



**TOWN OF ALAMEDA**  
**Regular Meeting December 15, 2025**

The regular meeting of the Council of the Town of Alameda met in the Town Office on Monday, December 15, 2025. The meeting was called to order at 7:50 pm by Mayor Krieger.

**PRESENT:** Mayor Michelle Krieger, Councillors Braden Batt, Matt Faber, Angela Millar, Tanisha Salicon, Christine Tanghe and Kirsten Tanghe  
Administrator – Sheri Carritt

**ABSENT:**

**DELEGATIONS:** Sergeant Mike Chateauneuf  
Cody Bennett

**CONFLICT:**

Sergeant Mike Chateauneuf joined the meeting at 7:51 pm.  
Sergeant Mike Chateauneuf left the meeting at 8:15 pm.

**AGENDA:**

211/12/25

*Made by:* Councillor Millar

That Council approve the Agenda as presented.

**CARRIED**

**MINUTES:**

212/12/25

*Made by:* Councillor Faber

That the minutes of December 4, 2025, Regular Meeting are approved as presented.

**CARRIED**

213/12/25

*Made by:* Councillor Millar

That the minutes of December 4, 2025, Regular Meeting are approved as presented.

**CARRIED**

Cody Bennett joined the meeting at 8:26 pm.  
Cody Bennett left the meeting at 8:59 pm.

*LMH*  
*SL*

**CORRESPONDENCE:**

**SOUTH EAST REGIONAL LIBRARY FEES**

214/12/25

*Made by:* Councillor Batt

That the Town pay the 2026 annual library fees of \$11,970.00 to the Southeast Regional Library which is an increase from \$11,008.15 in 2025, furthermore this invoice will be paid in 2026.

**CARRIED**

**SUMA 2026 MEMBERSHIP FEE**

215/12/25

*Made by:* Councillor Millar

That the Town pay the 2026 Membership Fee of \$912.03 to SUMA which is an increase from \$894.76 in 2025, furthermore this invoice will be paid in 2026.

**CARRIED**

**SUMA VOLUNTEER FIRE FIGHTER /FIRST RESPONDER INSURANCE**

216/12/25

*Made by:* Councillor Faber

That the Town pay to SUMA the 2026 Volunteer Firefighter/First Responder Insurance Fee of \$2,983.28 which remained the same amount paid in 2025, furthermore this invoice will be paid in 2026

**CARRIED**

**ACCEPT AND FILE THE CORRESPONDENCE**

217/12/25

*Made by:* Councillor Millar

That the correspondence has been dealt with and now is filed.

**CARRIED**

**ACCOUNTS FOR APPROVAL:**

**BANK RECONCILIATION**

218/12/25

*Made by:* Councillor Salicon

That the November Bank Reconciliation is accepted as presented.

**CARRIED**

**FINANCIAL STATEMENT**

219/12/25

*Made by:* Councillor K.Tanghe

That the Detailed Statement of Financial Activities for November 2025 is accepted as presented.

**CARRIED**

*UMK*  
*8*

**APPROVED AND ONLINE PAYMENTS**

220/12/25

*Made by:* Councillor C.Tanghe

That the accounts as presented at this meeting are approved for payment from cheques #6481 to #6492 for \$18,323.05 and online payments in the amount of \$39,456.63 and that it forms part of the minutes of this regular meeting of Council.

**CARRIED**

**UNFINISHED BUSINESS:**

**ADMINISTRATORS REPORT**

**VERBAL REPORT**

221/12/25

*Made by:* Councillor Millar

That we approve the Administrator's verbal report.

**CARRIED**

**WATERWORKS DAILY REPORT**

222/12/25

*Made by:* Councillor K.Tanghe

That we acknowledge and sign the daily Waterworks report for October and November.

