

TOWN OF ALAMEDA
Regular Meeting August 21, 2019

PRESENT: Mayor Perry Kinder
Jennifer Cobham, Ken Best
Doug Walls, Beth Lischynski
Administrator Michelle Needham
ABSENT: Tim Freitag, Dwayne Henderson

Minutes of the regular meeting of council held in the Alameda Town Office, 115-5th Street, Alameda, SK, August 21, 2019.

Meeting called to order at 6:52pm.

AGENDA:

Agenda 232/08/19 Motion Cobham that we approve the agenda. **CARRIED**

Assistant Foreman Jeremy Burness attended the meeting 7:05 – 7:20pm

Tuition Burness 233/08/19 Motion Best that the Town pay the tuition in the amount of \$785.00 for Assistant Foreman Jeremy Burness to enroll in the online Class 1 Wastewater Treatment & Collection class. **CARRIED**

Certificates Burness 234/08/19 Motion Best that the Town sign an agreement with Jeremy Burness that the Town will pay for the online Class 1 Water Treatment & Distribution and Class 1 Wastewater Treatment & Collection under the following conditions: tuition fees to be repaid if not completed or passed; 1 year of service to the Town per class, and wages to be discussed upon completion of both classes. **CARRIED**

Office Assistant Sheri Carritt attended the meeting 7:25 – 7:36pm

LGA Carritt 235/08/19 Motion Cobham that the Town pay the tuition fees for Sheri Carritt to complete the online Local Government Administration Certificate (5 classes @ \$850.00 per class) under the following conditions: tuition fees to be repaid if not completed or passed; 1 year of service to the Town per class after all classes have been completed, and wages to be discussed upon completion of all classes. **CARRIED**

MINUTES:

Minutes 236/08/19 Motion Lischynski that the minutes of the July 17, 2019 regular meeting be approved as presented. **CARRIED**

CORRESPONDENCE:

- Moose Creek Regional Park April 9 & May 14 minutes
- GFL implementing a floating percentage “commodity processing surcharge”

Corresp 237/08/19 Motion Lischynski that the correspondence be filed as dealt with. **CARRIED**

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ACCOUNTS FOR APPROVAL:

- Bank Rec* 238/08/19 Motion Best that we approve the July Bank Reconciliation. **CARRIED**
- Financial Statement* 239/08/19 Motion Cobham that we approve the July Financial Statement as presented. **CARRIED**
- Payments* 240/08/19 Motion Lischynski that we approve cheques #4824-4845 in the amount of \$24,970.89, and online payments in the amount of \$920.84, the proposed payments from the July meeting, in the amount of \$25,891.73. **CARRIED**
- Payments* 241/08/19 Motion Cobham that we approve cheque #4846 in the amount of \$7,979.21, on-line payments in the amount of \$105,224.36 and proposed payments of \$36,742.29, for a total of \$149,945.86. **CARRIED**
- Infrastructure Account* 242/08/19 Motion Best that the Town open a savings account at the Prairie Pride Credit Union for water and sewer infrastructure and allocate the Gas Tax top-up funding received in the amount of \$21,751.20; and all water surcharges from the utility billings, being \$6,075.00 from January to June 2019. **CARRIED**
- Online Transaction Limits* 243/08/19 Motion Lischynski that the Town raise the online transaction limit to \$10,000.00 at the Prairie Pride Credit Union to provide for contract personnel (office and/or public works) being paid electronically after their invoice is approved at Council meeting as per contract agreement. **CARRIED**

ADMINISTRATORS REPORT:

- Sask Lotteries* 244/08/19 Motion Lischynski that the 2019 Sask Lotteries Grant now be disbursed as per motion 227/07/19. **CARRIED**
- Admin Report* 245/08/19 Motion Best that we approve the administrator's verbal report. **CARRIED**

UNFINISHED BUSINESS:

- Judgment* 246/08/19 Motion Walls that the Town register the Certificate of Judgment dated July 29, 2019 at Court of Queen's Bench after the 30 day appeal period at a cost of \$20.00; and furthermore that it then be registered at ISC at a cost of \$25.00. **CARRIED**
- Tools* 247/08/19 Motion Walls that the Contract Foreman purchase tools for the shop in the amount of \$3,000.00. **CARRIED**

PUBLIC WORKS: N/A

- Drainage* 248/08/19 Motion Walls that one day's drainage work be done by Bill Niles at an approximate cost of \$1,000.00. **CARRIED**

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- Culvert* 249/08/19 Motion Walls that Public Works install a culvert at Lot 5, Block 13, Plan B1763. **CARRIED**
- Nuisance Bylaw* 250/08/19 Motion Lischynski that the Town write a letter to the owner of Lot 10, Block 12, Plan B1763 for being non-compliant with the Nuisance Bylaw, giving until September 9 to become compliant. **CARRIED**
- Transfer Station* 251/08/19 Motion Lischynski that the Alameda Transfer Station open Tuesdays in September and October from 5:00pm to 7:00pm; and furthermore that Tuesday, September 3 no user fees be charged to residents. **CARRIED**

BYLAW 07-19 To Repeal Bylaws:

