

**TOWN OF ALAMEDA**  
**Regular Meeting December 17, 2018**

**PRESENT:** Mayor Perry Kinder  
Tim Freitag, Beth Lischynski, Jennifer Cobham (via Facetime)  
Doug Walls, Ken Best  
Administrator Michelle Needham, Glenda Johnston

**ABSENT:** Dwayne Henderson

Minutes of the regular meeting of council held in the Alameda Town Office, Alameda, SK,  
December 17, 2018.

Meeting called to order at 7:00pm.

**AGENDA:**

299/12/18 **Motion:** Lischynski that we approve the agenda. **CARRIED**

**MINUTES:**

300/12/18 **Motion:** Lischynski that the minutes of the November 21 regular meeting be approved as presented. **CARRIED**

**CORRESPONDENCE:**

- SUMA 2019 information  
301/12/18 **Motion:** Freitag that the correspondence be filed as dealt with. **CARRIED**

**ACCOUNTS FOR APPROVAL:**

302/12/18 **Motion:** Lischynski that we approve the November Bank Reconciliation. **CARRIED**

303/12/18 **Motion:** Best that we approve cheques #4618-4641, the proposed payments from the November meeting, in the amount of \$125,604.50. **CARRIED**

304/12/18 **Motion:** Lischynski that we approve cheques #4642-4646 in the amount of \$13,397.73, on-line payments in the amount of \$27,047.80, and proposed payments of \$11,030.10 for a total of \$51,475.63. **CARRIED**

305/12/18 **Motion:** Best that we cancel Cheque #4593 payable to Applied Estevan in the amount of \$128.12. **CARRIED**

306/12/18 **Motion:** Cobham that we cancel the CUETS Mastercard Account and all subcards and request that the 2019 annual fee of \$60.00 and all interest charges be reversed. **CARRIED**

307/12/18 **Motion:** Best that Administrator Michelle Needham be granted authorization for CAFT online payroll through Prairie Pride Credit Union. **CARRIED**

308/12/18 **Motion:** Walls that Prairie Pride Credit Union remove Glenda Johnston from CAFT online payroll. **CARRIED**

309/12/18 **Motion:** Cobham that we pay Fer-Marc Equipment's Invoice No. 94021 dated November 27, in the amount of \$124.34 and invoice the Alameda Recreation Board. **CARRIED**

PLK. MW

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- 310/12/18 **Motion:** Best that we proceed with Small Claims Court for outstanding campground fees and fine violations. **CARRIED**
- 311/12/18 **Motion:** Walls that all campground fees must be paid in advance. **CARRIED**
- 312/12/18 **Motion:** Freitag that we accept the November Financial Statement as presented. **CARRIED**

**PUBLIC WORKS:**

- 313/12/18 **Motion:** Walls that we acknowledge and sign the Waterworks Daily reports for November. **CARRIED**

**ADMINISTRATORS REPORT:**

- 314/12/18 **Motion:** Lischynski that effective January 1, 2019 Glenda Johnston be paid \$50.00 per hour plus GST and PST as a contractor plus mileage of \$50.00 per day. **CARRIED**
- 315/12/18 **Motion:** Best that the Town write off \$124.53 municipal tax and \$50.87 school tax to balance Tax Roll to 2017; and write off utilities in the amount of \$140.92 and Accounts Receivable in the amount of \$214.00. **CARRIED**
- 316/12/18 **Motion:** Lischynski that we approve the administrator's verbal report. **CARRIED**

**UNFINISHED BUSINESS:**

- 317/12/18 **Motion:** Lischynski that the Town purchase 20 medium pizzas (\$20.00 per pizza) from Chopper K Steakhouse for the Alameda School hot lunch. **CARRIED**
- 318/12/18 **Motion:** Walls that the Town purchase and serve a KFC Monday night supper at the Alameda Rink on January 7, 2019. **CARRIED**
- 319/12/18 **Motion:** Best that we ratify Assistant Foreman Blair Young work 7 hour workdays; being Monday to Friday 8:00am to 4:00pm (1 hour lunch leave unpaid), plus water testing every other weekend starting effective December 1, 2018. **CARRIED**
- 320/12/18 **Motion:** Lischynski that we ratify Contract Foreman Allen Schiestel to work 14 hours per week plus water testing including every other weekend plus emergency conditions such as water breaks and snowfall to be approved by Mayor Perry Kinder or Councillor Tim Freitag, effective December 1, 2018. **CARRIED**
- 321/12/18 **Motion:** Freitag that Public Works Foreman and Assistant Foreman obtain the following certificates by February 20, 2019: H2S, 1<sup>st</sup> Aid Level A, TDG, WHMIS, Confined Space, Global Ground Disturbance, Fall Protection/Arrest and Grader training (costs for Blair Young at town expense; cost for AdLan Ventures at its own cost). **CARRIED**
- 322/12/18 **Motion:** Walls that the Town purchase insurance for the RM grader to be operated by Foreman Allen Schiestel. **CARRIED**

Public Meeting 8:30pm

- 323/12/18 **Motion:** Best that we acknowledge that no one attended the Public Meeting to discuss obtaining a Line of Credit for operating expenses. **CARRIED**

*PLK. MN*

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**NEW BUSINESS:**

**Line of Credit** 324/12/18 **Motion:** Freitag that application be made to the Local Government Committee for permission to borrow a sum not to exceed \$150,000.00 for the purpose of financing operating expenditures; and that the amount of said debt shall be payable upon receipt of taxes and/or unconditional provincial or federal grants; and furthermore that we request a Line of Credit be provided by Prairie Pride Credit Union at a rate of Prime plus 1.0%. **CARRIED**

**O/S Utilities** 325/12/18 **Motion:** Freitag that the Town add outstanding Utility Account #0258 0000 in the amount of \$347.36 to Tax Roll #33 000. **CARRIED**

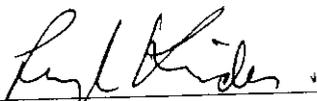
**Vacation** 326/12/18 **Motion:** Lischynski that we approve June 20, 21 and 24, 2019 vacation leave for the Administrator. **CARRIED**

Glenda Johnston left the meeting at 9:15pm

**Committee Reports** 327/12/18 **Motion:** Walls that we acknowledge the committee reports by Jennifer Cobham for the Alameda Rec Board; Tim Freitag for the Moose Creek Regional Park Authority and Beth Lischynski for Borderline Housing. **CARRIED**

**NEXT MEETING:** Wednesday, January 16<sup>th</sup> at 7:00pm.

**ADJOURN:** 328/12/18 **Motion:** Freitag that the meeting adjourn at 9:20 pm. **CARRIED**

  
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Mayor

  
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Administrator