**CARRIED**

**NEW BUSINESS:**

**BENEVITY GRANT RBC**

223/12/25

*Made by:* Councillor Batt

That the Benevity Grant from the Royal Bank of Canada (RBC), in the amount of \$3,000, be allocated as follows: \$1,500 to the Alameda Curling Club and \$1,500 to the Alameda Museum

**CARRIED**

**MUTUAL AID BYLAW NO. 3-2025**

**Bylaw No. 3-2025 First Reading**

224/12/25

*Made by:* Councillor Salicon

That Bylaw 3-2025 being a Bylaw to enter into an agreement with neighboring municipalities to establish a plan for the coordination of Municipal Services in the event of fire/and or disaster. is read for the first time

**CARRIED**

**Bylaw No. 3-2025 Second Reading**

225/12/25

*Made by:* Councillor Faber

That Bylaw 3-2025 is read a second time.

**CARRIED**

**Bylaw No. 3-2025 Consent for Third Reading**

226/12/25

*Made by:* Councillor C.Tanghe

That Bylaw 3-2025 is given a third and final reading and is permitted at this meeting.

**CARRIED UNANIMOUSLY**

**Bylaw No. 3-2025 Third and Final Reading**

227/12/25

*Made by:* Councillor C.Tanghe

That Bylaw 3-2025 being read for the third and final time, now is adopted, signed and sealed as a Bylaw for the Town of Alameda, and is attached to these Minutes, furthermore Bylaw 6-2024 is now repealed.

**CARRIED**

**ADMINISTRATOR SALARY**

228/12/25

*Made by:* Councillor Faber

That Administrator Sheri Carritt is offered an increase in her salary from \$72,500 to \$73,945 starting January 1, 2026.

**CARRIED**

**OFFICE ASSISTANT HOURLY WAGE**

229/12/25

*Made by:* Councillor Batt

That Office Assistant Lisa Drummond is given a \$1500.00 lump sum payment in January which is equivalent to an hourly wage increase from \$22.22 to \$23.83/hour based over 936 hours a year.

**CARRIED**

**FOREMAN HOURLY WAGE**

230/12/25

*Made by:* Councillor Faber

That Foreman Dennis Peet is given a \$2500 lump sum payment in January which is equivalent to an hourly wage increase from \$34.42/hour to \$35.63/hour based over 2080 hours a year.

**CARRIED**

**MUNICODE – Building Official Appointment**

231/12/25

*Made by:* Councillor Millar

That we acknowledge that Municode under the authority of Section 16 of the *Construction Codes Act* has named Amanda Kaufmann – BOL885 as one of their Building Officials and that her appointment is signed and sealed by the Town of Alameda.

**CARRIED**



**COMMITTEE REPORTS**

232/12/25

*Made by:* Councillor C. Tanghe

That we acknowledge the following committee reports:

Alameda Recreation Board – Councillor Batt

Alameda Library Board – Councillor Salicon

SE Health Care & Retention Committee – Mayor Krieger

**CARRIED**

**ADJOURNMENT AND NEXT MEETING**

233/12/25

*Made by:* Councillor Salicon

That the meeting adjourns at 10:17 pm and that the next meeting will be held on Wednesday, January 21, 2026, at 7:00 p.m.

**CARRIED**

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Administrator

**TOWN OF ALAMEDA**

**BYLAW NO. 3-2025**

**MUTUAL AID AGREEMENT BYLAW**

**A BYLAW OF THE TOWN OF ALAMEDA, IN THE PROVINCE OF SASKATCHEWAN. KNOW AS THE MUTUAL AID AGREEMENT BYLAW, TO PROVIDE FOR ENTERING INTO AN AGREEMENT WITH NEIGHBORING MUNICIPALITIES TO ESTABLISH A PLAN FOR THE COORDINATION OF MUNICIPAL SERVICES IN THE EVENT OF FIRE AND/OR DISASTER.**

The Council of the Town of Alameda in the Province of Saskatchewan enacts as follows:

**1. Title**

This Bylaw may be cited at the Mutual Aid Agreement Bylaw.

