

# **WELCOME TO MISS ZIEMS' HUMAN ANATOMY** **CLASS!**

"We are all a little broken, but last I checked, broken crayons color just as brightly." -  
unknown

Welcome to my Human Anatomy class! My name is Miss Ziems, but you may call me Miss Z if you like. This syllabus details the important parts of my classroom in greater detail!

## **Miss Ziems' Class Norms!**

### **1) RESPECT**

- a) Me as your teacher - keep in mind how your attitude, words, etc. can be interpreted
- b) Each other - I get the humor of poking fun at friends, but keep it to a minimum please
- c) School property/things that are not yours - unless given instructions, do not touch and LEAVE IT ALONE

### **2) Be prepared and on time**

- a) This means that you have all your supplies necessary for class including writing utensils, notebooks, binders, notes/handouts, folders, planners, etc.
- b) This also means that when the bell rings you are in your seat, if not you are tardy (see attendance policy)

### **3) Give your best effort**

- a) Some days that might be 60% instead of 100% - that's fine, but you should always be contributing something to the class, whether it's a question or answer

## **What Do I Need For Your Class Miss Ziems?**

Excellent question! You'll need the following supplies:

- 1) Spiral/composition notebook for note taking
- 2) Binder/folder! I find a binder is easier to keep organized, but sometimes it's a bit cheaper to get a folder

- 3) Writing utensils - I tend to prefer pencil because it makes it easier to correct things if I misspell or something, but pens are acceptable so long as they are black or blue ink (please no crazy colors unless specified!!!)
- 4) A positive attitude/willingness to try - this is VITAL not only in the classroom but in life
- 5) A MASK - must be worn properly at all times, meaning it covers your nose and mouth; THIS IS NON NEGOTIABLE

### **This Is For A Grade?!**

Some of it is! Here is what you'll be graded on:

- 1) In-class assignments - these are things such as exercises, labs, activities, colorings, and various other things we do, and will count as formative in the gradebook; the due dates for these assignments vary but will be given when the assignment is given
- 2) Homework - On the very very rare occasion I give homework, it'll be to finish a lab or activity we hadn't completed the day before, or it may be asking you to look into other topics we can't get to in class. These are due at the beginning of the period on the date specified into the in bin and would be counted as formative
- 3) Projects - these will count as summative in the gradebook, and involves research, crafting various things i.e. amusement parks, paper mache examples, etc., applying what you know to answer specific questions, etc.
- 4) End of unit tests/chapter quizzes - the other summative grades, these focus on allowing you to demonstrate your knowledge and your ability to analyze and apply that knowledge at the end of the unit

Your homework and in-class assignments total together to make 20% of your grade, however, there will be many of them, and they are all aimed at building your mastery of the content we cover in class. Thus, the remaining 80% (projects, quizzes, tests, and the mid-term and final exams) will be completely dependent on your effort with these everyday activities. Therefore, it is a Very Good Idea to do and try everything in my class.

### **What Happens If I Am Absent Or Will Be Absent?**

If you're absent, it's your job to come to me and get what you missed! If you know you will be absent, please email me and I will be happy to give you an idea of what we will be doing, though you will still need to come to me afterwards to get any handouts, and

may want to take pictures of notes you missed so that you can put them into your notebook.

### **I Didn't Do So Great On That Test . . .**

First of all, take a breath. It's okay! Sometimes these things happen. My tests and quizzes are designed for me to investigate your understanding of our material. I would much rather you know that there's a bit of a hiccup in your knowledge now than later!

Second, I allow corrections on your test, but it needs to be done in a certain way. You will need to write the question and your revised answer on a separate sheet of notebook paper. You must do ALL of the questions you missed, excluding bonus questions. Then staple that paper(s) with your questions and revised answers to the front of your test and turn it back in. For doing this, you can earn back up to half the credit that you missed.

For example, if you miss 10 points on a 20 point quiz, then you'd earn back 5 points, moving you from a 10/20 to a 15/20, and from an F to a C.

### **Cell Phones?**

My personal stance on cell phones is that unless I'm having you use them for an activity they should not be out. I will allow you to listen to music when we're coloring or doing other activities for the day if you like, but it will be through ear buds and I should not hear it. When we're done for the day (so if we have time left over in class) and you want to be on it, that's fine. Basically, if we're doing work, you should be doing work.

### **What's The Ultimate Goal?**

The purpose of my class is to encourage and develop not only scientific literacy (familiarity with content and vocabulary, science processes, etc) but to also teach you to think critically and analytically.

### **Punishments? Ew!**

No one likes punishment, but we gotta talk about it. The first time you break a norm, cause a problem, have your phone out when you shouldn't, etc, I'll give you a warning. I believe you are old enough to understand that your behavior is wrong, and I will give you a chance to change it.

The second offense is a detention. I don't like giving these, and I'd prefer not to, but I'm not afraid to do it if it means focused and active students in my classroom. You will serve it after school on a day we have detention for a half hour, and your parents will be notified you received a detention as well as what the issue was.

Third offense is another detention, this time a Saturday, and if the offense warrants it, a conference between you, me, and your parents, potentially also Mr. Bates, Mrs. Trainor or Mrs. Spicer, to discuss the problem at hand and ways that we can change this behavior.

It should be noted that if you aren't in your seats when the bell rings, I will mark you tardy. Three tardies also equals a detention.

### **General Classroom Notes**

You should never be using the back door to enter or leave my classroom. I may have it open when it's hot to draw in air from the hallway with my tower fan. I may have it closed. Either way, never enter or leave my classroom from that door, period.

DO NOT leave my classroom without asking me first. I need to make sure I know where you are in case of an emergency. Along with that, while you can line up at the door at the end of class if we have time, you should NEVER go out into the hallway before the bell rings. Stay INSIDE my classroom.

I only allow one person out at a time for any reason (bathroom, drink, etc). You will sign out on the sheet on my desk with your name, the date, and time. When you come back, you will sign in with the time. Then the next person may go. This is in case something were to happen I know exactly where everyone is. When you know quiz/test days are coming, be prepared with extra work or a book or something to do aside from your phone.

The only windows that should be open are the back two, because they are screened! I am not a bee fan, so this will help minimize that.

### **I'm Really Confused . . .**

Any questions can be emailed to me at [ziems@eriemason.k12.mi.us](mailto:ziems@eriemason.k12.mi.us) - I check my email frequently throughout the day and will respond as promptly as I am able to, usually

within the same day. If you do not feel comfortable asking questions in class, or pulling me aside during activities to ask, you can email me here. Further, I make it a point to be available fifteen minutes before school begins, and on request, after school most days. Please do not hesitate to come in and have me help you through a problematic area for you - I would rather have you come in and figure things out now rather than tell me the day of the test!

**I have read the above syllabus and understand the policies described therein.**

**Student Signature:** \_\_\_\_\_.

**Parent/Guardian Signature:** \_\_\_\_\_.