, I will do my best to answer them, or direct you to the person who can help answer your question.