



TOWN OF ALAMEDA
Regular Meeting October 16, 2024

The regular meeting of the Council of the Town of Alameda met in the Town Office on Wednesday, October 16, 2024. The meeting was called to order at 7:03 pm by Mayor Cobham.

PRESENT: Mayor Jennifer Cobham, Councillors Alaina Buchanan, Dean Copeland, Janelle Dorrance, Michelle Krieger and Matt Faber
Administrator – Sheri Carritt

ABSENT: Dallas Forseth

DELEGATIONS: Dennis Peet

AGENDA:

198/10/24

Made by: Councillor Copeland

That Council approves the Agenda as presented.

CARRIED

MINUTES

199/10/24

Made by: Councillor Dorrance

That the Minutes of September 18, 2024, Regular Meeting are approved as presented.

CARRIED

CORRESPONDENCE:

- a. Galloway Health Centre Trust Meeting – May 2nd, 2024
- b. Southeast Healthcare Recruitment and Retention Committee – July 15, 2024
- c. Moose Creek Regional Park Authority Minutes – August 20, 2024

ACCEPT AND FILE THE CORRESPONDENCE

200/10/24

Made by: Councillor Buchanan

That the correspondence has been dealt with and now is filed.

CARRIED

*mdh
sc*

**ACCOUNTS FOR APPROVAL:
BANK RECONCILIATION**

201/10/24

Made by: Councillor Krieger

That the September 2024 Bank Reconciliation is accepted as presented.

CARRIED

FINANCIAL STATEMENT

202/10/24

Made by: Councillor Copeland

That the Detailed Statement of Financial Activities for September 2024 is accepted as presented.

CARRIED

APPROVED AND ONLINE PAYMENTS

203/10/24

Made by: Councillor Faber

That the accounts as presented at this meeting are approved for payment from cheques #6256 to #6275 in the amount of \$48,508.76 and online payments in the amount of \$19,015.71 and that it forms part of the minutes of this regular meeting of Council.

CARRIED

UNFINISHED BUSINESS:

ADMINISTRATOR SALARY

204/10/24

Made by: Councillor Copeland

That Administrator Sheri Carritt is paid a yearly salary of \$65,000 in 2025 which is a 4% increase from \$63,000.00 2024.

CARRIED

OFFICE ASSISTANT WAGE

205/10/24

Made by: Councillor Copeland

That Office Assistant Lisa Drummond is given a wage increase of \$1500.00 in 2025 which is equivalent to \$22.22 per hour from \$20.61 in 2024.

CARRIED

FOREMAN SALARY

206/10/24

Made by: Councillor Copeland

That Foreman Dennis Peet is given a wage increase of \$2500.00 in 2025 which is equivalent to \$34.42 an hour from \$33.21 in 2024.

CARRIED

MUTUAL AID BYLAW NO. 6-2024

Bylaw No. 6-2024 First Reading

207/10/24

Made by: Councillor Krieger

That Bylaw 6-2024 being a Bylaw to enter into an agreement with neighboring municipalities to establish a plan for the coordination of Municipal Services in the event of fire/and or disaster.
is read for the first time

CARRIED

Bylaw No. 6-2024 Second Reading

208/10/24

Made by: Councillor Dorrance

That Bylaw 6-2024 is read a second time.

CARRIED

Bylaw No. 6-2024 Consent for Third Reading

209/10/24

Made by: Councillor Copeland

That Bylaw 6-2024 is given a third and final reading and is permitted at this meeting.

CARRIED UNANIMOUSLY

Bylaw No. 6-2024 Third and Final Reading

210/10/24

Made by: Mayor Cobham

That Bylaw 6-2024 being read for the third and final time, now is adopted, signed and sealed as a Bylaw for the Town of Alameda, and is attached to these Minutes.

CARRIED

ADMINISTRATORS REPORT

VERBAL REPORT

211/10/24

Made by: Councillor Faber

That we acknowledge the Administrator's verbal report.

CARRIED

The Foreman arrived at 7:25 p.m.

PUBLIC WORKS REPORT:

WATERWORKS DAILY REPORT

212/10/24

Made by: Councillor Krieger

That we acknowledge and sign the daily Waterworks report for September.

