

TOWN OF ALAMEDA
Regular Meeting April 17, 2019

PRESENT: Mayor Perry Kinder (by phone)
Jennifer Cobham, Tim Freitag, Dwayne Henderson,
Ken Best, Doug Walls, Beth Lischynski ,
Administrator Michelle Needham
Visitors Graeme Griffin, Donna Griffin

Minutes of the regular meeting of council held in the Alameda Town Office, 115-5th Street,
Alameda, SK, April 17, 2019.

Deputy Mayor Tim Freitag to chair the Meeting and called to order at 6:57pm.

AGENDA:

Agenda 96/04/19 Motion Cobham that we approve the agenda. **CARRIED**

MINUTES:

Minutes 97/04/19 Motion Lischynski that the minutes of the March 20, 2019 regular meeting be approved as presented. **CARRIED**

Minutes 98/04/19 Motion Henderson that the minutes of the March 27, 2019 special meeting be approved as presented. **CARRIED**

CORRESPONDENCE:

- Alameda Minor Hockey Fundraiser request for donation
- SE District 2019 AGM May 30 @ Forget
- Letter from Betty Ann Rattray re pet control
- Letter from Cheryl Gallant, Member of Parliament
- Letter from RM of Moose Creek No. 33
- Letter from Ministry of Environment, additional information required

Corresp 99/04/19 Motion Cobham that the correspondence be filed as dealt with. **CARRIED**

ACCOUNTS FOR APPROVAL:

Bank Rec 100/04/19 Motion Walls that we approve the March Bank Reconciliation. **CARRIED**

Financial Statement 101/04/19 Motion Best that we approve the March Financial Statement as presented. **CARRIED**

Payments 102/04/19 Motion Cobham that we approve cheques #4706-4725 in the amount of \$10,362.87, and online payments in the amount of \$11,238.45, the proposed payments from the March meeting, in the amount of \$21,601.32. **CARRIED**

Payments 103/04/19 Motion Lischynski that we approve cheque #4726 in the amount of \$3,322.20, on-line payments in the amount of \$14,830.01 and proposed payments of \$7,232.12, for a total of \$25,384.33. **CARRIED**

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TOWN OF ALAMEDA

Regular Meeting April 17, 2019

ADMINISTRATORS REPORT:

Admin Report 104/04/19 Motion Best that we approve the administrator's verbal report. **CARRIED**

NEW BUSINESS:

01-04-03 W2 105/04/19 Motion Cobham that the Town allow the RM of Moose Creek No. 33 to use the South boundary road 01-04-03 W2M with the equipment necessary for the cementing project at the new RM shop; and furthermore that the RM graders be allowed to use the road at all times, on the condition the road be kept in the same condition it was. **CARRIED**

UNFINISHED BUSINESS:

Transfer Station 106/04/19 Motion Lischynski that the Town shall not accept solid waste material at the Transfer Station as per Section 3.1 of Permit PO18-181. **CARRIED**

BYLAW 02-19 Operation of Waste Disposal Site and Set Fees:

1st Reading 107/04/19 Motion Cobham that Bylaw 02-2019 Operation of Waste Disposal Site and Set Fees be read a first time. **CARRIED**

2nd Reading 108/04/19 Motion Lischynski that Bylaw 02-2019 Operation of Waste Disposal Site and Set Fees be read a second time. **CARRIED**

3rd Reading 109/04/19 Motion Best that Bylaw 02-2019 Operation of Waste Disposal Site and Set Fees be given a third reading at this meeting. **CARRIED UNANIMOUSLY**

Bylaw 02-19 110/04/19 Motion Henderson that Bylaw 02-2019 Operation of Waste Disposal Site and Set Fees be read a third time and adopted; attached to and forming a part of these minutes. **CARRIED**

Transfer Station 111/04/19 Motion Lischynski that the Town accept applications to work at the Transfer Station on Tuesdays from 5:00pm to 7:00pm, applications to be received by April 29, 2019 at 12:00 noon. **CARRIED**

Transfer Station 112/04/19 Motion Cobham that the Town open the Transfer Station on Tuesday, April 23 and April 30 at no charge to residents. **CARRIED**

Cheque 113/04/19 Motion Cobham that Cheque #4715 in the amount of \$100.00 be cancelled. **CARRIED**

