

TOWN OF ALAMEDA
Regular Meeting August 19, 2020

PRESENT: Mayor Perry Kinder, Councillors Jennifer Cobham, Dwayne Henderson,
Ken Best, Doug Walls, Beth Lischynski
Administrator Michelle Needham

ABSENT: Tim Freitag

Minutes of the regular meeting of council held in the Alameda Town Office, 115-5th Street,
Alameda, SK, August 19, 2020.

Meeting called to order at 6:56pm.

AGENDA:

Agenda 221/08/20 Motion Cobham that we approve the agenda. **CARRIED**

MINUTES:

Minutes 222/08/20 Motion Lischynski that the minutes of the July 15, 2020 regular
meeting be approved as presented. **CARRIED**

Minutes 223/08/20 Motion Cobham that the minutes of the August 10, 2020 special
meeting be approved as presented. **CARRIED**

CORRESPONDENCE:

- Moose Creek Regional Park June 9 & July 14 Minutes
- 4-H Saskatchewan request for funds
- Gas Tax Funds 2020-2021 Installments 1 and 2 - \$21,771.00

Corresp 224/08/20 Motion Best that the correspondence be filed as dealt with.
CARRIED

ACCOUNTS FOR APPROVAL:

Bank Rec 225/08/20 Motion Cobham that we approve the July Bank Reconciliation as
presented. **CARRIED**

Financial Statement 226/08/20 Motion Lischynski that we approve the July Financial Statement as
presented. **CARRIED**

Payments 227/08/20 Motion Lischynski that we approve cheques #5138-#5166 in the
amount of \$23,852.27, and online payments in the amount of \$100,019.10, for a
total of \$123,871.37, the proposed payments from the July meeting.
CARRIED

Payments 228/08/20 Motion Lischynski that the Town pay to the Ministry of Corrections
and Policing the invoice of \$17,772.85 for 2020 municipal policing.
CARRIED

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Payments 229/08/20 Motion Cobham that the Town pay AdLan Ventures' invoice in the amount of \$112.50 plus GST. **CARRIED**

Mayor Perry Kinder declared a conflict of interest as Richard Kinder is his son and left the meeting at 7:13pm

Payments 230/08/20 Motion Lischynski that the Town pay Rak's Plumbing & Heating invoice in the amount of \$960.15. **CARRIED**

Mayor Perry Kinder returned to the meeting at 7:15pm

Reserves 231/08/20 Motion Best that the MEEP grant in the amount of \$53,036.00 be transferred to the Investment account as Reserves. **CARRIED**

Transfer 232/08/20 Motion Henderson that the Administrator transfer \$150,000.00 from the Prairie Pride Credit Union Chequing account to the Investments Account. **CARRIED**

ADMINISTRATORS REPORT:

Admin Report 233/08/20 Motion Best that we approve the administrator's verbal report. **CARRIED**

LOT TENDERS:

The following tenders were received:

CDC Enterprises Ltd. Lot 23, Block 3, Plan 14947 \$4,001.00
CDC Enterprises Ltd. Lot 24, Block 3, Plan 14947 \$4,001.00

Mayor Perry Kinder declared a conflict of interest and left the meeting at 7:23pm

Rak's Plumbing Ltd. Lot 21, Block 3, Plan 14047 \$3,500.00
Rak's Plumbing Ltd. Lot 22, Block 3, Plan 14047 \$3,500.00

Councillor Jennifer Cobham declared a conflict of interest and left the meeting at 7:37pm

Lot Tenders 234/08/20 Motion Walls that the Town offer Lot 21, Block 3, Plan 14047 to Rak's Plumbing Ltd. for the tendered amount of \$3,500.00 on the condition that the purchaser be responsible for all legal costs associated with the preparation of the sale agreement and costs of the transfer of title; and that acceptance of the offer be received by September 15 to be reviewed by Council on September 16; and that the Town offer CDC Enterprises Ltd. Lot 24, Block 3, Plan 14047 for the tendered amount of \$4,001.00 on the condition that the purchaser be responsible for all legal costs associated with the preparation of the sale agreement and costs of the transfer of title; and that acceptance be received by September 15 to be reviewed by Council on September 16. **CARRIED**

