

TOWN OF ALAMEDA
Regular Meeting August 16, 2018

PRESENT: Mayor Perry Kinder
Beth Lischynski, Jennifer Cobham
Doug Walls, Ken Best, Dwayne Henderson left at 9:30 pm
Acting Administrator Glenda Johnston, Assistant Administrator Michelle
Needham

ABSENT: Tim Freitag

Minutes of the regular meeting of council held in the Alameda Town Office, Alameda, SK,
August 16, 2018.

Meeting called to order at 7:30 pm.

AGENDA:

157/08/18 **Motion:** Best/Lischynski that we approve the agenda. **CARRIED**

MINUTES:

158/08/18 **Motion:** Cobham/Walls that the minutes of the July 11 regular meeting be
approved as presented. **CARRIED**

CORRESPONDENCE:

- Moose Creek Regional Park Authority
- SUMA Insurance Update
- SUMA Update – \$46.10 from \$44.25 RCMP

159/08/18 **Motion:** Henderson/Best that the correspondence be filed as dealt with.
CARRIED

ACCOUNTS FOR APPROVAL:

160/08/18 **Motion:** Cobham/Henderson that we approve the July 2018 Bank Reconciliation.
CARRIED

161/08/18 **Motion:** Lischynski/Henderson that we approve cheques #4510-4524, the
proposed payments from the July meeting, in the amount of \$14,570.46.
CARRIED

162/08/18 **Motion:** Cobham/Lischynski that we approve cheques #4525-4528 in the amount
of \$114,242.89, on-line payments in the amount of \$23,456.18, and proposed
payments \$40,700.20 plus Utility payments of \$3,404.85. for a total of
\$181,804.12. **CARRIED**

PUBLIC WORKS:

163/08/18 **Motion:** Cobham/Lischynski that the Public Works Department shut off water to
405-4th Street for overdue water. **CARRIED**

164/08/18 **Motion:** Lischynski/Walls that the Town will not pay for registration for the
Public Works Department to attend the Saskatchewan Water and Wastewater
Convention, but Foreman Allen Schiestel may attend at his own expense.
CARRIED

165/08/18 **Motion:** Cobham/Henderson that the Foreman / Assistant Town Foreman
position be advertised on Sask Jobs. **CARRIED**

166/08/18 **Motion:** Lischynski/Best that we approve the verbal report from the foreman.

AG PLK

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CARRIED

OLD BUSINESS:

167/08/18 **Motion:** Lischynski/Cobham that the Town enroll the 27 members of the Alameda/Moose Creek Fire Department in SUMA's Employee and Family Assistance Program (EFAP) at a cost of \$5.25 per firefighter per month.

CARRIED

168/08/18 **Motion:** Henderson/Walls that we reply to the Labour Standards Board with additional comments.

CARRIED

NEW BUSINESS:

Bylaws 169/08/18 **Motion:** Cobham/Lischynski that the Town acknowledge the letter from the Ministry of Government Relations dated July 31, 2018 and prepare an Employee Code of Conduct Bylaw, Council Procedures Bylaw and annually update the Council Public Disclosure Statements.

CARRIED

Permit 170/08/18 **Motion:** Henderson/Cobham that the Town ratify the approval of a Special Occasion Permit for Trina Randall at the Alameda Rink, effective Saturday, August 18, 2018 3:30 pm to Sunday, August 19, 2018 3:30 am.

CARRIED

Fixed Assessment 171/08/18 **Motion:** Cobham/Lischynski that the Town prepare a Fixed **Bylaw** Assessment Bylaw re Ag Land for the next Council meeting to review.

CARRIED

MEPP 172/08/18 **Motion:** Lischynski/Best that the start date for MEPP contributions for Assistant Town Foreman Blair Young be July 1, 2018.

CARRIED

PDAP 173/08/18 **Motion:** Cobham/Lischynski that we do not proceed with PDAP because of the high deductible.
Councillor Dwayne Henderson left the meeting at 9:30pm

CARRIED

ADMINISTRATOR'S REPORT:

174/08/18 **Motion:** Lischynski/Walls that the Town send a letter of recommendation to SUMA requesting that a bi-annual office inspection be required for every municipal office in order to stay compliant with the government, and for an administrator to keep their certificate current and in good standing.

CARRIED

175/08/18 **Motion:** Best/Lischynski that we approve one tank of gas be purchases for Assistant Town Foreman Blair Young's personal truck; and furthermore that the Town truck and equipment must be used.

CARRIED

176/08/18 **Motion:** Lischynski/Walls that a letter be written to residents that all postdated cheques for utilities must keep the account current as of January 2019.

CARRIED

177/08/18 **Motion:** Lischynski/Best that the Town add 25% to all costs of any supplies sold to residents, and that the Town not sell any chemicals to residents due to the possible liability issues.

CARRIED

PLK AG

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- 178/08/18 **Motion:** Best/Cobham that the Town obtain a credit card from Prairie Pride Credit Union for Mayor Perry Kinder in the amount of \$5,000.00. **CARRIED**
- 179/08/18 **Motion:** Cobham/Walls that the Town purchase Munisoft's Accounts Payable Multi-Batch program in the amount of \$199.99 as per their quote dated August 13, 2018. **CARRIED**
- 180/08/18 **Motion:** Lischynski/Walls that a fee of \$75.00 be charged when Public Works is called to the water plant outside of regular hours Monday to Friday 8:00 am to 4:00 pm. **CARRIED**
- 181/08/18 **Motion:** Cobham/Walls that we proceed to finalize the Tax Enforcement on Roll #150, and proceed to locate the former owner. **CARRIED**
- 182/08/18 **Motion:** Cobham/Walls that we advertise a tender for the deck at 125 - 5th Street **CARRIED**
- 183/08/18 **Motion:** Best/Walls that the buildings at 125 - 5th Street be torn down as soon as possible. **CARRIED**
- 184/08/18 **Motion:** Cobham/Lischynski that we approve the administrator's verbal report. **CARRIED**
- 185/08/18 **Motion:** Cobham/Walls that the next meeting be Wednesday, **CARRIED**
NEXT MTG September 19 at 7 pm.
- ADJOURN:**
- 186/08/18 **Motion:** Cobham that the meeting adjourn at 11:20 pm **CARRIED**



Mayor



Acting Administrator