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**Courtney Hammond- Operations Director**

**Administrative Report**

**February 4<sup>th</sup>, 2026**

**• Monroe Plumbing (Filter First Installation):**

We are continuing to work with Monroe Plumbing to complete the remaining Filter First installation items. An issue was discovered with the girls' locker room drinking fountain, as the drain line to the existing unit collapsed, February and there is no tunnel access to the drain. As a result, Monroe Plumbing is relocating the drinking fountain to a new location within the girls' locker room. Once this work is completed, the only remaining items will be the installation of the in-line filters for the high school and elementary kitchen areas.

**• Roof Maintenance:**

We are working with TREMCO and Lutz Roofing to develop the most effective maintenance plan to help extend the lifespan of our district roofs. During our in-house monthly inspection of the high school roof, an issue was identified above the band room where the roof membrane is beginning to peel. We are currently coordinating with Verisico Roofing Systems under our warranty coverage to have this repaired.

**• Heating Systems:**

We continue to monitor boilers and heating units throughout the district. Several unit blower motors have failed and require replacement. We are currently working with Monroe Plumbing to obtain the necessary replacement motors to restore proper operation.