**2. Authorization to Enter Agreement**

The Town of Alameda enters into the Agreement identified as **Exhibit "A"**, attached hereto and forming part of this Bylaw, with the following Municipalities:

Rural Municipality of Argyle No. 1  
Rural Municipality of Mount Pleasant No. 2  
Rural Municipality of Enniskillen No. 3  
Rural Municipality of Coalfields No. 4  
Rural Municipality of Storthoaks No. 31  
Rural Municipality of Reciprocity No. 32  
Rural Municipality of Moose Creek No. 33  
Rural Municipality of Browning No. 34  
Village of Gainsborough  
Village of Carievale  
Village of Storthoaks  
Village of Frobisher  
Village of Alida  
Town of Carnduff  
Town of Alameda  
Town of Oxbow  
Town of Lampman  
Town of Bienfait

**3. Signing Authority**

The Mayor and Administrator of the Town of Alameda are hereby authorized to sign and execute the agreement, the terms of which are set out in **Exhibit "A"**.

**4. Effective Date**

This bylaw shall come into effect and take force upon final passing thereof.

**4. Effective Date**

This bylaw shall come into effect and take force upon final passing thereof.

**5. Repeal**

Bylaw No. 6-2024 is hereby repealed.



*Michelle Krueger*  
\_\_\_\_\_  
Mayor

*SLARKUT*  
\_\_\_\_\_  
Administrator

Read a third time and adopted  
this 15 day of December, 2025

*SLARKUT*  
\_\_\_\_\_  
Administrator

**Mutual Aid Agreement**  
**“Exhibit A”**

Between:

Rural Municipality of Argyle #1	Village of Gainsborough
Rural Municipality of Mount Pleasant #2	Village of Carievale
Rural Municipality of Enniskillen #3	Village of Storthoaks
Rural Municipality of Coalfields #4	Village of Frobisher
Rural Municipality of Storthoaks #31	Village of Alida
Rural Municipality of Reciprocity #32	Town of Carnduff
Rural Municipality of Moose Creek #33	Town of Alameda
Rural Municipality of Browning #34	Town of Oxbow
	Town of Lampman
	Town of Bienfait

This Agreement witnesseth as follows:

**1. Formation of Mutual Aid Area**

That each of the parties whose Mayor (for an urban municipality), or Reeve (for a rural municipality), and Administrator or Chief Administrative Officer (for an urban or rural municipality), sign this agreement and affix their seal, agree to form a Mutual Aid area. Once the seal and signatures are attached to this agreement, a Mutual Aid area is deemed to be formed between the signatory parties, regardless of whether all parties have signed.

**2. Purpose of the Agreement**

That the parties understand this agreement is for Mutual Aid purposes and exists only in relation to the operations of the respective municipal fire departments for fire and rescue service assistance.

**3. Commitment to Assist**

That each party to the agreement will assist any other party in the event that more resources are required in responding to an emergency event. The parties mutually acknowledge that each may not, in all cases, be able to respond with sufficient resources;

**4. Objectives of the Mutual Aid Area**

- a) To provide a unified, effective area of coverage that encompasses each party's respective jurisdictions to lend reciprocal assistance, expertise, and equipment for fire and rescue services;
- b) To meet at least annually to prepare an up-to-date list of the available resources in each community, including equipment and manpower services;
- c) To, as much as is possible, plan and participate jointly in training opportunities delivered within the mutual aid area.

**5. Authorization to Request Assistance**

The Fire Chief, or designate, is authorized to request assistance.

**6. Requesting Assistance**

In the event that a fire department determines that assistance is required, the Fire Chief or designate of the requesting party will request assistance from the Fire Chief or designate of the assisting party.

**7. Direction at Scene**

The assisting party shall, unless command is transferred at the scene, provide assistance under the direction of the Fire Chief or designate of the requesting party.

**8. Assisting Party Operating Alone**

In the event that the assisting party is the only party at the scene, the assisting party shall provide emergency services in accordance with its own policies and operating procedures.

**9. Right to Decline**

The Fire Chief or designate of the assisting party has the unfettered discretion to decline providing assistance when requested and may choose whether or not to state reasons.

**10. Fee Schedule**

The assisting party shall charge fees for the provision of fire and rescue services in accordance with the rates in the "Fee Schedule," attached to and forming part of this agreement, which may be revised from time to time by mutual agreement of all parties.

**11. Insurance Requirements**

The parties covenant and agree that each shall carry insurance covering their respective equipment and comprehensive general liability insurance at commercially reasonable rates.