CARRIED

*CMK
SC*

PUBLIC WORKS VERBAL REPORT

213/10/24

Made by: Councillor Faber

That we approve the Public Works verbal report.

CARRIED

The Foreman left the meeting at 7:41 p.m.

NEW BUSINESS:

DONATION

214/10/24

Made by: Councillor Krieger

That the Town donate \$75.00 to the Alameda Legion for a Remembrance Day wreath.

CARRIED

CCBF MUNICIPAL FUNDING AGREEMENT

215/10/24

Made by: Councillor Dorrance

That the Town entered into a Municipal Funding Agreement (formerly known as the Gas Tax) for ten (10) years, which will be based and paid on a per capita basis.

CARRIED

WATER INFRASTRUCTURE

216/10/24

Made by: Councillor Buchanan

That \$5,910.00 is transferred from Prairie Pride Credit Union Chequing account to the Water Infrastructure account for the July to September 30, 2024 billing period.

CARRIED

BENEVITY GRANT RBC

217/10/24

Made by: Councillor Faber

That the Benevity Grant from the Royal Bank of Canada (RBC) in the amount of \$1500.00 each be allocated to Alameda Minor Hockey and Alameda Kids Club.

CARRIED

COMMITTEE REPORTS

218/10/24

Made by: Councillor Copeland

That council acknowledge the following verbal committee reports:

Councillor Dorrance – Alameda Cemetery

Councillor Dorrance – Alameda Recreation Board

Mayor Cobham – Alameda School Council Committee

Councillor Buchanan – Alameda Library Board

Councillor Buchanan – Moose Creek Regional Authority

Councillor Krieger – SE Health Care & Retention Committee

CARRIED

ADJOURNMENT AND NEXT MEETING

219/10/24

Made by: Councillor Copeland

That the meeting adjourns at 7:41 p.m. and that the next meeting will be held on Wednesday, November 20, 2024, at 7:00 p.m.

CARRIED



Mayor



Administrator

Date Printed
11/13/2024 2:42 PM

Town of Alameda
List of Accounts for Approval
Batch: 2024-00131 to 2024-00144

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Bank Code: AP - ACCT.S PAYABLE

COMPUTER CHEQUE

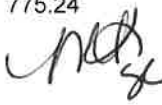
Payment #	Date	Vendor Name	Payment Amount
6256	10/17/2024	A & P Repair	1,774.41
6257	10/17/2024	Alameda Ventures	111.28
6258	10/17/2024	Alameda Cemetery	950.00
6259	10/17/2024	Alameda Minor Hockey	1,500.00
6260	10/17/2024	Alameda Recreation Board	5,000.00
6261	10/17/2024	Alameda Kids Club	1,500.00
6262	10/17/2024	Barry's Sewer Service	29,304.00
6263	10/17/2024	Prairie Newspaper Group	221.59
6264	10/17/2024	Cleartech Industries Inc.	259.67
6265	10/17/2024	Munisoft	99.90
6266	10/17/2024	Municode Services Ltd.	210.00
6267	10/17/2024	Redhead Equipment Ltd.	1,675.57
6268	10/17/2024	Saskatchewan Health Authority	69.00
6269	10/17/2024	Southern Plains Co-op	285.25
6270	10/17/2024	Taylor's Electric	584.84
6271	10/28/2024	Alameda Legion No 267	75.00
6272	10/28/2024	Alameda Cemetery	950.00
6273	10/28/2024	Carnduff Gymnastics	300.00
6274	10/28/2024	VOID - Cheque Confirmation	0.00
6275	10/28/2024	KGS Group	3,638.25
Total Computer Cheque:			48,508.76