PUBLIC WORKS: Foreman Allen Schiestel 8:00pm

Waterworks Report 114/04/19 Motion Best that we acknowledge and sign the Waterworks Daily reports for March. **CARRIED**

Float alarm 115/04/19 Motion Cobham that the Town request SaskTel to trench a phone line for a float alarm to be installed at the Lift Station. **CARRIED**

The Chair called for a closed session at 8:34pm; Graeme Griffin and Donna Griffin left the meeting

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TOWN OF ALAMEDA
Regular Meeting April 17, 2019

The meeting opened at 8:50pm; Foreman Allen Schiestel left the meeting at 8:55pm

Invoice 116/04/19 Motion Lischynski that invoice no 1048 be paid in full. **CARRIED**

Report 117/04/19 Motion Lischynski that we approve the verbal report from the foreman.
CARRIED

NEW BUSINESS:

Roll #259 118/04/19 Motion Cobham that the Town correct the tax card for Roll #259 reversing 3 years of pavement levy (\$3,202.26 x 3) \$9,606.78; 2017 penalty \$480.34; and 2018 penalty \$960.68 as per the 2018 Financial Statement.
CARRIED

Roll #259 119/04/19 Motion Walls that the Town reverse the January 2019 penalty on pavement in the amount of \$1,441.02.
CARRIED

Tax Enforcement 120/04/19 Motion Lischynski that the Town proceed with tax enforcement.
CARRIED

Special Meeting 121/04/19 Motion Lischynski that the Town hold a special meeting on Wednesday, April 24 at 5:00pm to discuss the Budget, Financial Statement and Investing in Canada Infrastructure Program grants.
CARRIED

Special Meeting 122/04/19 Motion Henderson that the Town hold a special meeting on Monday, April 29 at 5:45 pm to interview for the positions of Assistant Foreman and Office Assistant.
CARRIED

BYLAW 03-19 A Bylaw to Establish Sump Pit and Surface Discharge Requirements:

1st Reading 123/04/19 Motion Lischynski that Bylaw 03-2019 To Establish Sump Pit and Surface Discharge Requirements be read a first time. **CARRIED**

2nd Reading 124/04/19 Motion Walls that Bylaw 03-2019 To Establish Sump Pit and Surface Discharge Requirements be read a second time. **CARRIED**

3rd Reading 125/04/19 Motion Best that Bylaw 03-2019 To Establish Sump Pit and Surface Discharge Requirements be given a third reading at this meeting.

CARRIED UNANIMOUSLY

Bylaw 03-19 126/04/19 Motion Henderson that Bylaw 03-2019 To Establish Sump Pit and Surface Discharge Requirements be read a third time and adopted; attached to and forming a part of these minutes. **CARRIED**

NEW BUSINESS:

Cemetery Admin 127/04/19 Motion Kinder that the Town purchase the Cemetery Administration Munisoft program at a cost of \$1,299.00 (plus taxes) plus \$140.00 per year for support as per Munisoft quote. **CARRIED**

UMAAS Convention 128/04/19 Motion Freitag that Administrator Michelle Needham attend the Urban Municipal Administrators' Association's 2019 convention in

TOWN OF ALAMEDA

Regular Meeting April 17, 2019

Saskatoon June 4 to June 7 in Saskatoon, at a cost of \$165.00 plus expenses.

CARRIED


Library 129/04/19 Motion Best that the Town appoint to the Alameda Library the following members at large: Carmen Howells (Chairperson), Tracy Gibson (Treasurer), Diane Millar (Secretary/Librarian), Karla Haygarth and Skylar Russell. **CARRIED**

Vacation 130/04/19 Motion Best that the Town approve Administrator's request for vacation leave October 24, 25, 28 and 29. **CARRIED**

Committee Reports 131/04/19 Motion Walls that we acknowledge the Library and Alameda Rec Board reports by Jennifer Cobham; Fire Department report by Dwayne Henderson; Moose Creek Regional Park by Ken Best and Cemetery report by Doug Walls. **CARRIED**

NEXT MEETING: Wednesday, May 15th at 7:00pm.

ADJOURN: 132/04/19 Motion Cobham that the meeting adjourn at 10:00 pm. **CARRIED**



Mayor



Administrator