**12. Withdrawal from Agreement**

This agreement shall be continuous; however, any party may withdraw by providing written notice to every other party sixty (60) days in advance.

**13. Indemnification**

The requesting party shall, in respect of third-party claims of any nature arising from the provision of fire and rescue services by the assisting party under this agreement, indemnify and hold harmless the assisting party from all losses, costs, claims, expenses, demands, actions, and causes of action asserted by any third party and arising in any way from performance or non-performance under this agreement by the assisting party.

The covenants of indemnity shall survive termination of this agreement with respect to any cause of action arising during the term of the agreement.

**Mutual Aid  
"Fee Schedule"**

1. The cost of fire prevention, suppression, and emergency response services shall be:
  - a. Billed at a flat rate of \$1,000 per hour, with a minimum flat rate charge of \$500 per call;
  - b. Billed for any and all consumables used at the site, at cost;
  - c. Billed for any and all subcontractors used at the site, at cost;
  - d. Billed directly to the municipality that established the assisting party.

Town of Alameda

*Michelle Krueger*  
Mayor



*Suzanne*  
Administrator

**Town of Alameda**  
**List of Accounts for Approval**  
Batch: 2021-00140 to 2025-00170

Bank Code: AP - ACCT.S PAYABLE

**COMPUTER CHEQUE**

Payment #	Date	Vendor Name	Payment Amount
6481	12/16/2025	20/20 Geomatics	4,326.00
6482	12/16/2025	Alameda Cemetery	100.00
6483	12/16/2025	Alameda Museum	1,500.00
6484	12/16/2025	Alameda Curling Club	1,500.00
6485	12/16/2025	Cleartech Industries Inc.	291.26
6486	12/16/2025	House Of Stationery	4.94
6487	12/16/2025	KGS Group	2,753.35
6488	12/16/2025	R.M. Of Moose Creek No. 33	850.00
6489	12/16/2025	Southern Plains Co-op	655.11
6490	12/16/2025	Southeast Regional Library	5,985.00
6491	12/16/2025	Town of Oxbow	260.00
6492	12/16/2025	Two Canuck's Holding Ltd	97.39
Total Computer Cheque:			18,323.05

**OTHER**

Payment #	Date	Vendor Name	Payment Amount
190404	12/12/2025	Sask Power/Energy	161.93
190418	12/12/2025	Sask Power/Energy	209.82
190431	12/12/2025	Sask Power/Energy	110.24
190445	12/12/2025	Sask Power/Energy	837.66
190461	12/12/2025	Sask Power/Energy	121.08
190489	12/12/2025	Sask Power/Energy	338.98
190505	12/12/2025	Sask Power/Energy	118.14
190526	12/12/2025	Sask Power/Energy	62.20
190537	12/12/2025	Sask Power/Energy	234.30
190554	12/12/2025	Sask Tel	387.20
193415	12/22/2025	Saskatchewan Health Authority	46.00
201675	12/12/2025	Saskatchewan Health Authority	23.00
202148	12/12/2025	Success Office Systems	38.07
207763	12/12/2025	Sask Power/Energy	133.29
223494	12/05/2025	GFL Environmental Inc.	2,284.79
225338	12/10/2025	Mun Employees Pension Plan	850.38
225360	12/05/2025	Saskatchewan Health Authority	46.00
226780	12/05/2025	SUMA	2,210.67
246479	12/29/2025	Canada Revenue Agency	2,255.95
246564	12/16/2025	Canada Revenue Agency	373.96

**Town of Alameda**  
**List of Accounts for Approval**  
Batch: 2021-00140 to 2025-00170

<b>Payment #</b>	<b>Date</b>	<b>Vendor Name</b>	<b>OTHER</b>	<b>Payment Amount</b>
247230	12/29/2025	Mun Employees Pension Plan		871.34
334103	12/30/2025	Collabria Mastercard		518.84
394938	12/10/2025	Canada Revenue Agency		1,565.15
395393	12/31/2025	Ministry of Finance		25,657.64
Total Other:				39,456.63
Total AP:				57,779.68

Certified Correct

  
Mayor

  
Administrator