- 1st Reading* 252/08/19 Motion Lischynski that Bylaw 07-2019 To Repeal Bylaws be read a first time. **CARRIED**
- 2nd Reading* 253/08/19 Motion Best that Bylaw 07-2019 To Repeal Bylaws be read a second time. **CARRIED**
- 3rd Reading* 254/08/19 Motion Walls that Bylaw 07-2019 To Repeal Bylaws be given a third reading at this meeting. **CARRIED UNANIMOUSLY**
- Bylaw 07-19* 255/08/19 Motion Cobham that Bylaw 07-2019 To Repeal Bylaws be read a third time and adopted; attached to and forming a part of these minutes. **CARRIED**

BYLAW 08-19 To Provide for the Operation of the Waste Disposal Site and Set Fees:

- 1st Reading* 256/08/19 Motion Cobham that Bylaw 08-2019 To Provide for the Operation of the Waste Disposal Site and Set Fees be read a first time. **CARRIED**
- 2nd Reading* 257/08/19 Motion Lischynski that Bylaw 08-2019 To Provide for the Operation of the Waste Disposal Site and Set Fees be read a second time. **CARRIED**
- 3rd Reading* 258/08/19 Motion Best that Bylaw 08-2019 To Provide for the Operation of the Waste Disposal Site and Set Fees be given a third reading at this meeting. **CARRIED UNANIMOUSLY**
- Bylaw 08-19* 259/08/19 Motion Kinder that Bylaw 08-2019 To Provide for the Operation of the Waste Disposal Site and Set Fees be read a third time and adopted; attached to and forming a part of these minutes. **CARRIED**

BYLAW 09-19 To Provide for the Purpose of Entering into a Joint Fire Department Agreement:

- 1st Reading* 260/08/19 Motion Lischynski that Bylaw 09-2019 To Provide for the Purpose of Entering into a Joint Fire Department Agreement be read a first time. **CARRIED**

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- 2nd Reading* 261/08/19 Motion Walls that Bylaw 09-2019 To Provide for the Purpose of Entering into a Joint Fire Department Agreement be read a second time. **CARRIED**
- 3rd Reading* 262/08/19 Motion Kinder that Bylaw 09-2019 To Provide for the Purpose of Entering into a Joint Fire Department Agreement be given a third reading at this meeting. **CARRIED UNANIMOUSLY**
- Bylaw 09-19* 263/08/19 Motion Best that Bylaw 09-2019 To Provide for the Purpose of Entering into a Joint Fire Department Agreement be read a third time and adopted; attached to and forming a part of these minutes. **CARRIED**
- BYLAW 10-19 To Fix Rates to be Charged for the use and Consumption of Water and to Fix the Rates to be Charged by Way of Rent or Service for the Use of Sewer:**
- 1st Reading* 264/08/19 Motion Lischynski that Bylaw 10-2019 To Fix Rates to be Charged for the use and Consumption of Water and to Fix Rates to be Charged by Way of Rent or Service for the Use of Sewer be read a first time. **CARRIED**
- NEW BUSINESS:**
- Building Permit* 265/08/19 Motion Best that the Town approve Permit #2019-01 for building a garden/storage shed at Lot 21, Block 8, Plan 102077546 as per application. **CARRIED**
- Building Permit* 266/08/19 Motion Cobham that the Town approve Permit #2019-02 for building a garage at Lot 15, Block 12, Plan B1763 as per application on the condition that information for the house be forwarded to Council within 1 year. **CARRIED**
- Building Permit* 267/08/19 Motion Cobham that the Town approve Permit #2019-03 for building a deck at Lot 6 & 7, Block 2, Plan 14947 as per application. **CARRIED**
- Building Permit* 268/08/19 Motion Walls that the Town approve Permit #2019-04 to demolish house at Lot 6, Block 5, Plan 39743 as per application. **CARRIED**
- Audit* 269/08/19 Motion Cobham that the Town sign the engagement letter from MNP for the 2019 audit and accept their quote in the amount of \$8,900.00. **CARRIED**
- Patch Sealing* 270/08/19 Motion Best that the Town ratify patch sealing by Canadian Paving Service in the amount of \$1.00 per square foot for 10,000 square feet and pay invoice in the amount of \$10,000.00 plus GST and PST. **CARRIED**
- Transfer Station* 271/08/19 Motion Cobham that the Town file the Transfer Station Operations Plan with the Ministry of Environment as required by Permit #PO18-181. **CARRIED**

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Dispose Documents 272/08/19 Motion Cobham that as per Bylaw #04-2004 To Provide for the Retention and Disposal of Documents, the Town dispose of appropriate records to 2011 (as per listing) at a cost of approximately \$175.00 by Crown Shred, Regina.
CARRIED


Committee 273/08/19 Motion Cobham that we acknowledge the BorderLine Housing report by Beth Lischynski.
CARRIED

Special mtg 274/08/19 Motion Lischynski that a special meeting be held on Monday, September 9th at 8:00pm to discuss contract Foreman position/duties and contract Office Consultant/Mentor position/duties.
CARRIED

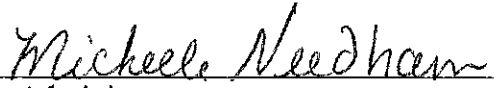
Tire quotes 275/08/19 Motion Best that the contract Foreman obtain 2 truck tire quotes.
CARRIED

NEXT MEETING: Wednesday, September 18th at 7:00pm.

ADJOURN: 276/08/19 Motion Cobham that the meeting adjourn at 9:40 pm. **CARRIED**



Mayor



Administrator