Mayor Perry Kinder and Councillor Jennifer Cobham returned to the meeting at 7:48pm

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PUBLIC WORKS: Jeremy Burness attended the meeting at 7:50pm

Waterworks Report 235/08/20 Motion Lischynski that we acknowledge and sign the Waterworks Daily reports for July. **CARRIED**

Jeremy Burness left the meeting at 8:10pm

Public Works Report 236/08/20 Motion Henderson that the Town accept the verbal public works report from Jeremy Burness. **CARRIED**

UNFINISHED BUSINESS:

Payments 237/08/20 Motion Walls that we approve cheques #5167-5185 in the amount of \$24,687.22 and on-line payments in the amount of \$7,919.38, for a total of \$32,606.60. **CARRIED**

Vacation Burness 238/08/20 Motion Lischynski that the Town ratify vacation leave for Jeremy Burness from August 10, 2020 to August 14, 2020. **CARRIED**

SGI grant 239/08/20 Motion Best that the Town apply to the SGI Provincial Traffic Safety Fund Grant for a Solar Radar sign at an estimated cost of \$3,212.75. **CARRIED**

BCL Engineering 240/08/20 Motion Lischynski that the Town accept BCL Engineering Ltd.'s proposal and quote of \$9,500.00 plus taxes to provide consulting engineering services for a proposed Water Treatment Plant Upgrade as per Water Security Agency requirements. **CARRIED**

NEW BUSINESS:

Audit 241/08/20 Motion Cobham that the Town accept and sign the Auditor Engagement letter and quote of \$9,000.00 from MNP for the 2020 audit. **CARRIED**

Trenching 242/08/20 Motion Lischynski that the Town contract SanDer Enterprises Inc., Oxbow, SK to trench at the Lift Station. **CARRIED**

Sidewalk 243/08/20 Motion Henderson that the Town contract Green Acre Maker to replace the sidewalk at 2nd Avenue between 5th and 6th Street. **CARRIED**

LGA classes Carritt 244/08/20 Motion Lischynski that the Town pay tuition costs in the amount of \$890.00; books in the amount of \$139.00 plus taxes for Local Government class for Sheri Carritt. **CARRIED**

Councillor Ken Best declared a conflict of interest and left the meeting at 8:31pm

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Alameda Housing 245/08/20 Motion Cobham that the Town recommend appointments to the Alameda Housing Authority: Board Chairperson – Sherlynn Best; and reappointments Edythe Workman and Roberta Freitag. **CARRIED**

Councillor Ken Best returned to the meeting at 8:33pm

Permit 246/08/20 Motion Cobham that the Town acknowledge the Permit to Operate a Waterworks #00002006-05-01 from Water Security Agency which expires May 31, 2022. **CARRIED**

Transfer Station 247/08/20 Motion Cobham that the Town of Alameda accept and file the updated Transfer Station Operations Plan. **CARRIED**

Tax Enforcement 248/08/20 Motion Lischynski that tax enforcement proceed on Roll #53 at a cost of \$20.00. **CARRIED**

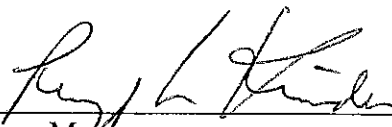
Joint Fire Department 249/08/20 Motion Cobham that the Joint Fire Department Agreement between the Town of Alameda and RM of Moose Creek No. 33 be amended to have Town residents invoiced through the Town. **CARRIED**

Vacation Administrator 250/08/20 Motion Lischynski that the Town approve the Administrator's vacation request for August 21 and 28, 2020. **CARRIED**

Committee Reports 251/08/20 Motion Henderson that we acknowledge the Moose Creek Regional Park report by Ken Best; Cemetery Board report by Doug Walls and Alameda Recreation Board report by Jennifer Cobham. **CARRIED**

NEXT MEETING: Wednesday, September 16th at 7:00pm at Town Office

ADJOURN: 252/08/20 Motion Henderson that the meeting adjourn at 8:48 pm. **CARRIED**



Mayor



Administrator