OTHER

Payment #	Date	Vendor Name	Payment Amount
624885	10/15/2024	Sask Power/Energy	114.27
624889	10/15/2024	Sask Power/Energy	66.69
624894	10/15/2024	Sask Power/Energy	65.51
624896	10/15/2024	Sask Power/Energy	853.59
624898	10/15/2024	Sask Power/Energy	336.66
624900	10/15/2024	Sask Power/Energy	106.24
624902	10/15/2024	Sask Power/Energy	327.37
624906	10/15/2024	Sask Power/Energy	95.73
624910	10/15/2024	Sask Power/Energy	65.05
624916	10/15/2024	Sask Power/Energy	193.58
624922	10/15/2024	Sask Tel	385.20
624925	10/15/2024	Sask Tel	114.78
628061	10/09/2024	Canada Revenue Agency	2,120.66
628164	10/09/2024	Mun Employees Pension Plan	1,182.72
628406	10/08/2024	SUMA	1,343.62
628703	10/08/2024	GFL Environmental Inc.	2,774.12
633968	10/08/2024	Success Office Systems	101.99
644246	10/23/2024	Collabria Mastercard	104.45
651199	10/28/2024	Canada Revenue Agency	2,363.72
651911	10/28/2024	Mun Employees Pension Plan	1,273.02
654069	10/31/2024	Ministry of Finance	4,251.50
Total Other:			18,240.47

ONLINE BANKING

Payment #	Date	Vendor Name	Payment Amount
628352	10/28/2024	Girard Bulk Services Ltd.	775.24
Total Online Banking:			775.24



Date Printed
11/13/2024 2:42 PM

Town of Alameda
List of Accounts for Approval
Batch: 2024-00131 to 2024-00144

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Payment #	Date	Vendor Name	ONLINE BANKING	Payment Amount
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Total AP: 67,524.47

Certified Correct


Mayor


Administrator

TOWN OF ALAMEDA

BYLAW NO. 6-2024

MUTUAL AID AGREEMENT BYLAW

A BYLAW OF THE TOWN OF ALAMEDA, IN THE PROVINCE OF SASKATCHEWAN. KNOW AS THE MUTUAL AID AGREEMENT BYLAW, TO PROVIDE FOR ENTERING INTO AN AGREEMENT WITH NEIGHBORING MUNICIPALITIES TO ESTABLISH A PLAN FOR THE COORDINATION OF MUNICIPAL SERVICES IN THE EVENT OF FIRE AND/OR DISASTER.

The Council of the Town of Alameda enacts as follows:

1. The Town of Alameda enters into Agreement identified as Exhibit "A", attached hereto and forming part of this Bylaw, with the

Rural Municipality of Argyle #1
Rural Municipality of Mount Pleasant #2
Rural Municipality of Enniskillen #3
Rural Municipality of Coalfields #4
Rural Municipality of Storthoaks #31
Rural Municipality of Reciprocity #32
Rural Municipality of Moose Creek #33
Rural Municipality of Browning #34

Village of Gainsborough
Village of Carievale
Village of Storthoaks
Village of Frobisher
Village of Alida
Town of Carnduff
Town of Alameda
Town of Oxbow
Town of Lampman
Town of Bienfait
Portal International Fire Department, USA
Sherwood Fire Department, USA

2. The Mayor and Administrator of the Town of Alameda are hereby authorized to sign and execute the agreement, the terms of which are set out in Exhibit "A" here before referred to.
3. This bylaw shall come into effect and take force upon final passing thereof.
4. Bylaw No. 01-2020 is hereby repealed.




Mayor



Administrator

Read a third time and adopted
this 16 day of October, 2024



Administrator



“Exhibit A”

Between:

Rural Municipality of Argyle #1	Village of Gainsborough
Rural Municipality of Mount Pleasant #2	Village of Carievale
Rural Municipality of Enniskillen #3	Village of Storthoaks
Rural Municipality of Coalfields #4	Village of Frobisher
Rural Municipality of Storthoaks #31	Village of Alida
Rural Municipality of Reciprocity #32	Town of Carnduff
Rural Municipality of Moose Creek #33	Town of Alameda
Rural Municipality of Browning #34	Town of Oxbow
	Town of Lampman
	Town of Bienfait
	Portal International Fire Department, USA
	Sherwood Fire Department, USA

This Agreement witnesseth as follows:

1. That each of the parties whose Mayor, in the case of urban municipality, or Reeve in the case of a rural municipality, and Administrator, in the case of a Canadian municipality, or City Auditor, in the case of an American municipality, or Fire Chief and Department Secretary, in the case of a private fire department, sign this agreement and affix their seal agree to form a Mutual Aid area. Once the seal and signatures are affixed to this agreement, a Mutual Aid area is deemed to be formed between the signatory parties regardless of whether all parties have signed.
2. That the parties understand this agreement is for Mutual Aid purposes and only exists with relation to the operations of the respective municipal fire departments for fire and rescue service assistance;
3. That each party to the agreement will assist any other party to the agreement in the event that more resources are required responding to an emergency event. The parties of this agreement mutually acknowledge that each may not in all cases be able to respond with sufficient resources;
4. That the objectives of the mutual aid area are as follows:
 - a) To provide a unified, effective area of coverage that encompasses each of the party's respective jurisdictions to lend reciprocal assistance, expertise, and equipment for fire and rescue services;
 - b) To meet at least annually to prepare an up-to-date list of the available resources in each community, inclusive of equipment and manpower services;
 - c) To, inasmuch as is possible, plan and participate jointly in training opportunities delivered within the mutual aid area;

5. The Fire Chief, or designate, is authorized to request assistance;
6. In the event that a fire department determines that assistance is required, the Fire Chief, or designate of the requesting party will request assistance from the Fire Chief or designate of the assisting party;
7. The assisting party shall, unless command is transferred at the scene, provide assistance under the direction of the Fire Chief, or designate, of the requesting party;
8. In the event that the assisting party is the only party at the scene, the assisting party shall provide emergency services in accordance with the policies and operating procedures of the assisting party;
9. The Fire Chief, or designate, of the assisting party has the unfettered discretion to not provide assistance when requested and may or may not choose to state the reasons;
10. The assisting party shall charge fees for the provision of fire and rescue services in accordance with the rates in the "Fee Schedule", attached to and forming part of this agreement, which may be by mutual agreement of all parties revised from time to time;
11. The parties each covenant and agree that they shall carry insurance covering their respective equipment and comprehensive general liability insurance to commercially reasonable rates;
12. That this agreement shall be continuous; however, any party to the agreement may withdraw from the agreement by giving each other party to the agreement (60) days' notice, in writing, of each withdrawal.
13. The parties expressly covenant and agree that the requesting party shall in respect of third-party claims of any nature arising from the provision of fire and rescue services by the assisting party under this agreement, indemnify and hold harmless and keep indemnified and held harmless the assisting party from all loss costs, claims expense, demands, claims, actions and causes of action asserted by any third parties and in any way arising from performance or non-performance under this agreement by the assisting party. The within covenants of indemnity shall survive the termination of this agreement with respect to any cause of action arising during the currency hereof.

Rural Municipality of Argyle #1

Reeve

Administrator

Rural Municipality of Mount Pleasant #2

Reeve

Administrator

Rural Municipality of Enniskillen #3

Reeve

Administrator

Rural Municipality of Coalfields #4

Reeve

Administrator

Rural Municipality of Storthoaks #31

Reeve

Administrator

Rural Municipality of Reciprocity #32

Reeve

Administrator

Rural Municipality of Moose Creek #33

Reeve

Administrator

Rural Municipality of Browning #34

Reeve

Administrator

Village of Gainsborough

Mayor

Administrator

Village of Carievale

Mayor

Administrator

Village of Storthoaks

Mayor

Administrator

Village of Frobisher

Mayor

Administrator

Village of Alida

Mayor

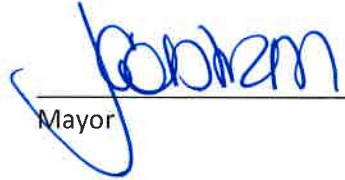
Administrator

Town of Carnduff

Mayor

Administrator

Town of Alameda



Handwritten signature in blue ink, appearing to read "Bobman", written over a horizontal line.

Mayor



Handwritten signature in blue ink, appearing to read "S. K. K. K.", written over a horizontal line.

Administrator

Town of Oxbow

Mayor

Administrator

Town of Lampman

Mayor

Administrator

Town of Bienfait

Mayor

Administrator

Portal International Fire Department

Fire Chief

Department Secretary

Sherwood Fire Department

Fire Chief

Department Secretary

**Mutual Aid
"Fee Schedule"**

1. The cost of fire prevention, suppression, and emergency response services shall be:
 - a. Billed at a rate of \$750 per hour per emergency vehicle, with up to four fire fighters in each truck;
 - b. Billed for any and all consumables used at the site at cost;
 - c. Billed for any and all subcontractors used at the site at cost;
 - d. Billed directly to the municipality that established the assisting party.